



AGENDA – Monday, March 15, 2021

6:30 p.m. Workshop

7:00 p.m. City Council Meeting

Zoom Webinar ONLY

Meeting ID: 878 0626 9974

Password: 12345678

6:30 WORKSHOP

WS 21-02

Pioneer North Infrastructure Project – TAB A

WS 21-03

Jillian Rogers – Beach Cleanup Stations- TAB B

7:00 p.m. CALL TO ORDER; PLEDGE OF ALLEGIANCE; AND ROLL CALL

Call to order

Mayor Phillips, Council Member Svendsen, Council Member McGuire,

And roll call

Council Member Murry, Council Member Cline & Council Member Kemmer.

PUBLIC COMMENT

At this time, the Mayor will call for any comments from the public on any subject whether or not it is on the agenda for any item(s) the public may wish to bring forward and discuss. Preference will be given to those who must travel. **Please limit your comments to three minutes. The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact the City Administrator at least one week in advance of a meeting.

CONSENT AGENDA – TAB C

All matters, which are listed within the consent section of the agenda, have been distributed to each member of the Long Beach City Council for reading and study. Items listed are considered routine by the Council and will be enacted with one motion unless a Council Member specifically requests it to be removed from the Consent Agenda to be considered separately. Staff recommends approval of the following items:

- Minutes, March 1, 2021 City Council Meeting
- Payment Approval List for Warrant Registers 60040-60076 & 87876-87927 for \$348,023.63

- AB 21-13 – SWRTPO Elected Official Representation - TAB D
- AB 21-14 – Mike Wagner Transit Update – TAB E

DEPARTMENT HEAD ORAL REPORTS CORRESPONDENCE AND WRITTEN REPORTS – TAB F

- Water Department Report for February 2021
- Wastewater Department Report for February 2021
- Police Chief's Report for February 2021

FUTURE CITY COUNCIL MEETING SCHEDULE

The Regular City Council meetings are held the 1st and 3rd Monday of each month at 7:00 PM and may be preceded by a workshop.
April 5, 2021, April 19, 2021 & May 3, 2021

ADJOURNMENT

American with Disabilities Act Notice: The City Council Meeting room is accessible to persons with disabilities. If you need assistance, contact the City Clerk at (360) 642-4421 or advise City Administrator at the meeting.

TAB - A



**CITY COUNCIL
WORKSHOP BILL
WS 21-02**

Meeting Date: March 15, 2021

AGENDA ITEM INFORMATION		
SUBJECT: Possible Recovery Contract for Pioneer North Infrastructure Improvements	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Events Coordinator	
	Finance Director	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
COST: N/A	Water/Wastewater Supervisor	
SUMMARY STATEMENT:		
<p><i>The City annexed the area East of Pacific Avenue and North of Pioneer Road in 1999. This area was platted in the county and developed according to their standards at the time. This random development has led to most lots not connected to a sewer system whatsoever, and those that have connected are individual pressure systems that create their own problem for the city. These problems include unmarked, unidentifiable pressure sewer lines that compete for space in the Right of Way with each other and additional public utilities.</i></p> <p><i>Additionally, the lack of a public sewer system to each lot hampers development and creates advantages and difficulties based on location in relation to the closest sewer line. The area also is underserved with storm water in some locations.</i></p> <p><i>The goal of the workshop is to discuss the options available to the council and residents.</i></p>		

Workshops are public meetings with the purpose of allowing the City Council to discuss topics. No formal decisions are made at workshops. While almost every meeting when a majority of the city council is present is considered a public meeting, that doesn't necessitate the Council allowing public comment. If the Mayor and Council request more information or clarification they may seek input from the audience.

Improvements Required Prior to Building Permit Issuance and Other Methods of Obtaining Streetscape Improvements

[On this Page](#)

Introduction

Are there locations in your city or town where undeveloped lots are platted - or just exist - without the full range of improvements that are required in today's subdivisions? The most likely scenario is that the street serving those lots was a rural two-lane road without sidewalks, curb and gutter or storm drains. Sewer and water mains may or may not be present, but -normally - a house or business cannot be occupied without one or both of these. However, a house or business can be built and occupied without all the streetscape elements required in newer subdivisions.

A city or town which requires no streetscape improvements for undeveloped lots, yet wants relatively uniform standards for improvements throughout the city, will be continually frustrated by these pockets of "blight". On the other hand, requiring each undeveloped lot, without fail, to have half-street improvements, sidewalks, curb and gutter and storm drains may result in a haphazard pattern of improvements or may discourage infilling of vacant properties. A given block may have only one or two houses or businesses with full streetscape improvements. If, on this block most lots have houses or businesses already, the potential for completing improvements through the permit process is nil. Or, if only sidewalks are required, where should they be located in relation to the existing street, vertically and horizontally?

