



AGENDA –Monday, September 20, 2021

7:00 p.m. City Council Meeting

Zoom Webinar ONLY

Meeting ID: 814 5330 4182

Password: 12345678

7:00 p.m. CALL TO ORDER; PLEDGE OF ALLEGIANCE; AND ROLL CALL

Call to order	Mayor Phillips, Council Member Svendsen, Council Member McGuire,
And roll call	Council Member Murry, Council Member Hanson & Council Member Kemmer.

PUBLIC COMMENT

At this time, the Mayor will call for any comments from the public on any subject whether it is on the agenda for any item(s) the public may wish to bring forward and discuss. Preference will be given to those who must travel. **Please limit your comments to three minutes. The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact the City Administrator at least one week in advance of a meeting.

Introduction and Oath of Office for Duane Goodman – TAB A

CONSENT AGENDA – TAB B

All matters, which are listed within the consent section of the agenda, have been distributed to each member of the Long Beach City Council for reading and study. Items listed are considered routine by the Council and will be enacted with one motion unless a Council Member specifically requests it to be removed from the Consent Agenda to be considered separately. Staff recommends approval of the following items:

- Minutes, September 7, 2021, City Council Meeting
- Payment Approval List for Warrant Registers 60438-60469 & 88598-88653 for \$530,510.85

- No Business

DEPARTMENT HEAD ORAL REPORTS

CORRESPONDENCE AND WRITTEN REPORTS – TAB C

- Summary Report and Decision of CUP 2021-07 (1803 Pacific Hwy N)
- Short Plat 2021-02 Dale Jacobson 307 16th ST NE
- Smith Youth Athletic Facilities Advisory Committee Appointment
- Wastewater Department Report for August 2021
- Water Department Report for August 2021

FUTURE CITY COUNCIL MEETING SCHEDULE

The Regular City Council meetings are held the 1st and 3rd Monday of each month at 7:00 PM and may be preceded by a workshop.
October 4, 2021, October 18, 2021 & November 1, 2021

ADJOURNMENT

American with Disabilities Act Notice: The City Council Meeting room is accessible to persons with disabilities. If you need assistance, contact the City Clerk at (360) 642-4421 or advise City Administrator at the meeting.

TAB - A

Oath of Office

I, Duane Goodman do solemnly swear that I am a citizen of the United States of America and of the State of Washington. That I will support the Constitution and Laws of the United States, of the State of Washington, and the **CITY OF LONG BEACH**. I will to the best of my ability, skill and judgment, faithfully and impartially perform and discharge the duties as **Police Officer** in and for the **CITY OF LONG BEACH**, Pacific County, State of Washington as such duties are prescribed by law.

Dated this 20th day of September 2021

Duane Goodman

ATTEST:

Mayor, Jerry Phillips

TAB - B

LONG BEACH CITY COUNCIL MEETING

September 7, 2021

6:30 COUNCIL WORKSHOP

C. Svendsen, C. McGuire, C. Murry, C. Hanson, C. Kemmer and Mayor Phillips were all in attendance.

WS-21-16- Fireworks Survey Results and Discussion

David Glasson, City Administrator, and Mayor Phillips presented the workshop bill. The purpose of this workshop was to discuss the fireworks survey results and suggested updates to the pertinent code sections.

- No decisions or motions were made at this time.

WS-21-17- Food Truck Event

David Glasson, City Administrator, presented the workshop bill. The purpose of this workshop was to discuss the possibility of having a food truck event.

- No decisions or motions were made at this time.

7:00 CALL TO ORDER

Mayor Phillips called the meeting to order.

ROLL CALL

David Glasson, City Administrator, called roll with Mayor Phillips, C. Svendsen, C. McGuire, C. Hanson, and C. Kemmer in attendance. C. Murry was absent.

PUBLIC COMMENT

No comments

Introduction to Richard Jacoby – Building Inspector/Code Enforcement

CONSENT AGENDA

Minutes, August 16, 2021, City Council Meeting

Payment Approval List for Warrant Registers 60410-60437 & 88526-88596 for \$239,844.19

C. Kemmer made the motion to approve the Consent Agenda. C. Svendsen seconded the motion; 4 Ayes; 1 Absent (C. Murry), motion passed.

