



AGENDA – Monday, June 21, 2021

6:30 p.m. Workshop

7:00 p.m. City Council Meeting

Zoom Webinar ONLY

Meeting ID: 814 5330 4182

Password: 12345678

6:30 WORKSHOP

WS 21-10

Council Interview for Vacant Seat – TAB A

WS 21-11

Preparation for Annual Code Amendments – TAB B

7:00 p.m. CALL TO ORDER; PLEDGE OF ALLEGIANCE; AND ROLL CALL

Call to order

Mayor Phillips, Council Member Svendsen, Council Member McGuire,

And roll call

Council Member Murry, Council Member Cline & Council Member Kemmer.

PUBLIC COMMENT

At this time, the Mayor will call for any comments from the public on any subject whether it is on the agenda for any item(s) the public may wish to bring forward and discuss. Preference will be given to those who must travel. **Please limit your comments to three minutes. The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact the City Administrator at least one week in advance of a meeting.

CONSENT AGENDA – TAB C

All matters, which are listed within the consent section of the agenda, have been distributed to each member of the Long Beach City Council for reading and study. Items listed are considered routine by the Council and will be enacted with one motion unless a Council Member specifically requests it to be removed from the Consent Agenda to be considered separately. Staff recommends approval of the following items:

- Minutes, June 7, 2021 City Council Meeting and the June 14, 2021 Special Meeting
- Payment Approval List for Warrant Registers 60231-60266 & 88254-88297 for \$190,960.50

- AB 21-32 – Salary Amendment - TAB D
- AB 21-33 – Appointing Councilmember to Vacant Position – TAB E
- AB 21-34 – Special Event Permit for Long Beach Crusin' Market – TAB F

DEPARTMENT HEAD ORAL REPORTS CORRESPONDENCE AND WRITTEN REPORTS – TAB G

- Summary of Report and Decision for CUP 2021-02
- Wastewater Report for May 2021
- Water Report for May 2021

FUTURE CITY COUNCIL MEETING SCHEDULE

The Regular City Council meetings are held the 1st and 3rd Monday of each month at 7:00 PM and may be preceded by a workshop.
July 6, 2021, July 19, 2021 & August 2, 2021

ADJOURNMENT

American with Disabilities Act Notice: The City Council Meeting room is accessible to persons with disabilities. If you need assistance, contact the City Clerk at (360) 642-4421 or advise City Administrator at the meeting.

TAB - A



**CITY COUNCIL
WORKSHOP BILL**

WS 21-10

Meeting Date: June 21, 2021

AGENDA ITEM INFORMATION		
SUBJECT: Potential Council Member Appointment Interview	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Events Coordinator	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
COST: N/A	Water/Wastewater Supervisor	
SUMMARY STATEMENT: After the discussion at the June 7 th Council meeting, past councilmember Natalie Hansen is willing to serve in the interim, until the November 2 nd election.		

Workshops are public meetings with the purpose of allowing the City Council to discuss topics. No formal decisions are made at workshops. While almost every meeting when a majority of the city council is present is considered a public meeting, that does not necessitate the Council allowing public comment. If the Mayor and Council request more information or clarification, they may seek input from the audience.

TAB - B



**CITY COUNCIL
WORKSHOP BILL**

WS 21-11

Meeting Date: June 21, 2021

AGENDA ITEM INFORMATION

***SUBJECT: Upcoming
Zoning Updates and
Workshop***

Originator:

Mayor

City Council

City Administrator

City Attorney

City Clerk

City Engineer

Community Development Director

AS

Events Coordinator

Fire Chief

Police Chief

Streets/Parks/Drainage Supervisor

Water/Wastewater Supervisor

COST: N/A

SUMMARY STATEMENT: Staff would like to point out that Comprehensive Plan and zoning updates will begin in July. Attached is small list of items that have been brought to staff's attention.

Workshops are public meetings with the purpose of allowing the City Council to discuss topics. No formal decisions are made at workshops. While almost every meeting when a majority of the city council is present is considered a public meeting, that does not necessitate the Council allowing public comment. If the Mayor and Council request more information or clarification, they may seek input from the audience.