How can a city or town orchestrate streetscape retrofits adjacent to undeveloped lots so that the improvements are - in fact - installed, but in a manner that is not haphazard and is cost-effective for both the city or town and adjacent property owners? There is no easy, step-by step process that all cities and towns can use. Each city or town must adapt the tools given to it by the legislature to its own style of doing things and mesh them with its own ordinances. The following sections of this report describe available legal and financing tools and how other cities and towns in Washington have dealt with these issues.

[Note: The scope of this 'white paper' is limited to building permits for individual lots and not short plats and subdivisions.]

Ordinances and Policies

Sample Municipal Code Sections

Cities and towns have broad statutory authority to require basic levels of streetscape improvements as a condition of building permit issuance. Theoretically, a city or town may require road widening, storm drainage, curb and gutter, planting strips and sidewalks - all in conformance with current design standards. Selected, applicable municipal code sections are listed as follows:

- [Puyallup Municipal Code Sections 11.08.120 -160](#)
- [Marysville Municipal Code Sections 12.02A.090-120](#)
- [Des Moines Municipal Code Chapter 12.40](#)
- [Wenatchee Municipal Code Sections 7.22.020](#)
- [East Wenatchee Municipal Code Chapter 15.48](#)
- [Kent Municipal Code Chapter 6.02](#)
- [Port Angeles Municipal Code Section 14.01.115](#)

Level of Required Improvements

As noted in the sample code sections, the level of improvements required adjacent to a property before a building permit can be issued ranges from sidewalks only to full half-street improvements, including right-of-way dedication. Each community must define its own level of required improvements, which may vary within given areas of the city. Some factors to be considered:

- General degree of existing building development
- Level of existing streetscape improvements
- Circumstances under which variances will be granted
- Allowable alternatives to construction of improvements
- Degree of certainty that improvements installed by the property owner will be in the right location at the right elevation for the ultimate roadway configuration

Overall Plans are Needed

Unless no, or very minimal, improvements will be required before a building permit is issued, the city must be able to respond quickly and accurately when the permittee asks for information on the location and height of required improvements. This means that the city must know:

- Street classification (principal arterial, arterial, collector, local access) of each city street
- Street configuration (number and width of lanes, median strip, planting strip, sidewalk width, right-of-way width, etc.) for each classification
- Whether the ultimate street will be higher or lower than the existing street
- Method of storm drainage collection
- Utility locations, existing and proposed

Alternatives

There will be locations or circumstances where it does not make any sense to require improvement construction as a condition of building permit issuance for a single property. Or, it may make more sense to have a whole city block (or more) receive its improvements all at one time. Alternatives include:

- Having the property owner construct all the street improvements in his/her block(or other geographical area) and establish a recovery contract under Chapter 35.72 RCW
- Using the sidewalk statutes (Chapters 35.68, 35.69 and 35.70 RCW)
- Using a waiver of protest against formation of a local improvement district
- Forming a local improvement district
- Waiving all or some requirements or granting a variance
- Constructing the improvements (arterial streets primarily) with city and/or grant funds

Recovery Contracts

[Chapter 35.72 RCW](#) allows a city or town to enter into a 'recovery contract' or "latecomers agreement" with any property owner to provide for reimbursement for street improvements installed by the property owner which also benefit other properties in the area. A city must, however, have an ordinance in place that requires the street improvements as a condition of property development. A city may, if it participates in the improvement, be reimbursed for its share of the improvement costs in proportion to the benefit received by the specific properties included in the recovery contract area. In 1997, the Legislature amended this statute to allow a county, city, or town to create an assessment reimbursement area on its own initiative, without the participation of a private property owner, finance the costs of the road or street improvements, and become the sole beneficiary of the reimbursements that are contributed.

Sidewalk Statutes

Three chapters, [35.68 RCW](#), [35.69 RCW](#) and [35.70 RCW](#), provide cities and towns with the authority to require property owners abutting a public street to construct sidewalk improvements or, if the property owners refuse, to construct the improvements itself and assess the costs to them. Each of the statutes has a slightly different approach to the issue and must be read carefully to make sure all procedures particular to that statute have been followed.

Sidewalk Statute Summary			
Statute	Chapter 35.68	Chapter 35.69	Chapter 35.70
Applicability	all cities or towns	code cities, 1st & 2nd class cities, or charter cities of equal population	code cities or 2nd class cities and towns

Improvement Type	construct, reconstruct & repair sidewalks, curbs and gutters	sidewalk construction & reconstruction less than one block long	any form of sidewalk construction
Remarks	city may require improvements to be made or accomplish them through contract	city requires improvements to be made and, if not, then accomplishes them through contract	city requires improvements to be made and, if not, then accomplishes them through contract
All three statutes refer to limitations in RCW 35.69.020: a). an abutting property owner cannot be charged more than 50% of the valuation of the property, exclusive of improvements; b). an abutting property owner cannot be charged if action by city caused deterioration or damage or if the deterioration or damage was caused by failure of the city to enforce its ordinances.			