BUSINESS

AB 21-43 – Release of Retainage and Closeout on Trommel Procurement

David Glasson, City Administrator, presented the Agenda Bill. The Revolver Screening Systems has fulfilled their contract for the trommel as part of the biosolids project. This project has been deemed complete.

C. McGuire made the motion to release retainage to Revolver Screening Systems. C. Svendsen seconded the motion; 4 Ayes; 1 Absent (C. Murry), motion passed.

AB 21-44 – Gray and Osborne Contract for On-Call Engineering Services

David Glasson, City Administrator, presented the Agenda Bill. The city put out an RFQ for on-call engineering services. Five firms submitted an SOQ and of those three were interviewed. Gray and Osborne is the only firm that met all our requirements and engineering needs as a city.

C. Svendsen made the motion to authorize the Mayor to enter into an agreement with Gray and Osborne for on-call engineering services. C. Hanson seconded the motion; 4 Ayes; 1 Absent (C. Murry), motion passed.

AB 21-45 – Water Department Truck Purchase

David Glasson, City Administrator, presented the Agenda Bill. As vehicle prices are anticipated to go up in 2022; the city mechanic sought a quote for a F-150 to replace a 17-year-old truck in the water department. Revenues in the water department have been slightly higher than anticipated due to more connections and consumption.

C. McGuire made the motion to authorize city staff to purchase the new F-150 for the water department. C. Hanson seconded the motion; 4 Ayes; 1 Absent (C. Murry), motion passed.

AB 21-46 – LIHEAP Agreement

David Glasson, City Administrator, presented the Agenda Bill. This is a Vendor Agreement for the Low-Income Home Heating Assistance Program to help those needing assistance paying their utility bills.

C. Hanson made the motion to authorize the Mayor to enter into a vendor agreement with CCAP for the LIHEAP program. C. McGuire seconded the motion; 4 Ayes; 1 Absent (C. Murry), motion passed.

AB 21-47 – WaTech Service Agreement

David Glasson, City Administrator, presented the Agenda Bill. Agreement with WaTech who runs the consortium for state aerial images. Our GIS images are outdated (2013) and being a member of this consortium guarantees new images every other year.

C. Svendsen made the motion to authorize the Mayor to enter into an agreement with WaTech for aerial imagery. C. Hanson seconded the motion; 4 Ayes; 1 Absent (C. Murry), motion passed.

DEPARTMENT HEAD ORAL REPORTS

CORRESPONDENCE AND WRITTEN REPORTS

- Summary Report and Decision of CUP 2021-05 (132 28th ST NW)
- Summary Report and Decision of CUP 2021-06 (305 Pacific Ave S)
- Summary Report and Decision of CAO V 2021-02 (300 Ocean Beach Blvd S)
- Short Plat Decision 2021-01 Cutting 1608 Idaho Ave South
- Lodging Tax Collections
- Sales Tax Collections
- Transportation Benefit District Collections
- Parks, Streets and Stormwater Report for July 2021
- Kite Festival “Thank You” Letter
- Wings Over Willapa Letter
- Summary Report and Decision for CUP 2021-07 (1803 Pacific Ave N)
- Police Chief’s Report for August 2021

ADJOURNMENT

Mayor Phillips adjourned the meeting at 7:30 p.m.

Mayor

City Clerk



Warrant Register

Check Periods: 2021 - September - First

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF LONG BEACH, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY THE SAID CLAIM.

