



AGENDA – Monday, April 5, 2021

6:30 p.m. Workshop

7:00 p.m. City Council Meeting

Zoom Webinar ONLY

Meeting ID: 814 5330 4182

Password: 12345678

6:30 WORKSHOP

WS 21-04

Debt Payoff Discussion – TAB A

7:00 p.m. CALL TO ORDER; PLEDGE OF ALLEGIANCE; AND ROLL CALL

Call to order Mayor Phillips, Council Member Svendsen, Council Member McGuire,
And roll call Council Member Murry, Council Member Cline & Council Member Kemmer.

PROCLAMATION – NATIONAL INFERTILITY AWARENESS WEEK – TAB B PUBLIC COMMENT

At this time, the Mayor will call for any comments from the public on any subject whether or not it is on the agenda for any item(s) the public may wish to bring forward and discuss. Preference will be given to those who must travel. **Please limit your comments to three minutes. The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact the City Administrator at least one week in advance of a meeting.

CONSENT AGENDA – TAB C

All matters, which are listed within the consent section of the agenda, have been distributed to each member of the Long Beach City Council for reading and study. Items listed are considered routine by the Council and will be enacted with one motion unless a Council Member specifically requests it to be removed from the Consent Agenda to be considered separately. Staff recommends approval of the following items:

- Minutes, March 15, 2021 City Council Meeting
- Payment Approval List for Warrant Registers 60077-60103 & 87928-88000 for \$290,636.58

- AB 21-16 – Coastal AG LLC Agreement - TAB D
- AB 21-17 – Engineering Scope of Work for the Boardwalk – TAB E
- AB 21-18 -- Engineering Amendment for NPW System – TAB F
- AB 21-19 – Surplus Equipment- Trolley – TAB G
- AB 21-20 – Templin Foundation Award – TAB H
- AB 21-21 – Resolution 2021-03 - 4th Street Vacation – TAB I

DEPARTMENT HEAD ORAL REPORTS CORRESPONDENCE AND WRITTEN REPORTS – TAB J

- National Trail Recognition for the Discovery Trail
- Sales Tax Collections
- Lodging Tax Collections
- Transportation Benefit Collections
- Police Chief's Report for March 2021
- Letter of Interest from Crisis Support Network

FUTURE CITY COUNCIL MEETING SCHEDULE

The Regular City Council meetings are held the 1st and 3rd Monday of each month at 7:00 PM and may be preceded by a workshop.
April 19, 2021, May 3, 2021 & May 17, 2021

ADJOURNMENT

American with Disabilities Act Notice: The City Council Meeting room is accessible to persons with disabilities. If you need assistance, contact the City Clerk at (360) 642-4421 or advise City Administrator at the meeting.

TAB - A



**CITY COUNCIL
WORKSHOP BILL
WS 21-05**

Meeting Date: April 5, 2021

AGENDA ITEM INFORMATION		
SUBJECT: Debt Payoff	Originator:	
	Mayor	
	City Council	
	City Administrator	
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	AS
	Events Coordinator	
	Finance Director	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
COST: N/A		
SUMMARY STATEMENT: The City's actual ending fund balances were better than estimated. There are additional funds remaining in the water and sewer funds, staff has investigated paying off old debt. The water fund is looking at paying off three loans, two of which are from 1985 – total cost \$89,664. The sewer fund would pay off \$111,403. In addition, the city would like to purchase an excavator. We have a quote for \$61,611.		

Workshops are public meetings with the purpose of allowing the City Council to discuss topics. No formal decisions are made at workshops. While almost every meeting when a majority of the city council is present is considered a public meeting, that doesn't necessitate the Council allowing public comment. If the Mayor and Council request more information or clarification they may seek input from the audience.

A	B	C	D	E	F	G	J	K	L	M	N	O
1	GMAC 010587204 85 W/S/CAPMARK Principal	Interest	GMAC 010587202 85 W/S/CAPMARK Principal	Interest	Bank of New York 85 Water Reft 01 Principal	Interest	PW-06-962-ELP-301 PWTF Dohman Repairs Principal	Interest	RD REVENUE BOND 2.375% FIXED [Water Plant] Principal	Interest	PWTF IOAN .05% FIXED [Water Plant Design] Principal	Interest
2												
3												
Year												
2021	1,522.92	517.08	7,522.10	1,923.90	30,000.00	1,650.00	6,239.02	1,123.02	50,398	50,955	29,493	1,327
2022	1,627.45	412.55	7,902.91	1,543.09			6,239.02	935.85	51,538	49,816	29,493	1,180
2023	1,739.16	300.84	8,302.99	1,143.01			6,239.02	748.68	52,705	48,649	29,493	1,032
2024	1,858.54	181.46	8,723.33	722.67			6,239.02	561.51	53,897	47,457	29,493	885
2025	1,373.75	53.90	8,093.35	281.05			6,239.02	374.34	55,117	46,237	29,493	737
2026							6,239.04	187.17	56,364	44,990	29,493	590
2027									57,639	43,715	29,493	442
2028									58,943	42,411	29,493	295
2029									60,277	41,077	29,493	147
2030									61,641	39,713		
TOTAL	10,880.50	2,787.15	54,518.98	10,531.42	375,000.00	206,357.50	450,000.00	50,225.25	2,663,000	1,388,813	562,650	31,570
Total as of 1/2021	8,121.82	1,465.83	40,544.68	5,613.72	30,000.00	1,650.00	37,434.14	3,930.57	2,276,975	913,081	265,441	6,636

	A	B	C	F	G	H	I	J	K	L	M	N	O
1		DOE L00000019		Doe L0100026		BOP-60067115		DOE-L0400011		WQC-2018-LongBe-00128		WQC-2019-LongBe-00060	
2		DOE Wastewater rev bond		DOE WW Rev Bond		BOP WW/P Rev Bond		DOE WW Rev Loan		DOE SRF Loan - Biosolids		DOE SRF Loan - Biosolids	
3	Year	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
26	2021	29,409	779	16,322	558	15,706	1,947	124,201	9,485	5,017	80	164,707	139,708
27	2022	30,701	336	16,568	312	16,421	1,240	126,077	7,609	5,052	44	215,278	89,137
28	2023			8,377	63	15,724	500	127,981	5,705	2,539	9	219,403	85,011
29	2024							129,914	3,772			223,609	80,806
30	2025							131,876	1,810			227,894	76,520
31	2026							21,241	240			232,262	72,152
32	2027											236,714	67,701
46	2028-2040											3,371,321	433,864
47	TOTAL	500,000	85,567	284,852	44,315	220,000	119,123	2,255,718	351,156	22,574	361	4,891,188	1,044,899
48	Total as												
49	of 1/2021	60,110	1,115	41,268	933	47,852	3,686	661,289	28,620	12,608	133	4,726,481	905,191

TAB - B

National Infertility Awareness Week in Long Beach
April 18-24, 2021

WHEREAS, According to the CDC, 1 in 8 couples have trouble getting pregnant or sustaining a pregnancy; and

WHEREAS, The World Health Organization and American Medical Association define infertility as a disease; and

WHEREAS, Infertility affects women and men equally and does not discriminate based on race, religion, sexual orientation, marital status or socioeconomic level; and

WHEREAS, the LGBTQ community also faces challenges when building their families; and

WHEREAS, All people challenged in their family building journey should have access to all family building options; and

WHEREAS, Family building options include adoption and medical treatment, such as in vitro fertilization and third-party reproduction; and

WHEREAS, Cost and lack of insurance coverage are barriers for many in our city to access the family building option they need; and

WHEREAS, Raising awareness of infertility and the barriers faced by the family building community is the first step to removing these barriers; and

WHEREAS, Long Beach joins RESOLVE: The National Infertility Association, and dedicated volunteers, health care professionals, and members of the infertility and family building community by participating in this promotion;

NOW, THEREFORE, I, Jerry Phillips, Mayor of the City of Long Beach, do hereby proclaim April 18-24, 2021 National Infertility Awareness Week in Long Beach.

