



AGENDA –Monday, December 20, 2021

7:00 p.m. City Council Meeting

Zoom Webinar ONLY

Meeting ID: 814 5330 4182

Password: 12345678

7:00 p.m. CALL TO ORDER; PLEDGE OF ALLEGIANCE; AND ROLL CALL

Call to order	Mayor Phillips, Council Member Svendsen, Council Member McGuire,
And roll call	Council Member Murry, Council Member Reddy & Council Member Coleman

WELLNESS COMMITTEE REPORT

PUBLIC COMMENT

At this time, the Mayor will call for any comments from the public on any subject whether it is on the agenda for any item(s) the public may wish to bring forward and discuss. Preference will be given to those who must travel. **Please limit your comments to three minutes. The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact the City Administrator at least one week in advance of a meeting.

CONSENT AGENDA – TAB A

All matters, which are listed within the consent section of the agenda, have been distributed to each member of the Long Beach City Council for reading and study. Items listed are considered routine by the Council and will be enacted with one motion unless a Council Member specifically requests it to be removed from the Consent Agenda to be considered separately. Staff recommends approval of the following items:

- Minutes, December 6, 2021, Regular Meeting
- Payment Approval List for Warrant Registers 60602-60627 & 88929-89030 for \$1,026,659.95

- **AB 21-69 – Ordinance 1004 2021 Budget Amendment– TAB B**
- **AB 21-70 – Long Beach 100 Year Celebration Logo – TAB C**
- **AB 21-71 – PCC 2nd Street NE Closure Request – TAB D**
- **AB 21-72 – SDS Agreement – TAB E**
- **AB 21-73 – EMS Council Appointment – TAB F**

DEPARTMENT HEAD ORAL REPORTS CORRESPONDENCE AND WRITTEN REPORTS – TAB G

- **Lodging Tax Collections for November**
- **Sales Tax Collections for November**
- **Transportation Benefit District Collections for November**
- **2022 Budget Message**
- **ChargePoint Report**

FUTURE CITY COUNCIL MEETING SCHEDULE

The Regular City Council meetings are held the 1st and 3rd Monday of each month at 7:00 PM and may be preceded by a workshop.
January 3, 2022, January 18, 2022 & February 7, 2022

ADJOURNMENT

American with Disabilities Act Notice: The City Council Meeting room is accessible to persons with disabilities. If you need assistance, contact the City Clerk at (360) 642-4421 or advise City Administrator at the meeting.

TAB - A

LONG BEACH CITY COUNCIL MEETING

December 6, 2021

OATH OF OFFICE – Council Members Patrick Reddy and George Coleman

7:00 CALL TO ORDER

Mayor Phillips called the meeting to order.

ROLL CALL

David Glasson, City Administrator, called roll with Mayor Phillips, C. Svendsen, C. McGuire, and C. Murry all in attendance remotely.

PUBLIC COMMENT

Karla Jensen made a comment.

CONSENT AGENDA

Minutes, November 15, 2021, Regular Meeting

Payment Approval List for Warrant Registers 60581-60601 & 88871-88928 for \$203,397.80

C. Svendsen made the motion to approve the Consent Agenda. C. McGuire seconded the motion; 5 Ayes, motion passed.

BUSINESS

AB 21-63 – Ordinance 1001 – 2022 Budget Adoption – PUBLIC HEARING

The Mayor opened the public hearing at 7:06 p.m.

David Glasson, City Administrator, presented the Agenda Bill, allowing the public to comment on the proposed budget. If the City Council is satisfied, they can adopt Ordinance 1001, otherwise the public hearing can be continued at a future date.

There were no public comments.

The Mayor closed the public hearing at 7:08 p.m.

C. McGuire made the motion to adopt Ordinance 1001, adopting the 2022 Budget. C. Coleman seconded the motion; 5 Ayes, motion passed.

AB 21-64 – Ordinance 1002 – 2022 Water and Sewer Rates

David Glasson, City Administrator, presented the Agenda Bill. This adopts the rate increase discussed during the budget workshops. Monthly residential rated for Water increase \$1.14, Sewer increases \$2.21, and Storm Water increases \$.29 for a total monthly increase of \$3.96 per month (including utility tax).

C. McGuire made the motion to adopt Ordinance 1002. C. Svendsen seconded the motion; 4 Ayes; 1 Nay (C. Murry), motion passed.

AB 21-65 – Ordinance 1003 – 2022 Salary Schedule

David Glasson, City Administrator, presented the Agenda Bill. An ordinance establishing the new pay scale was passed in September. It must be amended to include the 3% COLA that has been presented in the 2022 budget.