Comprehensive Plan Comments

1. Rezone parcel # 7406003400 to RC – Residential Commercial (Mermaid Inn)
2. Rezone 1910 Pacific Ave N – Mermaid Inn from C1 – Commercial to RC – Residential Commercial
3. Reduce Accessory Structure size in the R zones
4. Amend Comprehensive Plan Chapter 3, Land Use Element, Chapter 4, Housing Element to reflect the intention and integrity of the residential neighborhood zones.
5. Allow for drive-ins in the OTW zone.

TAB - C

LONG BEACH CITY COUNCIL MEETING

(Remotely Held Meeting)

June 7, 2021

6:30 COUNCIL WORKSHOP

C. Svendsen, C. McGuire, C. Murry, C. Cline, and Mayor Phillips were in attendance remotely. C. Kemmer was absent.

WS-21-09- Drone Policy

David Glasson, City Administrator, and Ariel Smith, Community Development Director, presented the workshop bill. The goal of the workshop is to review and discuss the policy regarding the fire department's drone.

- No decisions or motions were made at this time.

7:00 CALL TO ORDER

Mayor Phillips called the meeting to order.

ROLL CALL

David Glasson, City Administrator, called roll with Mayor Phillips, C. Svendsen, C. McGuire, C. Cline, and C. Murry in attendance remotely. C. Kemmer was absent.

PROCLAMATION – CHILDHOOD CANCER AWARENESS MONTH

Mayor, Jerry Phillips, proclaimed the month of September as Childhood Cancer Awareness Month in Long Beach.

PUBLIC COMMENT

No comments

CONSENT AGENDA

Minutes, May 17, 2021 City Council Meeting and the May 20, 2021 Special Meeting

Payment Approval List for Warrant Registers 60202-60230 & 88177-88253 for \$405,337.52

C. McGuire made the motion to approve the Consent Agenda. C. Svendsen seconded the motion; 4 Ayes; 1 Absent, motion passed.

BUSINESS

AB 21-30 – Ordinance 993 Adopting a Price for Compost Sales

David Glasson, City Administrator, presented the Agenda Bill. This ordinance sets the rate for sale of compost at \$25 per yard.

C. Svendsen made the motion to authorize the Mayor to execute Ordinance 993 setting the rate for compost sales. C. Cline seconded the motion; 4 Ayes; 1 Absent, motion passed.

AB 21-31 – Ordinance 994 4th ST NW ROW Vacation

Ariel Smith, Community Development Director, presented the Agenda Bill. During the council meeting on May 3rd and again on May 17th, staff presented the staff report reviewing the petitioners request to vacate the northern portion of the 4th ST NW ROW. Mr. Hrutfiord owns the property directly to the north of the ROW. The Council has discussed this topic during workshops and Council meetings. The proposed Ordinance vacates the 12.5' x 100' northern portion of 4th ST NW that abuts the Hrutfiord property. The Council can decide to charge up to 50% of market value. Dan Whealdon at Lighthouse Realty assessed this property at roughly \$10,530. Therefore, 50% would be \$5,265.

C. McGuire made the motion to approve Ordinance No. 994 vacating the northern portion of 4th ST NW that abuts Mr. Hrutfiord's property, granting the property to Steve Hrutfiord for \$5,265. C. Murry seconded the motion; 4 Ayes; 1 Absent, motion passed.

DEPARTMENT HEAD ORAL REPORTS

CORRESPONDENCE AND WRITTEN REPORTS

- Sales Tax Collections
- Lodging Tax Collections
- Transportation Benefit District Collections
- ChargePoint Report
- Police Chief's Report for May 2020

ADJOURNMENT

Mayor Phillips adjourned the meeting at 7:15 p.m.

Mayor

City Clerk

LONG BEACH CITY COUNCIL SPECIAL MEETING

June 14, 2021

4:00 CALL TO ORDER

Mayor Phillips called the meeting to order.

ROLL CALL

David Glasson, City Administrator, called roll with Mayor Phillips, C. Svendsen, C. McGuire, C. Murry, and C. Kemmer in attendance remotely. C. Cline was absent.

BUSINESS

Executive Session for personnel related issues.

The Council, Mayor Phillips, and City Administrator, David Glasson, all went into executive session at 4:04 p.m. and came out of executive session at 4:28 p.m.

No decisions or motions were made at this time.