In Long Beach, Washington and encourage all its citizens to join in this observance.

Signed this 5th day of April 2021

Jerry Phillips
Mayor, Long Beach, Washington

TAB - C

LONG BEACH CITY COUNCIL MEETING

(Remotely Held Meeting)

March 15, 2021

6:30 COUNCIL WORKSHOP

C. Svendsen, C. McGuire, C. Murry, C. Cline, and C. Kemmer were all in attendance remotely.

WS-21-02- Pioneer North Infrastructure Project

David Glasson, City Administrator, presented the workshop bill. The City annexed the area East of Pacific Avenue and North of Pioneer Road in 1999. This area was platted in the county and developed according to their standards at the time. This random development has led to most lots not connected to a sewer system whatsoever, and those that have connected are individual pressure systems that create their own problem for the city. These problems include unmarked, unidentifiable pressure sewer lines that compete for space in the Right of Way with each other and additional public utilities.

Additionally, the lack of a public sewer system to each lot hampers development and creates advantages and difficulties bases on location in relation to the closest sewer line. The area also is underserved with storm water in some locations. The goal of the workshop is to discuss the options available to the council and residents.

- No decisions or motions were made at this time.

WS-21-03- Jillian Rogers- Beach Clean-up Stations

David Glasson, City Administrator, presented the workshop bill. There has been a request for beach clean-up stations at the beach approached. A local business owner has agreed to pay for the station at Sid Snyder approach and the project lead would like to talk to the City Council about the possibility of expansion.

- No decisions or motions were made at this time.

7:00 CALL TO ORDER

Mayor Phillips called the meeting to order.

ROLL CALL

David Glasson, City Administrator, called roll with Mayor Phillips, C. Svendsen, C. McGuire, C. Murry, C. Cline, and C. Kemmer in attendance remotely.

PUBLIC COMMENT

No comments.

CONSENT AGENDA

Minutes, March 1, 2021 City Council Meeting

Payment Approval List for Warrant Registers 60040-60076 & 87876-87927 for \$348,023.63

C. McGuire made the motion to approve the Consent Agenda. C. Svendsen seconded the motion; 5 Ayes, motion passed.

BUSINESS

AB 21-13 – SWRTPO Interlocal Agreement

David Glasson, City Administrator, presented the Agenda Bill. This agreement forms the regional transportation planning organization and outlines the planning purpose. It is also designed to adhere to State and Federal planning regulations.

C. McGuire made the motion to authorize C. Cline as the new alternate for the SWRTPO, City of Long Beach board representation. C. Kemmer seconded the motion; 5 Ayes, motion passed.

AB 21-14 – Mike Wagner Transit Update

David Glasson, City Administrator, introduced Transit Director, Mike Wagner. Mike gave an update on the Pacific Transit.

No action needed

AB 21-15 – Surplus Equipment- Tabled

DEPARTMENT HEAD ORAL REPORTS

CORRESPONDENCE AND WRITTEN REPORTS

- Water Department Report for February 2021
- Wastewater Department Report for February 2021
- Police Chief's Report for February 2021

ADJOURNMENT

Mayor Phillips adjourned the meeting at 7:35 p.m.

Mayor

City Clerk



Warrant Register

Check Periods: 2021 - March - Second

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF LONG BEACH, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

Council Member	Council Member	Council Member	Clerk/Treasurer
60077	Bell, Helen S	3/19/2021	\$302.04
60078	Binion, Jacob M	3/19/2021	\$1,987.51
60079	Booi, Kristopher A	3/19/2021	\$1,687.83
60080	Goulter, John R	3/19/2021	\$1,777.94
60081	Hermens, Jessie R	3/19/2021	\$1,465.51
60082	Huff, Timothy M	3/19/2021	\$1,775.15
60083	Kemmer, Larry L	3/19/2021	\$1,608.10
60084	Lueche, Paul J	3/19/2021	\$1,758.69
60085	Moore, Vincent E	3/19/2021	\$49.69
60086	Padgett, Timothy J	3/19/2021	\$1,474.42
60087	Wood, Matthew T	3/19/2021	\$1,703.01
60088	Wright, Flint R	3/19/2021	\$2,933.68
60089	Zuern, Donald D	3/19/2021	\$2,438.45
60090	AFLAC	3/22/2021	\$536.44
60091	Association of WA Cities	3/22/2021	\$28,402.72
60092	Awc - ST & Life	3/22/2021	\$786.18
60093	City of LB Retirement Payback	3/22/2021	\$50.77
60094	City of Long Beach - Fica	3/22/2021	\$13,028.92
60095	City of Long Beach - FWH	3/22/2021	\$8,937.71
60096	Dept of Labor & Industries	3/22/2021	\$1,980.85
60097	Dept of Retirement Systems	3/22/2021	\$16,285.59
60098	Dept of Retirement Systems Def Comp	3/22/2021	\$3,273.33
60099	Discovery Benefits Inc.	3/22/2021	\$125.00
60100	Dynamic Collectors, Inc.	3/22/2021	\$202.25
60101	Employment Security Dept	3/22/2021	\$225.03
60102	Massmutual Retirement Services	3/22/2021	\$375.00
60103	Teamsters Local #58	3/22/2021	\$186.50
87928	Board For Volunteer Firefighters & Reserve Officers	3/15/2021	\$90.00

Execution Time: 15 second(s)