Local Improvement Districts

Local Improvement Districts (LIDs) are a means of assisting property owners in financing needed capital improvements through the formation of special assessment districts. Special assessment districts allow improvements to be financed and paid for over a period of time through assessments on the benefiting properties. They are similar to assessment districts which are created under the sidewalk statutes, but are not as limited in the scope of improvements (type and geographical area) that can be accomplished, nor are they subject to the limitations of RCW 35.69.020. They are subject, however, to approval (or more correctly, non-protest) by the property owners, whereas the sidewalk statutes are not. Basic LID processes are in [Chapters 35.43 RCW through 35.56 RCW](#). Tacoma makes extensive use of LIDs to construct neighborhood improvements (contact Ralph K.Rodriquez at (253) 591-5522)..

Many cities allow (either outright or upon approval of a request) a property owner to sign a waiver of protest to the formation of a local improvement district which includes improvements that the property owner must make. Such waivers are subject to the limitations of [RCW 35.43.182](#). The waiver must specify the improvements to be financed by the potential district, must state the effective term of the agreement (not to exceed 10 years) and must be recorded with the county auditor. MRSC has sample waiver of protest agreements from several cities. These are available upon request.

TAB - B



**CITY COUNCIL
WORKSHOP BILL
WS 21-03**

Meeting Date: March 15, 2021

AGENDA ITEM INFORMATION

SUBJECT: Jillian Rogers- Beach Clean-up Stations	Originator:	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Events Coordinator	
	Finance Director	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
COST: N/A		
SUMMARY STATEMENT: There has been a request for beach clean-up stations at the beach approaches. A local business owner has agreed to pay for the station at Sid Snyder approach and the project lead would like to talk to the City Council about the possibility of expansion.		

Workshops are public meetings with the purpose of allowing the City Council to discuss topics. No formal decisions are made at workshops. While almost every meeting when a majority of the city council is present is considered a public meeting, that doesn't necessitate the Council allowing public comment. If the Mayor and Council request more information or clarification they may seek input from the audience.

Ariel Smith

From: Wendy Murry <wendy@nwifservices.com>
Sent: Wednesday, March 10, 2021 10:52 AM
To: David Glasson; Jerry Phillips; Ariel Smith
Subject: RE: council agenda
Attachments: R0114_beach_TS_C-768x527.jpg; yee_1.jpg; download.jpg

[External Email]

Hi, below is her first correspondence, it lines out what she was thinking. We have streamlined some of her ideas and gathered community support. I have attached some photos of what she is talking about. It's a pretty simple concept and equipment. It's common in beach towns all over the country well actually the world. They can range from strictly functional to cute to an actual art piece. Lots to work with.

My name is Jillian, and I'm a junior at Columbia River High School in Vancouver, WA. I lived overseas for 9 years before moving to the U.S., but I've been visiting Long Beach my entire life – it's like the one constant place, and to this day my family and I stay at our little place on the bay once or twice a month.

Background aside, every time I go to the beach, I grow more and more frustrated with the amount of beach trash and microplastics that are there! My family and I have participated in beach cleanups with the Grassroots Garbage Gang twice in the past, but we've done plenty more on our own, at my prodding; I almost can't go to the beach anymore without one or two bags (though I always end up picking up more because of the big stuff, to the disapproval of my brother and dad haha).

I'm grateful that my family has been supportive of my efforts, but I feel like everyone should be in on this, and shouldn't wait for the annual clean ups to help out. That's why I'm contacting you with my idea: beach clean up stations. I don't have super specific materials and designs in mind, but generally, I'm thinking a post with some informational signs, a depository of (hopefully) reusable bags (if that isn't possible, I guess plastic is better than nothing. Well, there are also those sturdy plastic bags that Safeways in Oregon use, if you've seen those). I understand that this will have to go through the city, and would certainly need their help/resources, but I wanted to get in touch with a local organization for some feedback and collaboration first. For example, it would be tricky to find a good drop off system for trash that is picked up. It would take a lot of trust on our part that people treat the beach clean up stations respectfully, and also some planning so that they are not ruined by weather, but I have a feeling that many regular beach-goers would be glad to pick up a few pieces of trash here and there.

If you like the idea, this website would be a good reference; it's really the only thing on the web that has a similar idea to mine: How to set up a Beach Clean Up Station (alloneocean.org) How to set up a Beach Clean Up Station (alloneocean.org).

Also, I'll attach an image of my sketch on paper.

Please let me know what you think and if you'll be able to help! I'd really love to see this idea come to fruition.