ADJOURNMENT

Mayor Phillips adjourned the meeting at 4:29 p.m.

Mayor

City Clerk



Warrant Register

Check Periods: 2021 - June - First

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF LONG BEACH, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

Council Member	Council Member	Council Member	Clerk/Treasurer	
60231	Bell, Helen S	6/4/2021	6/4/2021	\$340.23
60232	Binion, Jacob M	6/4/2021	6/4/2021	\$2,029.04
60233	Booi, Kristopher A	6/4/2021	6/8/2021	\$2,048.96
60234	Cline, Kevin M	6/4/2021	6/7/2021	\$266.21
60235	Cox, Mallory E	6/4/2021		\$425.71
60236	Goulter, John R	6/4/2021	6/8/2021	\$1,778.83
60237	Hermens, Jessie R	6/4/2021	6/4/2021	\$1,469.97
60238	Huff, Timothy M	6/4/2021	6/9/2021	\$1,710.15
60239	Kaino, Kris A	6/4/2021		\$1,013.02
60240	Kemmer, Hollie L	6/4/2021		\$266.21
60241	Kemmer, Larry L	6/4/2021	6/7/2021	\$1,608.70
60242	Luethke, Paul J	6/4/2021		\$2,508.81
60243	McGuire, Tina M	6/4/2021		\$266.21
60244	Murry, Del R	6/4/2021		\$266.21
60245	Padgett, Timothy J	6/4/2021	6/8/2021	\$266.21
60246	Quitner, Jonathan H	6/4/2021	6/7/2021	\$1,475.27
60247	Skinner, Gary D	6/4/2021	6/9/2021	\$1,135.93
60248	Svendsen, Sue M	6/4/2021	6/9/2021	\$796.58
60250	Wood, Matthew T	6/4/2021	6/7/2021	\$266.21
60251	Wright, Flint R	6/4/2021	6/7/2021	\$1,703.29
60252	Zuern, Donald D	6/4/2021	6/8/2021	\$2,934.42
60253	AFLAC	6/4/2021	6/7/2021	\$2,439.52
60254	Association of WA Cities	6/4/2021		\$536.44
60255	Awc - ST & Life	6/4/2021		\$31,089.35
60256	City of LB Retirement Payback	6/4/2021		\$781.72
60257	City of Long Beach - Fica	6/4/2021		\$50.77
60258	City of Long Beach - FWH	6/4/2021		\$14,709.88
60259	Council Gift Fund	6/4/2021		\$9,989.53
60260	Dept of Labor & Industries	6/4/2021	6/10/2021	\$60.00
				\$1,976.74

Execution Time: 7 second(s)

60261	Dept of Retirement Systems Def Comp	6/4/2021	\$3,273.33
60262	Employment Security Dept	6/4/2021	\$239.39
60263	Massmutual Retirement Services	6/4/2021	\$525.00
60264	Teamsters Local #58	6/4/2021	\$186.50
60265	WEX Health, Inc.	6/4/2021	\$125.00
60266	Dept of Retirement Systems	6/4/2021	\$17,115.74
88254	Ostgaard, Loreta	6/10/2021	\$49.26
88255	Zuern, Donald	6/15/2021	\$150.96
88256	A and A Drilling Service, Inc.	6/18/2021	\$5,675.00
88257	Airgas USA LLC	6/18/2021	\$61.06
88258	All Things Fun Sports!	6/18/2021	\$1,000.00
88259	ALS Group USA, Corp.	6/18/2021	\$25.00
88260	Alisco-American Linen Div.	6/18/2021	\$111.78
88261	Association of Washington Cities	6/18/2021	\$300.00
88262	Astoria Janitor & Paper Supply	6/18/2021	\$867.83
88263	Basket Case Greenhouse	6/18/2021	\$2,242.56
88264	Cartomation, Inc	6/18/2021	\$750.00
88265	Cascade Columbia Distribution CO	6/18/2021	\$3,390.92
88266	CenturyLink	6/18/2021	\$1,423.07
88267	Chinook Observer	6/18/2021	\$1,040.53
88268	Cloud 9 Sports	6/18/2021	\$2,999.10
88269	CresComm Wifi, LLC.	6/18/2021	\$180.00
88270	Dept of Ecology	6/18/2021	\$169.00
88271	Emerald Services, Inc.	6/18/2021	\$312.30
88272	Evergreen Septic Inc	6/18/2021	\$455.00
88273	Evergreen Septic Pumping LLC	6/18/2021	\$540.50
88274	Ford Electric	6/18/2021	\$10,512.29
88275	H. D. FOWLER	6/18/2021	\$4,338.28
88276	Hach Company	6/18/2021	\$490.55
88277	Hedges, Jan Lem	6/18/2021	\$400.00
88278	Iron Mountain	6/18/2021	\$144.41
88279	K & L Supply, Inc.	6/18/2021	\$308.66
88280	Long Beach Commercial Security	6/18/2021	\$893.48
88281	MAC TOOLS	6/18/2021	\$517.78
88282	MANSFIELD ALARM CO, INC	6/18/2021	\$113.72
88283	Municipal Emergency Services Depository Account	6/18/2021	\$56.86
88284	Pacific County Sheriff's	6/18/2021	\$220.00
88285	Peninsula Landscape Supply	6/18/2021	\$303.76
88286	Powell, Selier & Co., P.S	6/18/2021	\$8,865.00
88287	Public Utility District 2	6/18/2021	\$1,636.29
88288	Quadient Finance USA, Inc.	6/18/2021	\$500.00
88289	S & F Land Services	6/18/2021	\$1,473.75
88290	STAPLES BUSINESS CREDIT	6/18/2021	\$96.03
88291	Suez WTS Analytical Instrument, Inc	6/18/2021	\$929.26
88292	Visa	6/18/2021	\$6,762.46