Printed by CLBI\HelenB on 4/1/2021 1:33:43 PM
Register

87929	Wagoner, Megan	3/19/2021	\$259.44
87930	Bank of The Pacific	3/23/2021	\$9,738.67
87931	CenturyLink	3/23/2021	\$1,746.62
87932	Charter Spectrum	3/23/2021	\$474.93
87933	Cowser, Eric	3/23/2021	\$215.05
87934	CRUISE MASTER PRISMS	3/23/2021	\$58.40
87935	Department of Licensing - Firearms Section	3/23/2021	\$18.00
87936	Dept of Ecology	3/23/2021	\$14,974.09
87937	Estrada, Miranda	3/23/2021	\$163.32
87938	Quill Corporation	3/23/2021	\$366.48
87939	Wex Bank	3/23/2021	\$2,000.00
87940	Postmaster	3/30/2021	\$655.35
87941	Postmaster	4/1/2021	\$857.82
87942	A-1 Redi Mix	4/1/2021	\$472.93
87943	Active Enterprises, Inc.	4/1/2021	\$487.56
87944	All Safe Mini Storage	4/1/2021	\$120.00
87945	ALS Group USA, Corp.	4/1/2021	\$187.00
87946	AlSCO-American Linen Div.	4/1/2021	\$109.54
87947	Arts Auto Parts Inc.	4/1/2021	\$349.80
87948	Astoria Janitor & Paper Supply	4/1/2021	\$1,561.68
87949	Backflow Management Inc	4/1/2021	\$1,503.75
87950	Bayview Asphalt Inc.	4/1/2021	\$4,575.00
87951	Beil, Helen	4/1/2021	\$186.94
87952	BSK Associates	4/1/2021	\$874.00
87953	Bud Clary Ford	4/1/2021	\$177.00
87954	Bullet Guard Corporation	4/1/2021	\$4,385.00
87955	Cartomation, Inc	4/1/2021	\$750.00
87956	CASCADE MACHINERY & ELECTRIC	4/1/2021	\$51.86
87957	Chinook Observer	4/1/2021	\$151.82
87958	City of Long Beach	4/1/2021	\$2,118.14
87959	Columbia Steel & Welding Supply	4/1/2021	\$92.95
87960	Cutting, Jeff	4/1/2021	\$87.19
87961	Dept of Ecology	4/1/2021	\$8,440.19
87962	DEPT OF RETIREMENT SYSTEMS	4/1/2021	\$25.00
87963	DMCJA	4/1/2021	\$175.00
87964	Dooley Enterprises Inc.	4/1/2021	\$408.24
87965	Everett Polygraph Services, LLC	4/1/2021	\$200.00
87966	Evergreen Rural Water of WA	4/1/2021	\$900.00
87967	FedEx	4/1/2021	\$47.98
87968	Ford Electric	4/1/2021	\$12,599.82
87969	Furrow Pump	4/1/2021	\$701.47
87970	GRAINGER	4/1/2021	\$128.20
87971	H. D. FOWLER	4/1/2021	\$9,820.78
87972	Hach Company	4/1/2021	\$1,177.59
87973	Interstate Battery	4/1/2021	\$1,492.86
87974	Intoximeters, Inc.	4/1/2021	\$507.93

Execution Time: 15 second(s)

87975	K & L Supply, Inc.
87976	Kiwi Glass, Inc.
87977	L.N. Curtis & Sons
87978	MAC TOOLS
87979	Macadam Aluminum & Bronze
87980	Masons Supply Co.
87981	Mosca Design
87982	MRSC Rosters
87983	Oman & Son Builders
87984	One Call Concepts, Inc.
87985	Pacific County Auditor
87986	Pacific County Sheriff's
87987	Pacific Office Automation
87988	PALL CORPORATION
87989	Pollardwater
87990	Public Utility District 2
87991	Solutions Yes
87992	Tapani, Inc
87993	Total Battery & Auto
87994	Traffic Safety Supply Co.
87995	Usa Blue Book
87996	Verizon Wireless
87997	Vision Municipal Solutions
87998	Wilcox & Flegel Oil Co.
87999	Willapa Firearms Training
88000	YSI Inc.

4/1/2021	\$667.45
4/1/2021	\$2,555.88
4/1/2021	\$2,840.15
4/1/2021	\$182.69
4/1/2021	\$2,067.00
4/1/2021	\$253.56
4/1/2021	\$368.86
4/1/2021	\$135.00
4/1/2021	\$5,044.89
4/1/2021	\$22.47
4/1/2021	\$39.00
4/1/2021	\$10,670.71
4/1/2021	\$580.27
4/1/2021	\$11,760.00
4/1/2021	\$368.22
4/1/2021	\$11,894.81
4/1/2021	\$202.98
4/1/2021	\$37,723.83
4/1/2021	\$53.94
4/1/2021	\$5,764.13
4/1/2021	\$1,566.67
4/1/2021	\$2,489.91
4/1/2021	\$4,440.73
4/1/2021	\$3,376.20
4/1/2021	\$540.00
4/1/2021	\$3,183.53

Total	Check
Grand Total	\$290,636.58

TAB - D



**CITY COUNCIL
AGENDA BILL
AB 21-16**

Meeting Date: April 5, 2021

AGENDA ITEM INFORMATION

SUBJECT: Coastal AG LLC Agreement	Originator:	
	Mayor	
	City Council	
	City Administrator	
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	AS
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
COST: \$75/hr plus product	Other:	

SUMMARY STATEMENT: Coastal AG LLC specializes in spraying noxious weeds. The city has attempted to rid the approaches and city-owned property from 8th to 14th NW of gorse for years. Coastal AG will do all the spraying and monitor the sites.

RECOMMENDED ACTION: Authorize Mayor Phillips to execute the agreement.

PERMISSION TO APPLY HERBICIDES TO LAND OWNED BY CITY OF LONG BEACH

INTRODUCTION

1. The control and eradication of noxious weeds on public and private lands is in the public interest and the presence of invasive weeds threatens wildlife habitat and provides a source for renewed infestation of other private and public lands. Effective eradication of noxious weeds requires concerted effort on both public and private lands to protect our natural resources.
2. Coastal AG LLC and its agents desire to perform activities to eradicate and/or control noxious weeds or other weeds as requested by The City of Long Beach. These activities are authorized and carried out under one or more of the following chapters: 17.04 RCW, 17.06 RCW, 17.10 RCW, and 17.24 RCW.
3. The property owner(s) is/are the sole owner of property located at _____.
4. The property owner(s) is/are interested in and benefit from the eradication and/or control of the weeds.
5. The property owner(s) and Coastal AG LLC desire to memorialize an agreement for the purpose of weed eradication/management on their properties.

AGREEMENT

1. **Permission.** In consideration of the benefits described above, **The City of Long Beach**, grants permission to Coastal AG LLC and its agents to enter on to the property from the effective date of this agreement (as ratified by the city council) to December 31, 2021. **City of Long Beach** acknowledge and agree to the application of herbicides for the purpose of controlling weeds. The treated sites will be monitored monthly for efficacy of the application and retreatment as necessary to achieve the goals of the client, **City of Long Beach**.
2. **Expiration and Revocation.** Coastal AG LLC and its agents are permitted to enter the property at any time until December 31, 2021 or until this permission is revoked, whichever occurs first. The City of Long Beach may revoke this permission by presenting a letter of revocation to Coastal AG LLC.
3. **Liability Waiver.** The purpose of entry onto the property is to perform activities to eradicate and/or control weeds. The City of Long Beach expressly agree to hold harmless Coastal AG LLC and its agents and agrees to waive any claim of liability resulting from the legal labeled application of herbicides registered for the intended use, however this does not apply to third party claims.

Coastal AG LLC and its agents agree to waive any claim of liability against the landowner for any injury, damage, or harm which is not the consequence of the landowner's negligence. As to any other act or omission of either party under this agreement, each party shall be responsible for its own acts or omissions and those of its agents. No party to this agreement shall be responsible to the other for the acts or omissions of entities or individuals not a party to this agreement.

4. **Entire Agreement.** This Permission to apply pesticides to property owned by the City of Long Beach and contains the entire agreement between the parties with regard to the matters set forth herein.