Council Member	Council Member	Council Member	Clerk/Treasurer
60438	Bell, Helen S	9/5/2021	\$309.38
60439	Binion, Jacob M	9/5/2021	\$1,949.87
60440	Booi, Kristopher A	9/5/2021	\$2,747.20
60441	Cox, Mallory E	9/5/2021	\$597.24
60442	Goulter, John R	9/5/2021	\$1,887.30
60443	Hermens, Jessie R	9/5/2021	\$1,503.43
60444	Huff, Timothy M	9/5/2021	\$1,762.02
60445	Kaino, Kris A	9/5/2021	\$1,013.02
60446	Kemmer, Holli L	9/5/2021	\$266.21
60447	Kemmer, Larry L	9/5/2021	\$1,608.42
60448	Lueth, Paul J	9/5/2021	\$2,388.51
60449	McGuire, Tina M	9/5/2021	\$266.21
60450	Murry, Del R	9/5/2021	\$266.21
60451	Padgett, Timothy J	9/5/2021	\$1,533.20
60452	Quittner, Jonathan H	9/5/2021	\$1,135.93
60453	Svendsen, Sue M	9/5/2021	\$266.21
60454	Wright, Flint R	9/5/2021	\$2,936.71
60455	Zuern, Donald D	9/5/2021	\$2,492.16
60456	AFLAC	9/3/2021	\$391.80
60457	Association of WA Cities	9/3/2021	\$30,509.13
60458	Awc - ST & Life	9/3/2021	\$763.43
60459	City of LB Retirement Payback	9/3/2021	\$50.77
60460	City of Long Beach - Fica	9/3/2021	\$15,061.44
60461	City of Long Beach - FWH	9/3/2021	\$10,295.90
60462	Council Gift Fund	9/3/2021	\$50.00
60463	Dept of Labor & Industries	9/3/2021	\$2,407.14
60464	Dept of Retirement Systems	9/3/2021	\$14,524.77
60465	Dept of Retirement Systems Def Comp	9/3/2021	\$3,238.33
60466	Employment Security Dept	9/3/2021	\$244.68

Execution Time: 6 second(s)

Printed by CLB1\HelenB on 9/17/2021 10:51:43 AM
Register

60467	Massmutual Retirement Services	9/3/2021	\$525.00
60468	Teamsters Local #58	9/3/2021	\$186.50
60469	WEX Health, Inc.	9/3/2021	\$125.00
88598	Parker, Michael	9/10/2021	\$50.00
88600	Active Enterprises, Inc.	9/17/2021	\$97.68
88601	Advanced Excavating Specialists	9/17/2021	\$358,209.33
88602	Airgas USA LLC	9/17/2021	\$61.06
88603	Association of Washington Cities	9/17/2021	\$100.00
88604	Astoria Janitor & Paper Supply	9/17/2021	\$839.41
88605	Beachdog.com Inc.	9/17/2021	\$765.00
88606	BMC WELDING	9/17/2021	\$151.62
88607	Boggs, Arlie H.	9/17/2021	\$784.00
88608	Cascade Columbia Distribution CO	9/17/2021	\$2,752.26
88609	CenturyLink	9/17/2021	\$1,238.12
88611	Chinook Observer	9/17/2021	\$513.91
88612	Day Wireless Systems	9/17/2021	\$1,649.87
88613	Drouillard, Darren	9/17/2021	\$530.00
88614	Drug Screens, Inc	9/17/2021	\$70.00
88615	Ellickson, Danielle	9/17/2021	\$618.00
88616	Englund Marine Supply	9/17/2021	\$1,235.93
88617	Evergreen Septic Inc	9/17/2021	\$955.00
88618	Ferriss, Jason	9/17/2021	\$474.00
88619	Fuller, Eric	9/17/2021	\$751.00
88620	Garstki, Christopher	9/17/2021	\$530.00
88621	Getman, Lucas	9/17/2021	\$530.00
88622	Hedges, Jan Lem	9/17/2021	\$1,200.00
88623	Interstate Supply Company	9/17/2021	\$824.93
88624	Iron Mountain	9/17/2021	\$146.55
88625	Johnson, Adam	9/17/2021	\$596.00
88626	Kessler, Leon	9/17/2021	\$568.50
88627	Kustom Signals, Inc.	9/17/2021	\$1,582.26
88628	L.N. Curtis & Sons	9/17/2021	\$509.22
88629	Long Beach Commercial Security	9/17/2021	\$1,752.84
88630	MANSFIELD ALARM CO, INC	9/17/2021	\$113.72
88631	Meiner Detail	9/17/2021	\$350.00
88632	Meling, Casey	9/17/2021	\$105.19
88633	Mettler-Toledo, Inc.	9/17/2021	\$309.53
88634	MossyTech LLC	9/17/2021	\$5,761.99
88635	Neves, Scott A	9/17/2021	\$508.00
88636	PAPE MACHINERY	9/17/2021	\$268.71
88637	Prestegard, Ray	9/17/2021	\$200.00
88638	Public Utility District 2	9/17/2021	\$11,279.90
88639	Queen, James	9/17/2021	\$574.00
88640	REVOLVER SCREENING SYSTEMS	9/17/2021	\$2,324.65
88641	Rooks, Kelsey	9/17/2021	\$574.00
	Seeman, Wayne J.	9/17/2021	\$574.00