Execution Time: 7 second(s)

88293
88294
88295
88296
88297

Wagoner, Megan
WEX Health, Inc.
Whitney Equipment Co. Inc
Wilcox & Flegel Oil Co.
Wirkkala Construction

6/18/2021	\$297.83
6/18/2021	\$150.00
6/18/2021	\$9,028.34
6/18/2021	\$1,455.30
6/18/2021	\$12,313.71

Total Check

Grand Total \$190,960.50

TAB - D



**CITY COUNCIL
AGENDA BILL
AB 21-32**

Meeting Date: June 21, 2021

AGENDA ITEM INFORMATION

AGENDA ITEM INFORMATION		
SUBJECT: Salary Amendment for Assistant City Administrator	Originator:	
	Mayor	JP
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
	Other:	
COST: \$2,600 for 2021		

SUMMARY STATEMENT: During the workshop on June 14th a salary amendment for the Assistant City Administrator was discussed. The proposal was to increase her salary by \$2,600 for 2021 effective June 1, 2021.

RECOMMENDED ACTION: Approve the salary amendment for the Assistant City Administrator.

TAB - E



**CITY COUNCIL
AGENDA BILL**

AB 21-33

Meeting Date: June 21, 2021

AGENDA ITEM INFORMATION

SUBJECT: Appointment of Council Member in seat 5	Originator:	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
	Other:	
COST: NA		

SUMMARY STATEMENT: Councilmember Kline has resigned effective July 6th. The suggestion was made to reach out to past Councilmembers to serve in the interim between July 6th and the November election. One Councilmember expressed interest, Natalie Hansen, she was interview by the Council the workshop prior to this meeting.

The State regulations on filling non-partisan vacancies are as follows:

Where one position is vacant, the remaining members of the governing body shall appoint a qualified person to fill the vacant position.

If a governing body fails to appoint a qualified person to fill a vacancy within ninety days of the occurrence of the vacancy, the authority of the governing body to fill the vacancy shall cease and the county legislative authority of the county in which all or the largest geographic portion of the city, town, or special district is located shall appoint a qualified person to fill the vacancy.