5. **Applicable Law.** This Permission shall be construed and interpreted according to the laws of the State of Washington.

6. **Payment Terms.** All work performed in accordance with this agreement will be billed at **\$75/hour plus cost of pesticides and products (surfactants) used in the application.** Invoices will be submitted at two week intervals for any work performed, or may be less frequently when the amount of work is under 5 hours (this is at the discretion of Coastal AG LLC).

BY THE SIGNATURE BELOW, THE PROPERTY OWNER(S) DECLARE THAT THE TERMS OF THIS PERMISSION TO APPLY PESTICIDES TO CITY OF LONG BEACH PROPERTY HAVE BEEN COMPLETELY READ, FULLY UNDERSTOOD, VOLUNTARILY ACCEPTED, AND EXPRESSLY WAIVE ANY CLAIM THAT THIS PERMISSION IS NOT FAIRLY AND KNOWINGLY MADE.

City of Long Beach Representative _____

Date: _____

Coastal AG LLC Representative _____

Date: _____

TAB - E



**CITY COUNCIL
AGENDA BILL
AB 21-17**

Meeting Date: April 5, 2021

AGENDA ITEM INFORMATION

SUBJECT: Agreement with Gray & Osborne for the Boardwalk Replacement	Originator:	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
COST: Total Estimated Cost \$62,280	Other:	

SUMMARY STATEMENT: This scope of work outlines the engineering and architectural portion of the boardwalk replacement.

RECOMMENDED ACTION: *Authorize the Mayor to enter into an agreement with Gray & Osborne for Engineering Services for the Boardwalk project.*

EXHIBIT A
SCOPE OF WORK
CITY OF LONG BEACH
BOARDWALK DECKING REPLACEMENT AND REPAIRS
AMENDMENT 1

The original scope of work for this project assumed the project consisted of replacement of wood decking and repairs for approximately 20 rotted beams and 12 piles, raising the elevation of the north observation platform 5 feet and eliminating the middle platform.

The City has determined that additional items will be added to the project including:

1. Raise the northern section of the boardwalk in order to accomplish raising the north platform;
2. Raise the elevation of the boardwalk at the Discovery Trail crossing;
3. Replace lighting (lights only on the east railings);
4. Separate the circuits for lighting and receptacles;
5. Install stainless steel water fountain at the south platform;
6. Replace the railings; and
7. Potentially replace all beams and deck support members.

Plans for this extensive remodel of the boardwalk should be based on as-built information rather than the original plans, therefore, we recommend a site survey of the boardwalk. Additional architectural, electrical and structural design will be required to prepare plans and specifications for the increased scope of the project.

The original scope of work did not include permitting assistance. We anticipate the following permits will be required for this project:

- Governor's Executive Order 05-05 and Section 106 Concurrence
- SEPA Checklist
- Shoreline Substantial Development Permit
- Building Permit

A critical areas report may be required depending on the proximity of land disturbing aspects of the project to existing wetland buffers. This scope of work does not include a critical areas report.

The following scope of work identifies the additional tasks that will be required to prepare plans and specifications and permits for the expanded project scope.

**AMENDMENT NO. 1
TO
CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES
G&O JOB NO. 21448**

THIS AMENDMENT, by and between the City of Long Beach, Washington, hereinafter referred to as the Agency, and Gray & Osborne, Inc., hereinafter referred to as the Engineer, hereby modifies the contract for engineering services dated (by Agency) February 2, 2021, for additional services related to the Boardwalk Decking Replacement.

Additional engineering services as described in Exhibits A and B.

IN WITNESS WHEREOF, the parties hereto have executed, or cause to be executed by their duly authorized officials, this AMENDMENT to the Contract for Engineering Services in duplicate on the respective dates indicated below.

GRAY & OSBORNE, INC.

By: 
(Signature)

CITY OF LONG BEACH

By: _____
(Signature)

Name: Michael B. Johnson, P.E., President
GRAY & OSBORNE, INC.

Name: _____
(Print)

Date: 3/15/21

Date: _____

"Equal Opportunity/Affirmative Action Employer"

TASK 1 – SITE SURVEY

- A. Provide site survey of the boardwalk to verify as-built condition and existing ground elevation adjacent to the boardwalk. Additional ground elevation profile will be developed at the Discovery Trail crossing and at all stair locations to support the design for raising the boardwalk.

TASK 2 – ARCHITECTURAL DESIGN

- A. Provide design for increased height of the boardwalk in compliance with ADA requirements. Provide design for new water fountain at the south platform.

TASK 3 – ADDITIONAL STRUCTURAL DESIGN

- A. Prepare plans sheets that include the entire length of the boardwalk.
- B. Prepare plans and specifications for elevating portions of the boardwalk including stair replacement.
- C. Prepare plans and specifications for replacement of beams and deck support members.
- D. Prepare plans and specifications for railing replacement.

TASK 4 – ELECTRICAL DESIGN

- A. Prepare plans and specifications for installation of new lighting on the east railing including new conduit and conductors.
- B. Prepare plans and specifications for installation of new receptacles at the observation platforms. Receptacles will be on a separate circuit from the lighting.
- C. Determine whether the existing electrical panels can be reused for the new lighting and receptacles. If warranted, prepare plans and specifications for new electrical panels.

TASK 5 – ENVIRONMENTAL REVIEW

- A. Prepare EZ-1 form for submittal to the Department of Archaeology and Historic Preservation.
- B. Prepare SEPA checklist.

TASK 6 – PERMITS

- A. Prepare Shoreline Substantial Development permit materials.
- B. Prepare Building Permit submittal materials.

SCHEDULE

We anticipate the original schedule will require modification due to the increased scope of work as follows:

Project Start (Authorization)	February 19, 2021
Amendment No. 1 Authorization	March 15, 2021
Submit Draft Documents to City	June 25, 2021
Submit SEPA Checklist to City	July 30, 2021
Submit Shoreline Substantial Development Permit to City	August 20, 2021
Submit Building Permit to City	August 20, 2021
Submit Final Documents to City	August 27, 2021
Advertise for Bid	September 15, 2021

EXHIBIT "B"

ENGINEERING SERVICES SCOPE AND ESTIMATED COST

City of Long Beach - Boardwalk Deck Replacement - Amendment 1

Tasks	Project Engineer Hours	Civil Engineer	Structural Eng. Hours	Electrical Eng. Hours	Environmental Tech./ Specialist Hours	Engineer-In-Training	AutoCAD/ GIS Tech./ Eng. Intern Hours	Professional Land Surveyor Hours	Field Survey (2 person) Hours
Surveying							6	6	40
Architectural Design	12								
Additional Structural Design		12	24			44	140		
Electrical Design				85			24		
Environmental Review					40				
Permits			2		24	4			
QA/QC									
Hour Estimate:	12	12	26	85	64	48	170	6	40
Fully Burdened Billing Rate Range:*	\$119 to \$148	\$93 to \$135	\$110 to \$167	\$120 to \$190	\$83 to \$138	\$85 to \$135	\$50 to \$134	\$118 to \$155	\$171 to \$230
Estimated Fully Burdened Billing Rate:*	\$145	\$110	\$160	\$160	\$131	\$115	\$105	\$150	\$180
Fully Burdened Labor Cost:	\$1,740	\$1,320	\$4,160	\$13,600	\$8,384	\$5,520	\$17,850	\$900	\$7,200

Total Fully Burdened Labor Cost: \$ 60,674

Direct Non-Salary Cost:

Mileage & Expenses (Mileage @ current IRS rate) \$ 1,606

TOTAL ESTIMATED COST: \$ 62,280

* Actual labor cost will be based on each employee's actual rate. Estimated rates are for determining total estimated cost only. Fully burdened billing rates include direct salary cost, overhead, and profit.