Thank you!
Jillian Rogers (she/her)

Thank you,

Wendy Murry
Client Care
NWIF
811 Pacific Hwy S. Ste 1
Long Beach, WA. 98631
wendy@nwifservices.com
office 360-642-0033
fax 360-642-2208

-----Original Message-----

From: "Ariel Smith" [ASmith@longbeachwa.gov]
Date: 03/09/2021 01:13 PM
To: "Wendy Murry" <wendy@nwifservices.com>, "David Glasson" <dglasson@longbeachwa.gov>, "Jerry Phillips" <jphillips@longbeachwa.gov>
Subject: RE: council agenda

Wendy,
We are adding this to the agenda for the 3/15 meeting. Is there any background info or anything that I can include in the packet besides this email?
Thanks,
Ariel

-----Original Message-----

From: Wendy Murry <wendy@nwifservices.com>
Sent: Monday, March 8, 2021 1:23 PM
To: David Glasson <dglasson@longbeachwa.gov>; Jerry Phillips <jphillips@longbeachwa.gov>; Ariel Smith <ASmith@longbeachwa.gov>
Subject: council agenda

[External Email]

Hello all, I have been put in touch with a high school student from Vancouver Jillian Rogers through the Garbage Gang. Jillian would like a spot on the next city council agenda she has a plan and a lot of community support to put up beach cleanup stations at the approaches. Tiffany at Adrift has already agreed to pay for the build and maintaining one at the Sid Snyder approach. Jillian wants to start with that one if it's successful eventually get them at all the approaches. She would like to talk to the city about the project and possibly help with trash collection. Let me know if this works or if you have any questions.

Thank you,
Wendy Murry
Client Care
NWIF
811 Pacific Hwy S. Ste 1
Long Beach, WA. 98631
wendy@nwifservices.com
office 360-642-0033
fax 360-642-2208

Working Together To Keep Our Beaches Clean



Take a basket. Pick up what you find. Empty and return.

Using the camera on your phone, scan the code to the right to learn more about R&C's sustainability mission.



Relic™ Show everyone what you've found
@relic_design www.relic-design.com

Organized by time, a sustainable approach toward beach cleanup is the ocean.

Proudly sponsored by:



SMI
Cleaning the inside of your outdoor world with
a commitment to human and planet health for all.



Beach Clean Up Station

Each year about a million seabirds, whales, dolphins, fish, and turtles die because of our trash. You can help change that!

- 1 Take a reusable bag



- 2 Pick up trash
When in doubt, leave it out



- 3 Dump out garbage
but keep the bag



- 4 Return bag
for the next user



- 5 Celebrate!
The Ocean Thanks You!



All One Ocean
CARING FOR OUR OCEAN ONE BEACH AT A TIME





Ariel Smith

From: Wendy Murry <wendy@nwifservices.com>
Sent: Monday, March 8, 2021 1:23 PM
To: David Glasson; Jerry Phillips; Ariel Smith
Subject: council agenda

[External Email]

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Thank you,
Wendy Murry
Client Care
NWIF
811 Pacific Hwy S. Ste 1
Long Beach, WA. 98631
wendy@nwifservices.com
office 360-642-0033
fax 360-642-2208

TAB - C

LONG BEACH CITY COUNCIL MEETING

(Remotely Held Meeting)

March 1, 2021

7:00 CALL TO ORDER

Mayor Phillips called the meeting to order.

ROLL CALL

David Glasson, City Administrator, called roll with Mayor Phillips, C. McGuire, C. Murry, and C. Cline in attendance remotely. C. Svendsen and C. Kemmer were absent.

PUBLIC COMMENT

No comments.

CONSENT AGENDA

Minutes, February 16, 2021 City Council Meeting

Payment Approval List for Warrant Registers 60014-60038 & 87831-87875 for \$221,700.11

C. McGuire made the motion to approve the Consent Agenda. C. Murry seconded the motion; 3 Ayes; 2 Absent, motion passed.

BUSINESS

AB 21-11 – SWRTPO Interlocal Agreement

David Glasson, City Administrator, presented the Agenda Bill. This agreement forms the regional transportation planning organization and outlines the planning purpose. It is also designed to adhere to State and Federal planning regulations.

C. McGuire made the motion to authorize the Mayor to execute the presented Interlocal Agreement with the SWRTPO and adopt Resolution 2021-01. C. Cline seconded the motion; 3 Ayes; 2 Absent, motion passed.

AB 21-10 – Don Lee Fireworks Superstore SUP 2021-01

Ariel Smith, Community Development Director, presented the Agenda Bill. Mr. Don Lee dba Fireworks Superstore requested a Special Use Permit to operate a fireworks store for the 4th of July and New Year's holidays. Mr. Lee has done this many times and has been an excellent short-term vendor. This permit has been approved in the past with the following conditions:

1. Keep and leave the site clean.

2. Your sales area and signage must be placed so as not to interfere with safe vehicle traffic, in particular, the line-of-sight at the corner of 12th Street Southwest and Pacific Highway South. Nothing taller than 42” may be located within 20 feet of the property corner.

This is the first fireworks store request of 2021.