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Sid's Market
Stellies, Michael
Stennick, Justin
Traffic Safety Supply Co.
Visa
Vision Municipal Solutions
Washington State Intl Kite Festival
Watts, Bruce
Wells, Randy L
WEX Health, Inc.
Wilcox & Flegel
XO Safety

9/17/2021
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\$88.14
\$618.00
\$552.00
\$985.50
\$5,706.02
\$652.58
\$12,750.00
\$596.00
\$618.00
\$50.00
\$1,453.31
\$108.00

Total Check
Grand Total

\$530,510.85
\$530,510.85

TAB - C

When recorded, please return to:

City of Long Beach
PO Box 310
Long Beach, WA 98631
Attn: Community Development Department

COMMUNITY DEVELOPMENT DIRECTOR'S DECISION SHORT PLAT APPLICATION

APPLICANT

Dale Jacobson, PO Box 501 Long Beach, 98631

PROPERTY LOCATION

307 16th ST NE Long Beach, Washington 98631

LEGAL DESCRIPTION

SW ¼ of Section 9, Township 10N, Range 11W, Willamette Meridian, Long Beach, Pacific County, Washington

Assessor's Parcel Number 10110934081).

BACKGROUND

The applicant proposes to split the existing 43,579 square-foot (SF) parcel, which is a rectangle trending north-south, into two (2) lots, New Lots 1 & 2.

- New Lot 2 would be the northwest corner extending approximately 128 feet from the northwest property corner, then south 100 feet, west 128 feet and north 100 feet. This property would have access from 16th Street northeast; it has an area of 12,652 SF.
 - New Lot 1 would encompass the rest of the property located immediately south and east of new Parcel 2, would have access from 16th Street northeast; it has an area of 30,927 SF.
- There is currently a home on the proposed parcel 2, parcel 1 is undeveloped. The property is zoned R1- Single-Family Residential Restricted pursuant to the City of Long Beach Zoning Ordinance.

On August 20, 2021, the applicant filed an application with the City for a short subdivision of the subject property. The following materials were submitted by the applicant:

- Application for development approval
- Application fee of \$680.00

On August 20, 2021 the applicant submitted a full draft copy of the proposed plat.

On August 24, 2021, the city notified the applicant the application was complete. The city had to wait for a complete and final wetland delineation to be on file.

On August 24, 2021, pursuant to Section 11-4B-4 of Title 11 (Unified Development) of the City Code, written notice of the application was sent to owners of properties located within 300 feet (300') of the subject property. Notice was also sent to individuals identified in Section 11-4B-2 of Title 11. The notice requested that comments regarding the proposed short plat be submitted to the City by September 10, 2021.

On August 24, 2021, the city notified the applicant that a few revisions to the plat were in order and returned a red-lined copy to the applicant.

PUBLIC COMMENTS

There were no comments received.

FINDINGS:

1. **Compliance with zoning.** The subject property is located in the R1 (Single-Family Residential) zoning district. The minimum lot size/lot area in the R1 zoning district is 6,000 SF, excluding the area of any vehicular surface access easement or street pursuant to Section 12-5A-4 of Title 12 (Zoning), of the Long Beach City Code. All lots as proposed conform to this standard.