TAB — F



**CITY COUNCIL
AGENDA BILL
AB 21-18**

Meeting Date: April 5, 2021

AGENDA ITEM INFORMATION

SUBJECT: <i>Agreement with Gray & Osborne for the Non-Potable Water System</i>	Originator:	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
COST: Total Estimated Cost \$10,000	Other:	

SUMMARY STATEMENT: This scope of work outlines the engineering time needed to complete the non-pot system. This system is the last step in completing the Biosolids project. These costs have been absorbed into the original biosolids loan with the Washington State Department of Ecology.

RECOMMENDED ACTION: *Authorize the Mayor to enter into an agreement with Gray & Osborne for Engineering Services for the Non-Potable Water System.*

EXHIBIT A

SCOPE OF WORK

CITY OF LONG BEACH REGIONAL BIOSOLIDS TREATMENT FACILITY CONSTRUCTION MANAGEMENT WWTF NPW SYSTEM ENGINEERING SERVICES

The scope of work includes the engineering, project management, and construction administration assistance necessary to upgrade the WWTF Non-Potable Water (NPW) System. The NPW system will be designed to utilize treated WWTP effluent. Effluent will be pumped from the UV channel to the decommissioned Chlorine Contact Tank which will serve as the wet well for the new NPW pumps.

PROJECT APPROACH

We understand that the NPW system upgrades will include the following elements:

- New NPW pumps, control panels and floats.
- New NPW automatic filtration system.
- Connection of new NPW pumps to existing NPW distribution piping.

PROPOSED SCOPE OF WORK

The following elements are included in the scope of work:

DESIGN SERVICES

Task 1 – Project Administration

Project administration services will include coordination with the City. Project administration services also include administrative services such as processing invoices.

Task 2 – Predesign

During the predesign process, the following elements will be addressed: preliminary site layout, and pump selection.

Task 3 – Engineering Design

Structural Design

Structural for the project will include the following elements:

- Panel support design.
- Equipment pier design.

**AMENDMENT NO. 1
TO
CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES
G&O JOB NO. 19510**

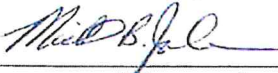
THIS AMENDMENT, by and between the City of Long Beach, Washington, hereinafter referred to as the Agency, and Gray & Osborne, Inc., hereinafter referred to as the Engineer, hereby modifies the contract for engineering services dated (by Agency) May 7, 2019, for additional services related to the Regional Biosolids Treatment Facility Construction Management.

See attached Exhibit A and Exhibit B for scope and fee. Original Contract amount \$559,860 plus Amendment No. 1 \$10,000 for a total not-to-exceed cost of \$569,860.

IN WITNESS WHEREOF, the parties hereto have executed, or cause to be executed by their duly authorized officials, this AMENDMENT to the Contract for Engineering Services in duplicate on the respective dates indicated below.

GRAY & OSBORNE, INC.

CITY OF LONG BEACH

By: 
(Signature)

By: _____
(Signature)

Name: Michael B. Johnson, P.E., President
GRAY & OSBORNE, INC.

Name: _____
(Print)

Date: 3/23/21

Date: _____

"Equal Opportunity/Affirmative Action Employer"

Mechanical Design

Mechanical design will include the following:

- Pump layout plan and section including piping design.

Electrical Design

Electrical design will include the following for each pump station:

- Power distribution design.
- Incorporation of new panels into existing system.

Contract Documents

Gray & Osborne will be responsible for preparation of the contract documents, which will consist of a mini-planset that contractors can use to develop proposals.

CONSTRUCTION ADMINISTRATION SERVICES

Construction administration services will include the following:

Task 4 – Bid Services

Bid services such as answering questions of contractors, issuance of any contract addenda, and a review of bids.

Task 5 – Submittal and RFI Review

Review and respond to product submittal. Review and respond to RFIs.

Task 6 – Office Support

This task includes the preparation of progress pay estimates and preparation of reimbursement requests.

Task 7 – Record Drawings

Prepare as-built record drawings following completion of construction.

BUDGET

The attached Exhibit B provides a detailed breakdown of the hours and rates for the proposal. The not-to-exceed cost for the engineering services for the project is \$10,000 without further authorization from the City.

EXHIBIT B

ENGINEERING SERVICES SCOPE AND ESTIMATED COST

City of Long Beach - NPW Design and Construction Administration Services

Tasks	Principal Hours	Project Manager Hours	Structural Eng. Hours	Electrical Eng. Hours	AutoCAD/ GIS Tech./ Eng. Intern Hours
1 Project Administration	2	1			
2 Predesign		8		4	
3 Engineering Design		16	2	11	16
4 Bid Services		1			
5 Submittal and RFI Review		2	2	2	
6 Office Support		4			
7 Record Drawings		2			5
Hour Estimate:	2	34	4	17	21
Fully Burdened Billing Rate Range:*	\$135 to \$200	\$119 to \$200	\$110 to \$167	\$120 to \$190	\$50 to \$132
Estimated Fully Burdened Billing Rate:*	\$175	\$130	\$145	\$150	\$100
Fully Burdened Labor Cost:	\$350	\$4,420	\$580	\$2,550	\$2,100

Total Fully Burdened Labor Cost:

\$ 10,000

TOTAL ESTIMATED COST:

\$ 10,000

* Actual labor cost will be based on each employee's actual rate. Estimated rates are for determining total estimated cost only.
Fully burdened billing rates include direct salary cost, overhead, and profit.

TAB — G



**CITY COUNCIL
AGENDA BILL
AB 21-19**

Meeting Date: April 5, 2021

AGENDA ITEM INFORMATION

SUBJECT: Surplus Equipment	Originator:	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
COST: N/A	Other:	

SUMMARY STATEMENT: *Pacific Transit System is interested in purchasing the Trolley from the city. The Transit System is intending to run a Trolley during the summer months and special occasions.*

RECOMMENDED ACTION: *Approve Resolution 21-02*

RESOLUTION NO. 2021-02

A RESOLUTION OF THE CITY OF LONG BEACH, WASHINGTON, DECLARING CERTAIN PUBLIC PROPERTY AS SURPLUS TO THE CITY'S NEEDS AND APPROVING THE SALE OF THE PROPERTY IN ACCORDANCE WITH THE PROVISIONS OF RCW 35A.11.010.