C. McGuire made the motion to conditionally approve SUP 2021-01 with the conditions identified by staff. C. Cline seconded the motion; 3 Ayes; 2 Absent, motion passed.

AB 21-12 – Mike Wagner Transit Update – Reschedule

DEPARTMENT HEAD ORAL REPORTS

CORRESPONDENCE AND WRITTEN REPORTS

- Report of Decision CAO V 2021-01
- Sales Tax Collections for February 2021
- Lodging Tax Collection for February 2021
- Transportation Benefit District Collections for February 2021

ADJOURNMENT

Mayor Phillips adjourned the meeting at 7:12 p.m.

Mayor

City Clerk



Warrant Register

Check Period: 2021 - March - First

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF LONG BEACH, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

Council Member	Council Member	Council Member	Clerk/Treasurer
60040	Payroll Vendor	3/5/2021	Void
60041	Binion, Jacob M	3/5/2021	\$1,886.55
60042	Booi, Kristopher A	3/5/2021	\$1,742.07
60043	Cline, Kevin M	3/5/2021	\$266.16
60044	Goulter, John R	3/5/2021	\$1,778.09
60045	Hermens, Jessie R	3/5/2021	\$1,465.57
60046	Huff, Timothy M	3/5/2021	\$1,709.83
60047	Kaino, Kris A	3/5/2021	\$1,012.84
60048	Kemmer, Holli L	3/5/2021	\$266.16
60049	Kemmer, Larry L	3/5/2021	\$1,651.18
60050	Luethe, Paul J	3/5/2021	\$1,671.84
60051	McGuire, Tina M	3/5/2021	\$266.16
60052	Moore, Vincent E	3/5/2021	\$34.16
60053	Murry, Del R	3/5/2021	\$266.16
60054	Padgett, Timothy J	3/5/2021	\$1,474.66
60055	Quittner, Jonathan H	3/5/2021	\$1,135.71
60056	Svendsen, Sue M	3/5/2021	\$266.16
60057	Wood, Matthew T	3/5/2021	\$1,703.07
60058	Wright, Flint R	3/5/2021	\$2,934.00
60059	Zuern, Donald D	3/5/2021	\$2,438.61
60060	AFLAC	3/5/2021	Void
60061	Association of WA Cities	3/5/2021	\$30,772.72
60062	Awc - ST & Life	3/5/2021	\$786.18
60063	City of LB Retirement Payback	3/5/2021	\$50.77
60064	City of Long Beach - Fica	3/5/2021	\$13,663.14
60065	City of Long Beach - FWH	3/5/2021	\$9,042.43
60066	Council Gift Fund	3/5/2021	\$60.00
60067	Dept of Labor & Industries	3/5/2021	\$1,678.44
60068	Dept of Retirement Systems	3/5/2021	\$16,144.82

Execution Time: 5 second(s)

Printed by CLB1\HelenB on 3/11/2021 2:11:01 PM
Register

60069	Dept of Retirement Systems Def Comp	3/5/2021	\$3,273.33
60070	Discovery Benefits Inc.	3/5/2021	\$125.00
60071	Employment Security Dept	3/5/2021	\$235.92
60072	Massmutual Retirement Services	3/5/2021	\$375.00
60073	Teamsters Local #58	3/5/2021	\$186.50
60074	Bell, Helen S	3/5/2021	\$39.12
60075	AFLAC	3/5/2021	\$536.44
60076	Bell, Helen S	3/5/2021	\$1,423.68
60077	Postmaster	2/26/2021	\$861.90
60078	City of Long Beach	3/8/2021	\$10.81
60079	Bonney, Matt	3/9/2021	\$57.56
60080	Kemmer, Larry	3/9/2021	\$120.00
60081	Big River Construction Inc	3/9/2021	\$1,409.34
60082	Tiffin Metal Products	3/10/2021	\$10,342.00
60083	Active Enterprises, Inc.	3/11/2021	\$538.67
60084	Airgas USA LLC	3/11/2021	\$56.25
60085	AlSCO-American Linen Div.	3/11/2021	\$328.62
60086	Arts Auto Parts Inc.	3/11/2021	\$341.07
60087	Association of Washington Cities	3/11/2021	\$75.00
60088	Astoria Janitor & Paper Supply	3/11/2021	\$84.26
60089	Backflow Management Inc	3/11/2021	\$1,500.00
60090	BSK Associates	3/11/2021	\$364.00
60091	Cartomation, Inc	3/11/2021	\$750.00
60092	Cascade Columbia Distribution CO	3/11/2021	\$5,136.01
60093	Chinook Observer	3/11/2021	\$46.25
60094	CresComm Wifi, LLC.	3/11/2021	\$370.00
60095	Dept of Ecology	3/11/2021	\$5,298.92
60096	Englund Marine Supply	3/11/2021	\$446.42
60097	Evergreen Septic Inc	3/11/2021	\$966.00
60098	Goulter, Allen J III	3/11/2021	\$1,300.00
60099	Grafix Shoppe	3/11/2021	\$398.94
60090	Gray & Osborne	3/11/2021	\$32,932.83
60091	H. D. FOWLER	3/11/2021	\$15,621.53
60092	Hach Company	3/11/2021	\$873.57
60093	Inland Electric, Inc	3/11/2021	\$710.68
60094	Iron Mountain	3/11/2021	\$145.70
60095	L.N. Curtis & Sons	3/11/2021	\$1,865.51
60096	Lawson Products, Inc.	3/11/2021	\$123.28
60097	MANSFIELD ALARM CO, INC	3/11/2021	\$113.72
60098	MCCI, LLC	3/11/2021	\$15,713.58
60099	McMaster-Carr	3/11/2021	\$1,822.78
60090	One Call Concepts, Inc.	3/11/2021	\$18.19
60091	Pacific County Auditor	3/11/2021	\$39.00
60092	Pacific Fibre Products, Inc.	3/11/2021	\$2,583.59
60093	Peninsula Sanitation	3/11/2021	\$1,305.39
60094	Peninsula Visitors Bureau	3/11/2021	\$11,708.33