2. **Pedestrian access.** All lots will have access from 16th Street Northeast.

3. **Design, shape, and orientation of lots.** One larger square lot on the northwest corner and the other lot encompasses the rest of the property. They are orientated north to south and face 16th Street Northeast.

The size and configuration of the proposed lots is such that each can accommodate a building envelope adequate for construction of a single-family dwelling while complying with setback standards pursuant to Section 12-5A-2(A)(4) of the City Code.

4. **Necessary easements.** There is a 20' easement listed on the far west side for newly formed Lot 2 to allow for pump station maintenance.

5. **Street standards.** Public access to all proposed Lots is from 16th Street Northeast, which is forty (40') wide and meets the requirement for collector streets as set forth in Section 4 of the City's Street standards and can provide adequate public access.

6. **Streetlights.** No new streetlights are required.

7. **Utilities.** Water is available to all lots as is sewer.

Water: City of Long Beach

Sewer: City of Long Beach

Transportation: All Lots are accessed by 16th Street Northeast

Public Education: Ocean Beach School District

<u>Electricity:</u>	Pacific County PUD #2
<u>Storm Water and Drainage:</u>	Stormwater would need to be captured on site.
<u>Cable:</u>	Available through Charter Communications
<u>Phone:</u>	Available through CenturyTel
<u>Solid Waste:</u>	Area served by Peninsula Sanitation
<u>Police and Fire:</u>	City of Long Beach
<u>Medical and Emergency Facilities:</u>	City of Long Beach EMS, Medix Ambulance Service and Ocean Beach Hospital District
<u>Library:</u>	Timberland Regional Library Service in Ilwaco and Ocean Park
<u>Public Parks and Recreation Area (s):</u>	Numerous parks and recreational areas within the City of Long Beach and within Pacific County.
<u>Public Transit:</u>	Pacific Transit System available including Dial-A-Ride

CONCLUSIONS:

1. All of the findings indicated above are based upon City review of a survey provided by the applicant. This survey indicates the City's regulatory requirements can be met with the conditions set forth.
2. The proposed short plat meets all of the City's requirements regarding compliance with zoning; pedestrian access; design, shape, and orientation of lots; necessary easements; street standards; streetlights; and utilities.

DECISION:

The short plat application of Dale Jacobson to create two (2) lots on 307 16th Street Northeast, City of Long Beach, Washington, is hereby APPROVED.

APPROVED this 13th day of September 2021


Ariel Smith
Community Development Director**APPEALS**

Any party wishing to appeal this decision must file a written notice of appeal with the City Council, in accordance with section 11-2C-14 of the Long Beach City Code, within fourteen (14) calendar days of the date set forth above.

BEFORE THE HEARINGS EXAMINER FOR THE CITY OF LONG BEACH

In the Matter of the Application of)
Steve Oman)
For a Conditional Use Permit)
to allow the use of a vacant lot for)
Multi-Family 8 unit development,)
Located at 1803 Pacific AV N in the RC)
- Residential Commercial Zone)

FILE NO: CUP 2021- 07

FINDINGS OF FACT,
CONCLUSIONS OF LAW
AND DECISION

DECISION

The Condition Use Permit Application is **APPROVED**, subject to conditions.

INTRODUCTION

The Conditional Use Permit application of **Steve Oman** to allow multi-family housing development on vacant a lot came on for hearing before Jan LeM. Hedges, Hearings Examiner, on August 27th at 1:01 p.m.. **Ariel Smith**, Director presented the Department of Community Development Staff Report

The Hearings Examiner explained the hearing procedure, after which City staff made an opening presentation concerning the Conditional Use Permit Application.

Testifying under oath were:

Ariel Smith, Community Development Director

The following exhibits were offered and admitted:

EXHIBIT	DESCRIPTION	SUBMITTED BY	DATE ADMITTED	COMMENTS
1	Application for Conditional Use Permit	Steve Oman	08/09/2021	Complete
2	Staff Report	City of Long Beach	08/27/2021	Complete
3	Public Hearing Notice	City of Long Beach	08/10/2021	Complete

The hearing adjourned at 3:09 p.m.