WHEREAS, the City has purchased the property and /or equipment listed on the attached Exhibit "A"; and

WHEREAS, there is no requirement that surplus property be offered to all, or put up at auction, or that bids be requested; and

WHEREAS, Pacific Transit System currently operates a transit system in Pacific County, and

WHEREAS, the City has previously purchased a Trolley from Pacific Transit System for \$1.00; and

WHEREAS, the equipment on Exhibit "A" is surplus to the needs of the City,

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LONG BEACH, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The property/equipment described on the attached Exhibit "A" is declared surplus to the needs of the City. Staff is instructed to sell the BARTH Trolley for the price listed on Exhibit "A" to Pacific Transit System.

Section 2. Effective Date. This resolution, being an exercise of power specifically delegated to the city legislative body, is not subject to referendum and shall take effect five (5) days after passage by the City Council.

Passed this 5th Day of April, 2021

Jerry Phillips, Mayor

ATTEST:

Jessie Hermens, Clerk

Exhibit "A"

Surplus Property

Description	Estimated Value	Minimum Bid
1997 BARTH Trolley Mileage 58,122	\$1.00	N / A

TAB — H



**CITY COUNCIL
AGENDA BILL
AB 21-20**

Meeting Date: April 5, 2021

AGENDA ITEM INFORMATION

SUBJECT: Acceptance of
Templin Funds for North
End Improvements

Originator:

Mayor

City Council

City Administrator

City Attorney

City Clerk/Treasurer

City Engineer

Community Development Director

AS

Fire Chief

Police Chief

Streets/Parks/Drainage Supervisor

Water/Wastewater Supervisor

COST: \$30,000 grant award

Other:

SUMMARY STATEMENT: The city requested Templin grant funds to help fund the north end improvements. The city is responsible to pay the difference which is roughly \$30,314 which was incorporated into the 2021 budget.

RECOMMENDED ACTION: *Authorize the Mayor to accept the grant award from the Templin Foundation.*

The Templin Foundation

March 26, 2021

City of Long Beach

PO Box 310

Long Beach, WA. 98631

RE: **Templin Foundation Grant**

Dear Ariel,

The Templin Foundation has agreed to grant your request for \$30,000.00 to help with Phase 2 of the North end beautification project, specifically, light fixtures, composites, electrical line and conduit. The grant agreement is enclosed and when you are ready to proceed, please return the grant agreement and we will issue the check. We like to have the projects completed within six months, as per the grant agreement. When the agreement is signed and sent back to us at the address below the funds will be distributed. Please be advised that the funds must be used only for the purposes applied for, are subject to an audit and that any funds left over must be returned. We would like an accounting with invoices included when the project is completed as per the agreement.

Yours Truly,



Dian D. Barker-Sayce

Administrator for the Templin Foundation

The Templin Foundation

Date: March 26, 2021

Grantee: City of Long Beach

Grant Amount: \$30,000.00

Purpose of Grant: To help with Phase 2 of the North end beautification project, specifically, fixtures, composites, electrical line and conduit.

Your grant has been approved. The funds were approved for the purpose stated in your application. Sometime in the next six months we need to have an accounting of the expenditures of the grant funds with paid invoices or other evidence that the funds were used in accordance with your request. In order for you to be considered in the future for grants we need this information. Any funds that are left over should be remitted back to the Templin foundation. If there is any change in how the funds are going to be used the Templin Foundation must be notified in order to make sure that the use is within the scope of the granting parameters and must be approved by the board of trustees. These funds need to be used in the next six months or returned to the Foundation.

By signing this agreement and accepting the funds you accept the terms of the agreement.

_____ Authorized signature

_____ Date

TAB — I



**CITY COUNCIL
AGENDA BILL
AB 21-21**

Meeting Date: April 5, 2021

AGENDA ITEM INFORMATION

SUBJECT: Resolution 2021-03 - Set Public Hearing Date to Receive Public Comment Regarding Partial ROW Vacation of 4th ST NW– north portion (Case No. VAC 2021-01)	Originator:	
	Mayor	
	City Council	
	City Administrator	
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	AS
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
COST: N/A	Other:	

SUMMARY STATEMENT: Property owner Steve Hrutfiord is requesting to vacate the north portion of 4th St NW. The petition was received on July 28, 2020. Mr. Hrutfiord hopes to build a fence to surround his property at 102 4th ST NW and is asking for the vacated portion of right-of-way. Utilities have been located and there doesn't seem to be any conflict.

Pursuant to **11-6C-2** and **RCW 35.79.10**, when an adequate vacation petition is received, Council shall by resolution set a date when the petition will be heard and decided upon. The hearing may be no more than sixty (60) days nor less than twenty (20) days after the date of such resolution passage. Resolution 2021-03 accomplishes this, setting a hearing date of May 3, 2021.

Staff intends to deliver a detailed staff report on this matter at the next Council meeting on April 19, 2021.

RECOMMENDED ACTION: Pass Resolution 2021-03.

RESOLUTION 2021-03

A RESOLUTION OF THE CITY OF LONG BEACH, WASHINGTON SETTING THE TIME AND PLACE FOR A PUBLIC HEARING FOR CONSIDERING A PARTIAL STREET VACATION OF 4th STREET NORTHWEST

WHEREAS, Steve Hrutfiord has filed a petition for the partial vacation of 4th Street Northwest to combine with his adjoining parcel; and,

WHEREAS, RCW 35.79 requires passage of a resolution setting the time and place for a public hearing to consider vacation of a public street and the posting of public notices, such public hearing to be scheduled not less than twenty (20) nor more than sixty (60) days from passage of said resolution;

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE LONG BEACH CITY COUNCIL that a public hearing shall be held in the Council Chambers at Long Beach City Hall for the purpose of considering the partial street right-of-way vacation of the following areas:

- 12.5 feet by 100 feet from the north side of 4th Street Northwest; and

Said hearing shall be held on May 3, 2021 at 7:00 PM or shortly thereafter via Zoom at the following Webinar ID: 814 5330 4182 and Passcode: 12345678.

The required notice shall be placed at on the subject property—which is Assessor’s parcel No. 73011012302, bounded by Pacific Hwy N and at Long Beach City Hall, the United States Post Office in Long Beach, and the Long Beach Police Department.

Passed this 5th day of April, 2021.

Ayes	Nays	Absent	Abstentions
------	------	--------	-------------

Jerry Phillips, Mayor

Attest:

Jessie Hermens, City Clerk

City of Long Beach
Notice of Petition and of Public Hearing
To Consider Partial Vacation of 4th Street Northwest

VACATION OF A PORTION OF 4th STREET NORTHWEST; CASE NO. VAC 2021-01.

Notice is hereby given that Steve Hrutfiord, filed a petition with the City of Long Beach on July 28, 2020 requesting the City vacate a portion of the right-of-way of 4th Street Northwest. The petition seeks vacation of the northern 12.5 feet of 4th Street Northwest from the southwestern property corner of parcel No. 73011012302 to the southeastern property corner of said parcel approximately 100 feet, encompassing an area of approximately 1,250 square feet in the RC – Residential Commercial zone. **The subject property is located on Block 12, S ½ of Lots 2 & 3, Plat of Tinkers 2nd North Addition, of Long Beach, Pacific County, Washington.**

The Long Beach City Council passed Resolution 2021-03 fixing the time, date, and location of a Public Hearing on this application as **7:00 pm or soon thereafter on Monday, May 3, 2021 Zoom at the following Webinar ID: 814 5330 4182 and Passcode: 12345678.**

Any person interested in this request may speak for or against the request at the public hearing or submit written comments prior to the public hearing. **Written comments should be addressed to: Ariel Smith, Community Development Director, P.O. Box 310, Long Beach, WA 98631. Written comments must be received by the end of the public hearing.**

For those planning to attend who have special requirements, please contact the City of Long Beach by phone, 360-642-4421 or at the address below at least ten (10) days in advance.