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Penoyar, Joel
Penoyar, William
Photo'neil
Quill Corporation
Roush, Darrell
SAW Construction, Inc.
SPECTRA Laboratories
SUNSET AUTO PARTS, INC
Usa Blue Book
Verizon Wireless
Visa
Vision Municipal Solutions
Warren L Junes Ltd
Wirkkala Construction

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\$2,940.00
\$1,000.00
\$754.92
\$99.01
\$222.24
\$84,928.54
\$900.00
\$416.07
\$4,549.14
\$863.17
\$8,514.80
\$21,137.07
\$768.84
\$2,187.66

Total Check
Grand Total

\$348,023.63
\$348,023.63

TAB - D



**CITY COUNCIL
AGENDA BILL
AB 21-13**

Meeting Date: March 15, 2021

AGENDA ITEM INFORMATION		
SUBJECT: <i>Southwest Regional Transportation Organization Planning Organization Board Representation</i>	Originator:	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
COST: N/A	Other:	

SUMMARY STATEMENT: *The SWRTPO board representation, must be Council member or Mayor. There must be one designee and one alternate from each jurisdiction.*

RECOMMENDED ACTION: *Authorize a designee and alternate for the SWRTPO, City of Long Beach board representation.*

Southwest Washington Regional Transportation Planning Organization

What It Is & What It Means for Our Region



The Cowlitz-Wahkiakum Council of Governments (CWCOG) is the Regional Transportation Planning Organization (RTPO) for Cowlitz County and by interlocal agreement serves as the RTPO for the counties of Wahkiakum, Pacific, Grays Harbor and Lewis Counties. RTPO's are required to:

- Prepare a Regional Transportation Plan.
- Certify that countywide planning policies and the transportation element of local comprehensive plans are consistent with the regional transportation plan.
- Develop and maintain a six-year Regional Transportation Improvement Program.

The RTPO also works with local agencies on transportation issues, develops the Coordinated Public Transit - Human Services Transportation Plan, and is involved in ranking public transportation projects for funding along with the Washington State Department of Transportation (WSDOT). The RTPO is also responsible for the ranking and awarding of around \$365,000 in funds each year through the Surface Transportation Block Grant Set Aside Program also referred to as the Transportation Alternatives program.

Regional Transportation Planning

The Regional Transportation Plan and the Coordinated Public Transit – Human Services Transportation Plan which were both adopted in December of 2018 are available on the CWCOG website. (<https://www.cwcog.org/resources/>)

Calendar

2021 Meeting Schedule:

Wednesday, February 17th

Wednesday, May 19th

Wednesday, September 15th

Wednesday, December 8th

Meetings will be held remotely via Zoom

Projects and Initiatives

The RTPO will be working on the following projects during 2021.

- ⚙ Developing a Rural Intelligent Transportation System (ITS) Architecture Best Practices Report
- ⚙ Compiling resources and tools for use in a rural road safety plan
- ⚙ Continuing efforts to track and [map](#) projects throughout the region
- ⚙ Developing the Unified Planning Work Program for the 2022 State Fiscal year for the RTPO
- ⚙ Providing project support and assistance to area agencies
- ⚙ Working with the members cities/towns, counties and ports to update the interlocal agreement and renew the regional commitment to work together on regional transportation planning issues

Rural Transportation Resources

Washington State Department of Transportation - [WSDOT](#)
Planning for Transportation in Rural Area - [FHWA](#)
Regional Rural Transportation Planning National Association of Development Organizations - [NADO](#)
Rural Transportation Planning - [FTA](#)
Rural Transportation Organization - [Web](#)
National Association of Regional Councils - [NARC](#)

For More Information:

Bill Fashing, CWCOG Director, bfashing@cwcoog.org
Robert Stevens, Planner, rsteven@cwcoog.org
Ken Pearrow, Planner, kpearrow@cwcoog.org

360.577.3041

www.cwcog.org

TAB - E



**CITY COUNCIL
AGENDA BILL
AB 21-14**

Meeting Date: March 15, 2021

AGENDA ITEM INFORMATION		
SUBJECT: Transit Director Mike Wagner – Transit Update	Originator:	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
COST: N/A	Other:	

SUMMARY STATEMENT: *Mike Wagner, the Transit Director would like to give the Council an update.*

RECOMMENDED ACTION: *No action needed.*

TAB — F

City of Long Beach Activities Report

February 2021

Water Dept.