RECOMMENDED ACTION: *Appoint Natalie Hansen to fulfill Council position number 5 for the term of July 6th, 2021 – November 2, 2021, or when the election is certified.*

TAB — F



**CITY COUNCIL
AGENDA BILL
AB 21-34**

Meeting Date: June 21, 2021

AGENDA ITEM INFORMATION

SUBJECT: <i>Special Event Permit – Long Beach Crusin’ Market</i>	Originator:	
	Mayor	
	City Council	
	City Administrator	
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	AS
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
COST: NA	Water/Wastewater Supervisor	
	Other:	
SUMMARY STATEMENT: City staff was approached by Karin Pilgrim-Taylor of Pilgrim’s Events to hold a market Rod Run weekend at Veteran’s Field. The city requested a vendor list and a COVID market plan, these items are attached. The market would run September 11 th (10am-7pm) and 12 th (10am-3pm) and would be held at Veteran’s Field.		
RECOMMENDED ACTION: <i>Approve Special Use Permit 2021-02 for the Long Beach Crusin’ Market.</i>		

Long Beach Cruisin' Market

Veteran's Field

Saturday September 11 & Sunday September 12, 2021

Saturday 10-7 pm

Sunday 10-3 pm

Each vendor will have a card or sign that states any existing Covid rules that the state and county may have in place at that time, and they will be asked to display the sign at their booth for everyone to see. As well, I plan on placing each vendor spot at least 3 feet apart from each other. Each space will be a 10X10, so with that distance and the extra 3 feet, that will be plenty of room for distancing, as well as being an outdoor event.

As well, the rules below will be sent to each vendor attending the event. We have all done events this year and have had to follow these same rules, before and after they have changed and been redone, and I have not run up against anyone who doesn't follow them during markets or events, indoors or out.

COVID Vendor Rules will be as follows:

Remember to follow all these rules...

- **All vendors MUST wear masks at all times.**
 -
- **You MUST have hand sanitizer at your check-out counter.**
 -
- **Vendors MUST mark with tape 6 ft. distance marks for lines at your check out station.**
 -
- **If you are using square or any other type of credit card app, wipe down the device with sanitizer after each use.**
 -
- **Please wipe down (with sanitizer) common surfaces in your booth whenever possible during the market and in the evening after closing.**
 -
- **Please print the attached social distancing sign and prominently place it in your booth. "**

Long Beach Crusin' Market Vendor List

9This is a tentative list, as we discussed, because I won't be able to send out applications until I know I have the permit for the show)

Pilgrim's Roasted Nut'Z..Flavored and Roasted Nuts and Seeds

Dudd's Dice..Dice products and gifts

Terrell's Texas BBQ..BBQ Ribs, Brisket, and Sides

Dragonworkx Pinstriping & Graphics..Pinstriping

Christmas Bear..Vinatge ornaments and planters

Oliver's Gourmet..Stuffed Olives

Bel Aire Betties..Vintage dresses and Accessories

Los Andes Shop...Clothing and Accessories

Greenville Farms...Sausages and Meat Snacks

Joe's Coffee...Coffee and Espresso

Real Time Pain Relief...Pain Relief ointments and Gels

Granny Fi's Shortbread...Home made Shortbread

Garlic Gourmay...Garlic Products

Humdinger Kettle Korn...Kettle Korn

Driftwood Delights...Hand made Ornamental Products

Grimm Bros. Hot Sauces...Hot Sauces and Rubs

T Bee S Honey...Honey Products

Fire & Ice...Hot Dogs and Blended Drinks

OMG Olive Oils...Olive Oils and Sauces

The Food Buggy...Ice Cream Products



Post Office Box 310
115 Bolstad Avenue West
Long Beach, WA 98631
Telephone: 360-642-4421
fax: 360-642-8841
planner@longbeachwa.gov

June 22, 2021

Karin Pilgrim-Taylor
Pilgrim's Events LLC

**RE: Case No. SEP 2021-02, Special Event Permit
Vendors at Veterans Field in the P- Public Zone**

Ms. Pilgrim-Taylor,

Your request to host a market at Veteran's Field on September 11th and 12th 2021 has been conditionally approved.

The City's approval is subject to the following conditions, which are **mandatory requirements**. If you do not comply with these conditions, the City will rescind your approval and you will have to stop sales:

1. Keep and leave the site clean.
2. Abide by the COVID Vendor Rules that were submitted as part of the application.
3. Ensure that all vendors have a City Long Beach itinerant business license.

Congratulations on your approval and thank you for your continued commitment to Long Beach.

Sincerely,

Ariel Smith
Director, Community Development

TAB — G

City of Long Beach
Summary of Report of Decision

On June 11, 2021, the Hearings Examiner for the City of Long Beach, Washington did issue a report of decision for the following application:

Project: Application CUP 2021-02, Rachel and Tom Criddle of Gig Harbor, Washington, Conditional Use Permit to allow the use of a vacation rental in the S2– Shoreline Single-Family zone at 220 28th ST NW, Unit A.