Responsible Official:
Position/Title:
Phone:
Address:

Ariel Smith
Director, Community Development
(360) 642-4421
P.O. Box 310
Long Beach, WA 98631

Notice Date:

April 6, 2021

Vacation of ROW:

From conversations with the council, the City is willing to vacate up to 12.5' of 4th Street SW adjacent to 102 4th Street North West with protection for the existing Sidewalk and utilities. For this to happen, it will need to be surveyed and filed with the County Auditor. An example of the area is on page 2. Page 3 and 4 show utility locates in relation to the ROW. All utilities would be outside the remaining ROW.



Vacation would be something similar to the area inside the black polygon in the diagram below.







TAB - J



THE SECRETARY OF THE INTERIOR
WASHINGTON

OCT 22 2020

Mr. David Glasson
City Administrator
City of Long Beach
115 Bolstad Street
Long Beach, Washington 98631

Dear Mr. Glasson:

I am pleased to inform you that I have designated 8.5 miles of the Lewis and Clark Discovery Trail in Pacific County as a National Recreation Trail.

The Lewis and Clark Discovery Trail is a fine addition to the National Trails System. We are proud of these trails and the spirit of partnerships and resource conservation that they represent. Trails provide millions of Americans with outstanding opportunities to enjoy the great outdoors.

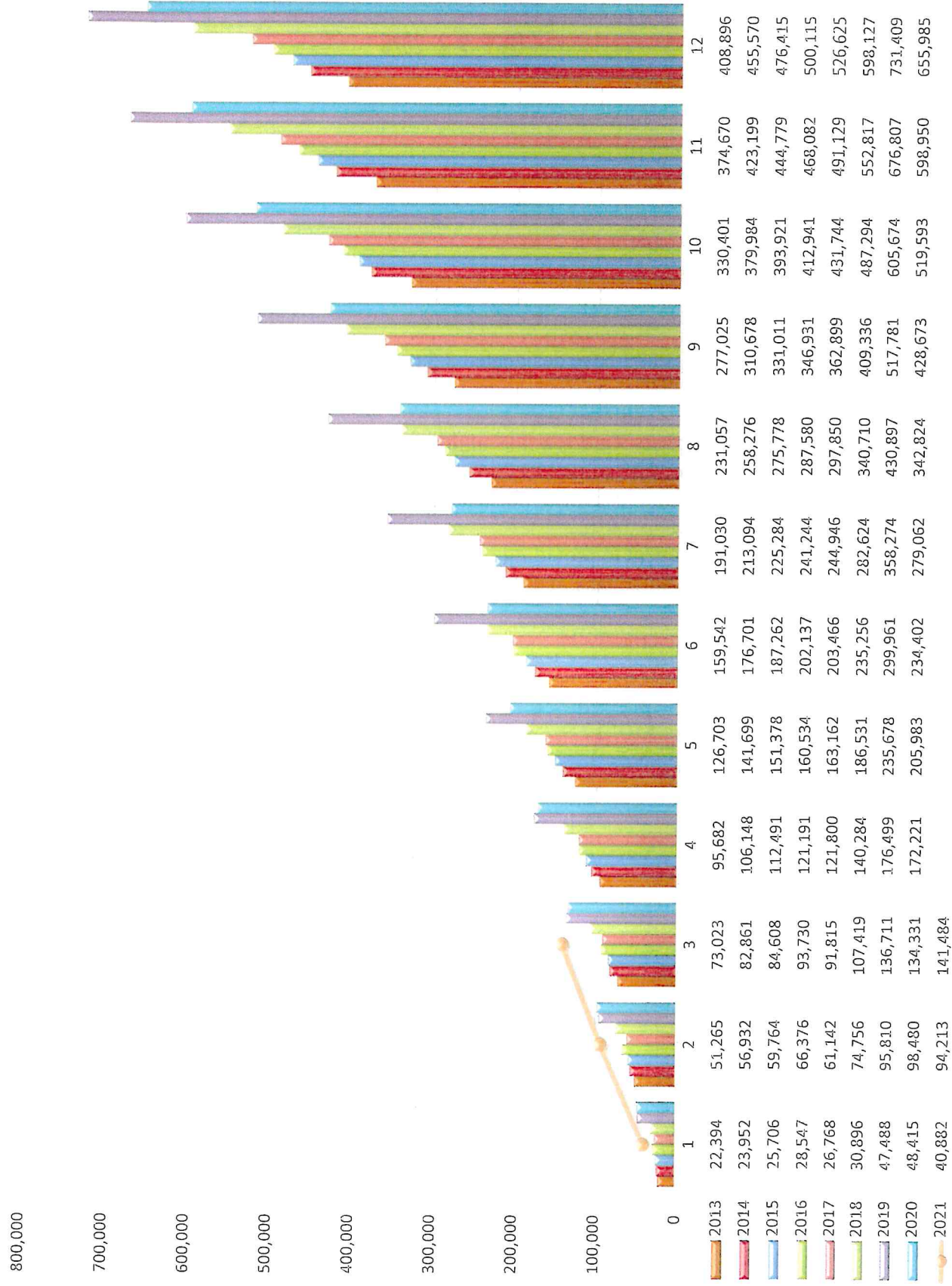
Thank you for your commitment to providing outdoor recreation, physical fitness, heritage, and volunteer opportunities for Americans of all ages. A certificate of designation and a set of new trail markers are enclosed.