From the foregoing, the Examiner makes the following:

FINDINGS OF Steve Oman FACT

Applicant, **Steve Oman**, proposed development of: 1) Construct one two-story apartment building with gross floor area of 6,120 square feet, which would result in 8 units. 2) Providing at least 1,000 sqft of landscaping, 3) Provide a total of 10 parking spaces.

The proposed site is located in the RC - **Residential Commercial Zone**

This multi-family housing use is allowed conditional use in this zone..

Additional traffic impact, or the placement of additional demands on the City's infrastructure or the right of adjacent property owners or the public at large to enjoy their normal and expected peace and well being are adequately met.

The proposed change of use meets or exceeds all of the applicable standards set forth in the: Zoning Ordinance, Comprehensive Plan, The Shoreline Master Program and the State Environmental Policy Act.

This Conditional Use Application was **timely submitted**, was received and met the CITY completeness requirements as required in CITY Ordinance 15.08.070 B. and RCW 36.70.B.070.

Any Conclusion of Law deemed to be a Finding of Fact is adopted as such. From these Findings of Fact, the Examiner makes the following

CONCLUSIONS OF LAW

1. The Hearing Examiner has jurisdiction over the persons and the subject matter of the proceeding.
2. The requirements of the CITY Zoning Ordinance have been met.
3. The standards and guidelines of the CITY Comprehensive Plan have been met.
4. This proposed development is exempt from SEPA review and the Shoreline Master Program does not apply.
5. The applicant has sought the appropriate permit.
6. As conditioned below, the project will be consistent with the criteria for Conditional Use Permit approval.
7. Any finding herein which may be deemed a conclusion is hereby adopted as such.

DECISION

The application of **Steve Oman**, applicant, for the development of an existing vacant undeveloped lot located at 1803 Pacific Avenue North is **APPROVED**, subject to the following conditions:

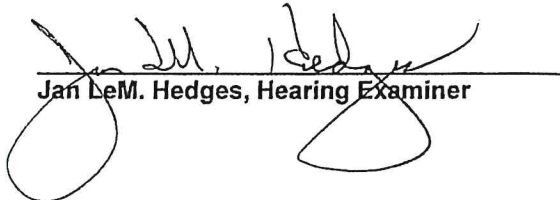
Any future development, expansion beyond 10 percent (10%), or change of use of the property shall require the approval of the City of Long Beach.

All residents within 100 feet (excluding streets and rights-of-way) shall be provided with management contact information, both for the daytime and nighttime hours

The applicant shall comply with all conditions of any other conditioned City approved (design review).

Failure to comply with conditions of this permit may result in the permit being rescinded and possibly the applicant being cited and fined under the Long Beach City Code..

Done this 30th day of August, 2021


Jan LeM. Hedges, Hearing Examiner

NOTICE OF RIGHT TO APPEAL

RIGHT TO APPEAL –TIME LIMIT

Any person aggrieved by the decision of the hearing examiner shall have the right to appeal the decision to the City Council. The appeal shall be in writing and delivered to City Hall within ten calendar days of the hearing examiners decision. The appeal must contain a statement identifying the decision being appealed, the name and address of the appellant and the appellants standing, the specific reason(s) why the appellant asserts the decision is in error and the desired outcome or changes to the decision. Upon filing an appeal, the appellant must pay a fee of \$400.00. No new evidence will be accepted by the City Council. The appeal is limited to the record presented to the hearing examiner. [Ordinance No 656, Section 4]

TRANSCRIPT OF HEARING – PAYMENT OF COST

An appeal of the Hearing Examiner's decision requires the preparation of a transcript of the hearing before the Hearing Examiner. Therefore, a payment of ten dollars (\$10.00) for each hearing tape must accompany the request for appeal. The appeal fee is \$400.00. All costs are payable to the City of Long Beach, Washington.