Call Outs - 2

Meetings - 11 (1) Staff / (2) Admin. / (2) Asset Management / (1) Evergreen Apprentice / (1) engineers / (3) Contractors / (1) Homeowner.

Safety Meetings - 2

Respirator Safety. (Fit Tests)

All Fire Extinguishers re-certified.

Daily Covid - 19 Workplace Temp Log.

Weekly Covid – 19 Shop / Restroom Cleanup.

Plant Management - Paperwork / Time Cards / Monthly DOH Report / Monthly DMR's. / Monthly Report / Bills / Log Book / Called Locates / Reviewing ROW Permits / Plant Walk Through / Res Inspections / Billing New Services / Parts Ordering / Parts Order 2021.

Customer Service - 2

Locates - 7

Emergency Locates – 1 (16th st s Homeowner)

Re-reads - 4

Install New Meters - 0

Meter Reinstall – 0

New Service Investigations – 2

Valve Investigation - 0

New Service Prep – 0

Valve Can Raising - 0

Meter Removal – 0

Data Log / Meter Flushing - 1

Meter Repairs – 5

2021 Remote Meters - 23

Hydrant / Stand Pipe Maint. – 0

Shut Off's - 1

Emergency Shut Offs – 0

Turn On's - 0

Res. Checking - 4

Res. Maint. – 1 (Storm Tree Removal)

Leak Repairs - 0

Leak Investigations - 0

Equipment Cleanup - 4

System Samples - Weekly entire system.

Samples to Lab - 2

Training - 1	All Crew	Respirator Safety (½ Masks Fit Tests).
	D Zuern	Asbestos Supervisor Certification.
	M Kitzman	
	J Binion	Took & Passed WDM 2 Certification Test.

Treatment Plant Numbers - 11,795,000 Gallons. (Approx 421,300 Gal. / Day)

Other Activities –

Reading Meters. (Seaview.)

Replacing Remote Read Meters.

Re Certified All Fire Extinguishers.

New Backhoe Investigation & Demo.

Monthly Reports.

Drainage Repairs. (Car Wash)

Checking Overflows at Res.

Moving Cabinets at New PD.

Removing Generator 12th st. Drain Station.

Installing Remote Read Meters & Boxes Washington South Water Project.

Stocking Meters.

Ordered Brass.

Ordering Safety Gear.

Stocking Brass.

Locating Water Lines on Washington Project.

Mapping Water Lines & Services on Washington Project.

Mapping Water System Updates.

(2) Fire Calls.

Plant Operation Walk Around.

City of Long Beach Activities Report

February 2021

Wastewater Dept.

Call Outs - 1 (Power Outage)

Meetings - 10 (1) G & O Harvey (Compost Plant Operations.) / (1) Ford Electric (Blower) / (1) Reiner Pumps (Lift Station) / (1) Matt Bonney (Non Pot Roofing) / (1) Systems Integrated (PLC & SCADA) / (2) Compost Operations / (1) Capital Heating (Replaced Heater in Tunnel Blower. / (1) Shaunte D. O. E. / (1) City of Cathlamet

Safety Meetings - 1 Respirator Safety. (Fit Tests)

All Fire Extinguishers re- certified.

Covid-19 Workplace Temp. Log.

Weekly Covid-19 Shop / Restroom Cleaning.

Plant Management - Monthly DMR's / Paperwork Review / Emails / Plant Ops / Compost Ops / Ordering Supplies / Engineers.

Samples – Daily Tests / Twice Weekly Testing (BODs , TSSs , and Fecals.).

Customer Service - 0

Locates - 2 Emergency Locates – 1 (Homeowner 16th st s & Cal.)

Hauling Sludge - 0

Lift Station Checking - Daily Action. (Inspection / Cleaning Transducers)

Lift Station Maintenance – 4 (Cleaning Transducers & Inspections / 4th s Lift Station Plugged (FOG))

Lift Station Wash down - 4

Plant Wash Down - 2 Headworks , Clarifiers , UV Bulbs.

Samples to Lab - 6 (Monthly Ammonia / Annual Digester Fecals / Compost Fecals.)

Pump / Blower Maint. – 1 (Greased / Belts / Filters / Tubing / Oil Change.)