Sincerely,

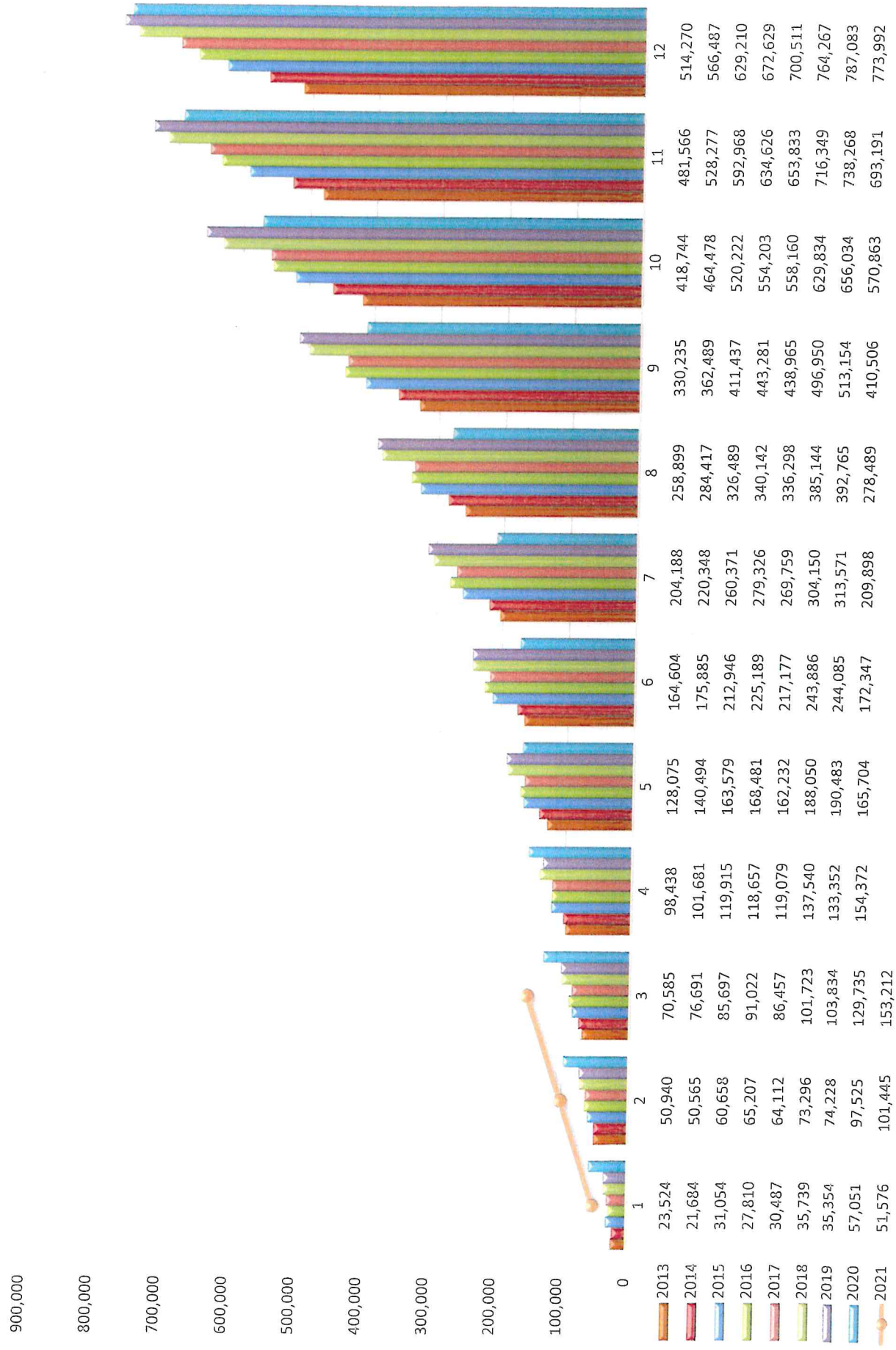
Secretary of the Interior

Enclosures

Sales Tax Collections



Lodging Tax Collections



	January	February	March	April	May	June	July	August	Sept	October	November	December
2018												
2019	11,044	11,279	9,677	9,325	13,841	11,210	10,905	13,518	16,182	18,299	15,395	10,661
2020	11,184	11,749	8,431	8,909	7,946	15,074	13,715	17,082	20,529	20,667	16,726	12,840
2021	9,595	12,551	11,121			6,685	10,507	14,979	20,177	21,211	18,624	13,401

[illegible]

Long Beach Police

P.O. Box 795
Long Beach, WA 98631

lbpdchief@centurytel.net

Phone 360-642-2911
Fax 360-642-5273

04-01-21

Page 1 of 2

To: Mayor Philipps and Long Beach City Council

From: Chief Flint R. Wright

Ref.: Monthly Report for March 2021

During the month of March the Long Beach Police Department handled the following cases and calls:

Long Beach

614 Total Incidents

Aid Call Assists: 1

Alarms: 6

Animal Complaints: 8

Assaults: 0

Assists: 102

(Includes 12 PCSO, 1 WSP And 2 Other Agency Assists Outside City Boundaries)

Burglaries: 6

Disturbance: 20

Drug Inv.: 1

Fire Call Assists: 2

Follow Up: 107

Found/Lost Property: 6

Harassment: 21

Malicious Mischief: 35

MIP – Alcohol: 0

MIP – Tobacco: 0

Missing Persons: 1

Prowler: 0

Runaway: 1

Security Checks: 143

Suspicious: 31

Thefts: 8

Traffic Accidents: 6

Traffic Complaints: 17

Traffic Tickets: 16

Traffic Warnings: 51

Trespass: 6

Warrant Contacts: 0

Welfare Checks: 19

Ilwaco (Includes 24 Calls At Port)

242 Total Incidents

Aid Call Assists: 0

Alarms: 2

Animal Complaints: 4

Assaults: 1

Assists: 24

Burglaries: 0

Disturbance: 5

Drug Inv.: 0

Fire Call Assists: 0

Follow Up: 46

Found/Lost Property: 2

Harassment: 3

Malicious Mischief: 0

MIP – Alcohol: 0

MIP – Tobacco: 0

Missing Persons: 0

Prowler: 0

Runaway: 0

Security Checks: 87

Suspicious: 12

Thefts: 0

Traffic Accidents: 1

Traffic Complaints: 9

Traffic Tickets: 13

Traffic Warnings: 22

Trespass: 5

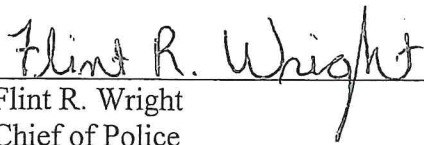
Warrant Contacts: 4

Welfare Checks: 2

On March 5th I attended training. The title of the training course was, "Employee Evaluations: Solutions to Improve Performance". Some of the topics covered were best practices for employee evaluations, why evaluations are so important, legal considerations and the importance of equitable solutions.

On March 9th, 10th and 11th Officer Eric Cowser attended three different trainings. The first training was titled "Advanced Search and Seizure". This class dealt mainly with 4th Amendment issues and how to legally do searches of vehicles and homes and the seizures of persons and property. The second training was titled "Advanced Traffic Stops" and dealt very specifically with legal doctrine involving searching and seizing vehicles. The third course was titled "Advanced Criminal Investigations". This course dealt with undercover operations and how to effectively handle informants.

The department had firearms range training on the 25th. We qualified with our duty, off duty and backup handguns.



Flint R. Wright
Chief of Police



March 30, 2021

Dear Jerry and David,

Crisis Support Network would like to present this Letter of Intent to signify our interest in the Long Beach Police Department building.

Crisis Support Network (CSN) is a 501-(c)-(3) nonprofit organization providing services to victims of domestic and sexual violence, victims of crime and victims of child abuse. We also partner with our PUD to provide assistance with electricity bills for our entire county. We were founded in 1984 and are one of the largest non-profit service organizations working throughout Pacific county. We play a vital role in our community by providing 24/7 services.

Currently, CSN is in a building that is up for sale and we are also nearing the end of our lease there. It is anticipated we will need to find a new space eventually and are proactively looking now. The Long Beach Police department building would be an ideal location for our clients. It is accessible, secure and on the bus line.

I would love to set up a meeting to discuss this. Thank you for your consideration.

Sincerely,


Julie Jewell

Executive Director

director@crisis-support.org

(360) 875-6702