Natural Resources Building
P.O. Box 40917
Olympia, WA 98504-0917
1111 Washington St. S.E.
Olympia, WA 98501



(360) 902-3000
E-mail: info@rco.wa.gov
Web site: www.rco.wa.gov

STATE OF WASHINGTON
RECREATION AND CONSERVATION OFFICE

September 8, 2021

Ariel Smith
City of Long Beach
PO Box 310
Long Beach, WA 98631

RE: Youth Athletic Facilities Advisory Committee Appointment

Dear Ms. Smith:

I am pleased to confirm your appointment as a local agency representative on the Recreation and Conservation Office's (RCO) Youth Athletic Facilities (YAF) Advisory Committee. Please accept my appreciation for your willingness to serve. Your appointment is effective from January 1, 2022 through December 31, 2025.

As a member of the YAF Advisory Committee, you will assist RCO staff and grant applicants on a variety of program issues, including the review and evaluation of project proposals and occasional policy input. For over fifty-five years, the RCO has partnered with volunteers to help administer its grant programs and bring the best projects to life. We consider our volunteers a bridge to the larger community so that issues, concerns, and triumphs may be shared. We value the insight, expertise, and time volunteers bring to all our committees and look forward to working with you.

We will have a YAF grant cycle next year. Please contact Tessa Cencula with any questions or concerns you may have regarding activities of this committee. You can reach her at tessa.cencula@rco.wa.gov.

Thank you again for your hard work and dedication on behalf of public recreation opportunities in Washington.

Sincerely,

A handwritten signature in black ink, appearing to read "Megan Duffy".

Megan Duffy
Director



City of Long Beach Activities Report

August 2021

Wastewater Dept.

Call Outs - 0

Meetings - 9 (1) Tapani Const. / (1) G&O Punch List / (1) Compost Plant Ops Admin. /
(1) ECS Door Carriers / (1) Staff w Boss / (1) Evergreen Rural Water / Onsite
with G&O, Tapani, City Staff Punch List for Compost Plant / (1) Hammer
Electric / (1) Contractor.

Safety Meetings - 1 Lock Out / Tag Out.

Weekly Covid – Started State Covid Protocols July 30th.

Plant Management - Monthly DMR's / Paperwork Review / Emails / Plant Ops / Compost Ops /
Ordering Supplies / Engineers.

Samples – Daily Tests / Twice Weekly Testing (BODs , TSSs , and Fecals.).

Customer Service - 1

Locates - 5 Emergency Locates – 1 (PUD Sid Snyder.)

Hauling Sludge - 0

Lift Station Checking - Daily Action. (Inspection / Cleaning Transducers)

Lift Station Maintenance – 1 (4th st s Lift Station Pump #2 Jammed.)

Lift Station Wash down - 4

Plant Wash Down - 2 Headworks , Clarifiers , UV Bulbs.

Samples to Lab - 2 (Monthly Ammonia / Fecals / Annual Compost.)

Pump / Blower Maint. – 1 (Greased / Belts / Filters / Tubing / Oil Change.)

Sink Hole Investigation – 1 (Old Septic Tank in L&C Park.)

Main Repairs - 1 11th st s New 6" Main Line Installed.

Equipment Cleanup – 2 Compost Plant Cleanup - 3

Headworks Debris Removal – 6 Barrels Plant / 2 Barrels Dump Site.

Decanting Digester – 47,000 gal. Supernatant ran back through plant.

Training - Don – Evergreen Rural Training.

John – Evergreen Rural Training.

Tye – Evergreen Rural Training. (Tye Finished 2 Year Apprentice Program!!)

Treatment Plant Numbers – 6,690,000 Million Gallons. (Approx. 215,000 Gal / Day)

Compost Plant Treatment Numbers – 129,100 Gallons Processed. 4 Tunnels

Rain 1.0"

Other Activities –

Making Compost.

Non Pot System Lost Prime to Pumps. (Primed Pump 2, Pump 1 Bad Seal.

Ford Electric Installed / Upgraded Box for NPW Feed Pump.

Setting Trusses for New Non Pot System.

Framing for Non-pot Roof.

Cut Road for 3rd st s & 11th st s Sewer Line Project.

Mowed Dike at WWTP.