Decision: Approved per the findings and conditions in the Report of Decision.

The complete Report of Decision for the above-referenced project is available for review at Long Beach City Hall, 115 Bolstad Avenue West, Long Beach Washington.

Chinook Observer: Please publish June 23, 2021

BEFORE THE HEARINGS EXAMINER FOR THE CITY OF LONG BEACH

In the Matter of the Application of)

Rachel and Tom Criddle)

for the use of a residence as a)
vacation rental.)

Application for a Conditional Use)
Permit to allow the use of a)
residence as a vacation rental)
located at 220-28th Street NW,)
Unit A in the **S2 - Shoreline Multi**)
- Family Residential zone.)

FILE NO: CU 2021- 02

**FINDINGS OF FACT,
CONCLUSIONS OF LAW
AND DECISION**

DECISION

The Condition Use Permit Application is **APPROVED**, subject to conditions.

INTRODUCTION

The Conditional Use Permit of, **Owners** to allow the use of an existing residence to be used as a part time vacation rental came on for hearing before Jan LeM. Hedges, Hearings Examiner, on JUNE 9th at 1:00 p.m. . Ariel Smith, Director presented the Department of Community Development Staff Report.

The Hearings Examiner explained the hearing procedure, after which City staff made an opening presentation concerning the Conditional Use Permit Application.

Testifying under oath were:

Ariel Smith, Community Development Director

The following exhibits were offered and admitted:

EXHBIT	DESCRIPTION	SUBMITTED BY	DATE ADMITTED	COMMENTS
1	Application for Conditional Use Permit	Rachel and Tom Criddle	05/19/2021	Complete
2	Staff Report	City of Long Beach	06/09/2021	Complete
3	Public Hearing Notice	City of Long Beach	05/19/2021	Complete

The hearing adjourned at 1:05 p.m.

From the foregoing, the Examiner makes the following:

FINDINGS OF FACT

1. Applicants, **Rachel and Tom Criddle**, propose an existing residence to be used a vacation rental.
2. The proposed site is in a **S2 - Shoreline Multi-Family Residential zone**, where vacation rentals are allowed as a conditional use.
3. The applicant proposes to change the existing residence to a part time vacation rental. This proposed themselves and/or a local realty management firm would manage use.
4. The existing residential structure and the proposed change of use meets or exceeds all of the **Municipal Code, Chapter 8 Shoreline Districts, Article B S2 Shoreline Multi-Family Residential District Code [12-8B-5 STANDARDS]** for this zone.
5. The proposed change of use is consistent with existing uses and not generate additional traffic impact, or place additional demands on the City's' infrastructure or the right of adjacent property owners or the public at large to enjoy their normal and expected peace and well being.
6. The proposed change of use meets or exceeds all the applicable standards set forth in the; Zoning Ordinance, Comprehensive Plan, The Shoreline Master Program and the State Environmental Policy Act.
7. Adequate management of the property is being provided to ensure the proposed use will not be disruptive to the neighborhood.
8. The proposed use is consistent with the existing residential use and will not generate additional traffic impacts or place additional demands on City/private infrastructure.
9. The design of the site and building was previously approved by the City and found to meet the City's design requirements. There is adequate parking on-site to serve the needs of the proposed use of the property as a vacation rental.
10. The property is served by City water.
11. This Conditional Use Application was **timely submitted**, was received and met the CITY completeness requirements as required in CITY Ordinance 15.08.070 B. and RCW 36.70.B.070.
12. Any Conclusion of Law deemed to be a Finding of Fact is adopted as such. From these Findings of Fact, the Examiner makes the following;

CONCLUSIONS OF LAW

1. The Hearing Examiner has jurisdiction over the persons and the subject matter of the proceeding.
2. The requirements of the CITY Zoning Ordinance have been met.
3. The standards and guidelines of the CITY Comprehensive Plan have been met.
4. This proposed development is exempt from SEPA review and the Shoreline Master Program does not apply.
5. The applicant has sought the appropriate permit.
6. As conditioned below, the project will be consistent with the criteria for Conditional Use Permit approval.
7. Any finding herein which may be deemed a conclusion is hereby adopted as such.