Sink Hole Investigation – 1

Main Repairs - 1 (3rd st s Bakery Mainline)

Equipment Cleanup – 3 Compost Plant Cleanup - 2

Headworks Debris Removal – 0 Barrels Plant / 0 Barrels Dump Site.

Decanting Digester – 41,000 gal. Supernatant ran back through plant.

Training - All Crew	Respirator Safety (½ Masks Fit Tests.)
D Zuern	Asbestos Supervisor Certification.
M Kitzman	
T Caldwell	Evergreen Rural Winter Training. (Zoom)

Treatment Plant Numbers – 10,980,000 Million Gallons. (Approx. 392,000 Gal / Day)

Compost Plant Treatment Numbers - 83,800 Gallons Processed. 4 Tunnels

Rain 10.94"

Other Activities –

Power Outage 2/13/2021.

Ran WP Tests.

Leveled Dump Area.

Quarterly Apprentice Review to ERWOW.

Reinstalled Motor Tunnel Door Carrier.

Operating Compost Plant 2 Tunnels.

Jetted Drain Lines in Lab.

Moving Wood Chips.

Pressure Sewer Repairs 26ht st n.

Sewer Main Repairs 3rd st s.

Turning Compost Piles.

Bio-filter Moisture.

Ford Electric Working on Blower #1. (No Thermal Protection.)

Returned Motor.

Wirkkalot Construction Installing Pressure Sewer 18th n & Washington.

Sewer Info to G&O Washington Project.

Storm Trees Old Sludge Site.

Deep Cleaned Screw Press.

Plant Walk through.

Office Organization & Cleanup.

Main Computer Backup Weekly.

Monthly Fire Extinguisher Checkups.

Flushed Eye Wash Station.

Long Beach Police

P.O. Box 795
Long Beach, WA 98631

lbpdchief@centurytel.net

Phone 360-642-2911
Fax 360-642-5273

03-01-21

Page 1 of 2

To: Mayor Philipps and Long Beach City Council

From: Chief Flint R. Wright

Ref.: Monthly Report for February 2021

During the month of February the Long Beach Police Department handled the following cases and calls:

Long Beach

468 Total Incidents

Aid Call Assists: 0

Alarms: 2

Animal Complaints: 4

Assaults: 5

Assists: 70

(Includes 11 PCSO, 2 WSP And 0 Other Agency Assists Outside City Boundaries)

Burglaries: 1

Disturbance: 24

Drug Inv.: 6

Fire Call Assists: 0

Follow Up: 107

Found/Lost Property: 3

Harassment: 13

Malicious Mischief: 7

MIP – Alcohol: 0

MIP – Tobacco: 0

Missing Persons: 0

Prowler: 0

Runaway: 1

Security Checks: 127

Suspicious: 10

Thefts: 9

Traffic Accidents: 10

Traffic Complaints: 16

Traffic Tickets: 16

Traffic Warnings: 25

Trespass: 3

Warrant Contacts: 1

Welfare Checks: 8

Ilwaco (Includes 19 Calls At Port)

242 Total Incidents

Aid Call Assists: 0

Alarms: 4

Animal Complaints: 0

Assaults: 9

Assists: 36

Burglaries: 0

Disturbance: 4

Drug Inv.: 1

Fire Call Assists: 0

Follow Up: 38

Found/Lost Property: 1

Harassment: 5

Malicious Mischief: 0

MIP – Alcohol: 0

MIP – Tobacco: 0

Missing Persons: 0

Prowler: 1

Runaway: 0

Security Checks: 86

Suspicious: 7

Thefts: 1

Traffic Accidents: 1

Traffic Complaints: 7

Traffic Tickets: 10

Traffic Warnings: 21

Trespass: 3

Warrant Contacts: 2

Welfare Checks: 5

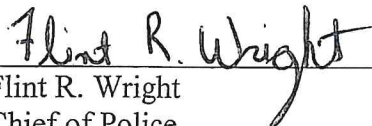
Monthly Report Continued:

Page 2 of 2

On February 4th I met with other local law enforcement administrators to discuss "Drug Task Force" business. We discussed training issues and also how the city can receive reimbursement for time spent on drug task force issues.

Officer Miranda Estrada attended training February 17th-19th. The name of the class was "The Reid Technique of Interviewing and Interrogation". This training is some of the best in the business for teaching law enforcement how to be proficient in the ability to detect deception when interviewing and interrogating suspects, witnesses, victims and your teenage son or daughter ☺.

On the 18th we got good news from the Washington Association of Sheriffs and Police Chiefs. Loretta had applied for a grant to purchase a portable breast tester and 3 "Sector" scanners and printers. The scanners and printers go in patrol cars and enable officers to do citations and accident reports electronically. WASPC approved the grant in full. Total awarded was \$2,465.00. Last year Loretta successfully obtained the same grant from WASPC as well.



Flint R. Wright
Chief of Police