Leak Repairs Washington Project.

Cleaned Out Gutters on Lab & Generator Building.

Cleaned Up Pallet Mess.

Cleaned Sump Pump in Effluent Channel.

Replaced Mixer Drain Valve in Screw Press.

Worked on Tunnel Door Carrier.

Mettler Toledo Annual Scale Calibration.

Replaced Transducer in Sludge Pit.

Cleaned Solenoid Valves on Screw Press.

WW Comp Plan Review

Festival Setup / Tear Down Sandsations & Kite Fest.

Updated QA/QC Standards.

Working on Budget 2022.

Sprayed Weeds at WWTP.

Cleaning Compost Area.

Bio-Filter PH & Moisture.

Deep Cleaned Screw Press.

Plant Walk through.

Main Computer Backup Weekly.

Monthly Fire Extinguisher Checkups.

Flushed Eye Wash Station.

City of Long Beach Activities Report

August 2021

Water Dept.

Call Outs - 2

Meetings - 18 (1) Staff / (2) Admin. / (2) Contractors / (1) Festivals Kite Fest. / (5) Washington Project Construction / (1) Evergreen Rural Water Apprentice Meeting / (1) HD Fowler / (1) Homeowner / (1) PUD / (1) Interviewing Engineers / (2) G&O Projects.

Safety Meetings - 1

Lock Out / Tag Out.

Weekly Covid – Started State Covid Protocols July 30th.

Plant Management - Paperwork / Time Cards / Monthly DOH Report / Monthly DMR's. / Monthly Report / Bills / Log Book / Called & Completed Locates / Reviewing ROW Permits / Plant Walk Through / Res Inspections / Billing New Services / Parts Ordering.

Customer Service - 2

Locates - 27

Emergency Locates – 2 (Homeowner 5th st nw, PUD Sid Snyder.)

Re-reads - 9

Install New Meters - 1 (3406 n pl)

Meter Reinstall – 0

New Service Investigations – 3

Valve Investigation – Wash Ave.

New Service Prep – 1

Valve Can Raising - 0

Meter Removal – 0

Data Log / Meter Flushing - 2

Meter Repairs – 4

Remote Meters -

Hydrant / Stand Pipe Maint. – 2

August - 10

Shut Off's - 3

Year to Date - 161

Emergency Shut Offs – 0

Turn On's - 1

Res. Checking - 4

Res. Maint. – 3

Leak Repairs - 8 (6 were from the Washington project.)

Leak Investigations - 6

Equipment Cleanup - 5

System Samples - Weekly entire system.

Samples to Lab - 2

Training - Don – Evergreen Rural Training.

John – Evergreen Rural Training.

Tye – Evergreen Rural Training.

Treatment Plant Numbers - 18,174,000 Gallons. (Approx 586,000 Gal. / Day)

Other Activities -

Reading Meters. (Seaview.)

Replacing Remote Read Meters.

Repainted Washington Ave S Project.

Locating Water Valves for Washington Project.

Inspecting on Washington Project (3) Days.

AES Cutting in 4" Tee for Washington Project 51st.

AES Cutting in 6" Tee for Washington Project 19th st s.

AES cutting in 4" Tee for Washington Project 18th st s.

Flushing Area Around Washington Project.

Called Locates.

(2) Festival Setup / Cleanup – SandSations / Kite Fest.

Flushing 4" Water Line on Main Approach.

Monthly Reports.

Installed 482' New 4" Mainline between 35th & 37th s.

Flushed 37th st s New 4" Mainline.

37th st s Water Line Passed Bac-t.

37th st s Water Line Switch Overs.

37th st s Project Cleanup.

Cutting Roads for Contractor on 3rd st s & 11th St s.

Lindstrom Const. Installing 6" Sewer Line on 11th st s.

Meter Reading Lap Top Failed.

Unloading Catch Basins.

Setting New Trusses at WWTP.

Graveled Access Road to WTP.

Repaired Septic Pipe at WTP.

Town Cleanup.

Mapping Water System Updates.

(3) Fire Calls.

Plant Operation Walk Around.