DECISION

The application of **Rachel and Tom Criddle**, applicants, for the change of use of an existing residence to a vacation rental located at 220 – 28^h Street NW, Unit A is **APPROVED**, subject to the following conditions:

1. Any further expansion or change of use on the property shall require the approval of the City of Long Beach.
2. The applicant shall obtain a City of Long Beach business license from the State of Washington as required by Title 4, Business and License Regulations, of the Long Beach City Code and pay all applicable taxes as required by Title 3, Finances and Taxation.
3. Occupancy shall be limited to eight (8) people, including children. Guests shall be asked to leave if they do not comply with occupancy limits.
4. Should the property manager not be fully available, the property shall not be rented.
5. Should the owners change their designated agent, they shall notify the CITY in writing in advance of such change.
6. All residents within 100 feet (excluding streets and rights-of-way) shall be provided with management contact information, both for the daytime and nighttime hours.
7. All guest(s) shall be informed to respect the neighbors' rights of quiet enjoyment between 10:00 p.m. and 8:00 a.m., and that guests can and will be asked to leave if they do not comply with occupancy or noise limits.
8. Off-street parking for the vacation rental shall be provided within the existing garage and driveway and all parking needs shall be met on-site. RV parking shall not be permitted on the site.
9. When occupied, as a vacation rental the property shall be monitored daily and any trash or debris removed and/or placed in an appropriate receptacle, provided by the owner.
10. A land line must be installed prior to the property being rented.

Jan LeM. Hedges, Hearing Examiner

NOTICE OF RIGHT TO APPEAL

RIGHT TO APPEAL –TIME LIMIT

Any person aggrieved by the decision of the hearing examiner shall have the right to appeal the decision to the City Council. The appeal shall be in writing and delivered to City Hall within ten calendar days of the hearing examiners decision. The appeal must contain a statement identifying the decision being appealed, the name and address of the appellant and the appellants standing, the specific reason(s) why the appellant asserts the decision is in error and the desired outcome or changes to the decision. Upon filing an appeal, the appellant must pay a fee of \$400.00. No new evidence will be accepted by the City Council. The appeal is limited to the record presented to the hearing examiner. [Ordinance No 656, Section 4]

TRANSCRIPT OF HEARING – PAYMENT OF COST

An appeal of the Hearing Examiner's decision requires the preparation of a transcript of the hearing before the Hearing Examiner. Therefore, a payment of ten dollars (\$10.00) for each hearing tape must accompany the request for appeal. The appeal fee is \$400.00. All costs are payable to the City of Long Beach, Washington.

City of Long Beach Activities Report

May 2021

Wastewater Dept.

Call Outs - 0

Meetings - 8 (2) Contractors (5th st s & BOP Mainline Replacement) / (2) Compost Operations / (1) Wastewater Operators / (1) Engineers (Comp Plan) / (1) Staff Meeting / Chinook Water District (Samples Piggyback).

Safety Meetings - 1 Asbestos Awareness & Confined Space Awareness.

Covid-19 Workplace Temp. Log.

Weekly Covid-19 Shop / Restroom Cleaning.

Plant Management - Monthly DMR's / Paperwork Review / Emails / Plant Ops / Compost Ops / Ordering Supplies / Engineers.

Samples – Daily Tests / Twice Weekly Testing (BODs , TSSs , and Fecals.).

Customer Service - 2

Locates - 5 Emergency Locates – 1 (PUD 5th st sw.)

Hauling Sludge - 0

Lift Station Checking - Daily Action. (Inspection / Cleaning Transducers)

Lift Station Maintenance – 1 (Jetted 4th st s Lift Station.)

Lift Station Wash down - 4

Plant Wash Down - 2 Headworks , Clarifiers , UV Bulbs.

Samples to Lab - 6 (Monthly Ammonia)

Pump / Blower Maint. – 1 (Greased / Belts / Filters / Tubing / Oil Change.)

Sink Hole Investigation – 0

Main Repairs - 0

Equipment Cleanup – 2 Compost Plant Cleanup - 3

Headworks Debris Removal – 3 Barrels Plant / 1 Barrels Dump Site.

Decanting Digester – 90,000 gal. Supernatant ran back through plant.

Training - All Crew Asbestos Awareness & Confined Space Awareness – (1/2) Day Each.

D Zuern Evergreen Rural Water- (3) Days.

T Caldwell Water & Wastewater Small System Management.

Treatment Plant Numbers – 6,720,000 Million Gallons. (Approx. 224,000 Gal / Day)

Compost Plant Treatment Numbers – 111,900 Gallons Processed. 6 Tunnels

Rain 2.1"

Other Activities –

Making Compost.

Holiday Plant Coverage.

Removed All Hazard Waste to County.

Placed New Generator at 3rd st Pump Station.

Drained Water Out of Tunnel Air Lines.

Leveled Out Dump Yard.

Removed Old Piping From Old Sludge Thickener on Digester.

Cleaned Lenses and Replaced Bulbs in UV Bank B.

Placed Security Door at New PD.

Unclogged Grit Line in WWTP.

Sprayed Weeds at WWTP.

Weedeating Lift Stations.

Contractor Installing New Service Connection. (Stopped Work to Protect System!) Proper Connection.

Contractor Paving Road Cut (5th s & Blvd).

Cleaning Compost Area.

Updated QA/QC Standards.

Checking Internet Relays for Fire Hall.

Bio-Filter PH & Moisture.

Deep Cleaned Screw Press.

Plant Walk through.

Main Computer Backup Weekly.

Monthly Fire Extinguisher Checkups.

Flushed Eye Wash Station.

City of Long Beach Activities Report

May 2021

Water Dept.

Call Outs - 1

Meetings - 10 (2) Staff / (2) Admin. / (1) Mayor & Admin. / (1) Asset Management / (2) Contractors / (1) USFW / (1) Washington Project Bids.

Safety Meetings - 1 Asbestos Awareness & Confined Space Awareness.

Daily Covid - 19 Workplace Temp Log.

Weekly Covid – 19 Shop / Restroom Cleanup.

Plant Management - Paperwork / Time Cards / Monthly DOH Report / Monthly DMR's. / Monthly Report / Bills / Log Book / Called & Completed Locates / Reviewing ROW Permits / Plant Walk Through / Res Inspections / Billing New Services / Parts Ordering.

Customer Service - 4

Locates - 14

Emergency Locates – 1 (PUD 5th sw)

Re-reads - 7

Install New Meters - 2 (17th st sw / 511 6th s)

Meter Reinstall – 0

New Service Investigations – 4

Valve Investigation - 1

New Service Prep – 2

Valve Can Raising - 1

Meter Removal – 0

Data Log / Meter Flushing - 1

Meter Repairs – 2

Remote Meters -

Hydrant / Stand Pipe Maint. – 0

May - #'s Not Available

Shut Off's - 1

2021 - #'s Not Available

Emergency Shut Offs – 0

This Month!

Turn On's - 1

Res. Checking - 4

Res. Maint. – 3

Leak Repairs - 1 (30th st s)

Leak Investigations - 1

Equipment Cleanup - 2

System Samples - Weekly entire system.

Samples to Lab - 2

Training -	All Crew	Asbestos Awareness & Confined Space Awareness – ½ Day Each.
	D Zuern	Evergreen Rural Water – (3) Days
	T Caldwell	Water & Wastewater Small System Management.

Treatment Plant Numbers - 16,036,000 Gallons. (Approx 534,500 Gal. / Day)

Other Activities -

Reading Meters. (Long Beach.)

Replacing Remote Read Meters.

Repainted Washington Ave S Project.

Mapping Training w/ Mark Scott.

Fixing Flag Pole Beach Approach.

Weedeating Dolman Dam.

Weedeating Main Imp. Dam.

Weedeating Maddix Creek.

Weedeating Hydrants.

Festival Cleanup – Clam Fest.

Monthly Reports.

Setup Hot Taps.

Ordered Parts for Hydrant & Line Extensions.

Covid – 19 Shot Setup Fire Hall.

Moving Furniture from Old PD to New PD.

New Equipment Delivery. Backhoe / Mini Excavator.

Reading New Equipment Manuals.

Shop Yard Cleanup.

Town Cleanup.

Mapping Water System Updates.

(3) Fire Calls.

Plant Operation Walk Around.