C. McGuire made the motion to approve Ordinance 1003, amending the pay scale to include a 3% COLA for 2022. C. Svendsen seconded the motion; 5 Ayes, motion passed.

AB 21-66 – Biosolids Contract with Ilwaco Renewal

David Glasson, City Administrator, presented the Agenda Bill. Within the contract passed in 2019 with Ilwaco for processing their biosolids- there is an option to renew for another two years if mutually agreed upon by both parties. Ilwaco wishes to renew the contract as does Long Beach.

C. McGuire made the motion to agree to continue the Interlocal agreement with Ilwaco for another two years for the purpose of biosolids treatment. C. Reddy seconded the motion; 5 Ayes, motion passed.

AB 21-67 – Contract with Cartegraph

David Glasson, City Administrator, presented the Agenda Bill. Cartegraph is a company that specializes in asset management and inventory. It can schedule maintenance and replacement for assets as well as create service orders that are given directly to the crew in the field. The crew can use mapping features and other items to help address the problem and give an update to the originator.

C. Svendsen made the motion to authorize the Mayor to enter into an agreement with Cartegraph for professional services. C. McGuire seconded the motion; 5 Ayes, motion passed.

AB 21-68 – Washington Ave South Change Order 1

David Glasson, City Administrator, presented the Agenda Bill. The additional work and material required are the result of stormwater revisions. There were a couple of unexpected challenges that arose during construction.

C. McGuire made the motion to authorize staff to sign the change order. C. Svendsen seconded the motion; 5 Ayes, motion passed.

DEPARTMENT HEAD ORAL REPORTS

CORRESPONDENCE AND WRITTEN REPORTS

- Police Chief's Report for November 2021

ADJOURNMENT

Mayor Phillips adjourned the meeting at 7:27 p.m.

Mayor

City Clerk



Warrant Register

Check Periods: 2021 - December - First

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF LONG BEACH, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

Council Member	Council Member	Council Member	Clerk/Treasurer
60602	Bell, Helen S	12/3/2021	\$312.68
60603	Binion, Jacob M	12/3/2021	\$2,128.06
60604	Booi, Kristopher A	12/3/2021	\$1,727.12
60605	Goulter, John R	12/3/2021	\$2,299.05
60606	Huff, Timothy M	12/3/2021	\$2,080.77
60607	Kaino, Kris A	12/3/2021	\$1,013.02
60608	Kemmer, Larry L	12/3/2021	\$1,715.72
60609	Luebbe, Paul J	12/3/2021	\$1,708.88
60610	McGuire, Tina M	12/3/2021	\$266.21
60611	Murphy, Del R	12/3/2021	\$266.21
60612	Padgett, Timothy J	12/3/2021	\$1,533.59
60613	Quittner, Jonathan H	12/3/2021	\$1,135.93
60614	Svensen, Sue M	12/3/2021	\$266.21
60615	Wright, Flint R	12/3/2021	\$2,937.10
60616	AFLAC	12/3/2021	\$437.96
60617	Association of WA Cities	12/3/2021	\$29,869.44
60618	Awc - ST & Life	12/3/2021	\$749.58
60619	City of Long Beach - Fica	12/3/2021	\$14,307.44
60620	City of Long Beach - FWH	12/3/2021	\$10,188.02
60621	Council Gift Fund	12/3/2021	\$40.00
60622	Dept of Labor & Industries	12/3/2021	\$1,538.49
60623	Dept of Retirement Systems	12/3/2021	\$14,163.62
60624	Dept of Retirement Systems Def Comp	12/3/2021	\$3,388.33
60625	Employment Security Dept	12/3/2021	\$232.58
60626	Teamsters Local #58	12/3/2021	\$186.50
60627	WEX Health, Inc.	12/3/2021	\$125.00
88929	Wood, Matt	12/6/2021	\$136.56
88930	Washington State Parks	12/7/2021	\$45.00
88931	Washington State Parks	12/7/2021	\$45.00

Execution Time: 5 second(s)

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Register

88932	Peninsula Visitors Bureau	12/7/2021	\$23,416.66
88933	Archer, Jeff	12/8/2021	\$80.00
88934	Bonney, Matt	12/8/2021	\$290.00
88935	Campbell, Matt	12/8/2021	\$100.00
88936	Crook, Samantha	12/8/2021	\$40.00
88937	Custer, Kimberlee	12/8/2021	\$160.00
88938	Elliott, Scott	12/8/2021	\$280.00
88939	Estrella, Paul	12/8/2021	\$80.00
88940	Gaerlan, James	12/8/2021	\$20.00
88941	Glasson, David	12/8/2021	\$250.00
88942	Goff, Kenny	12/8/2021	\$40.00
88943	Jacobson, Clark	12/8/2021	\$370.00
88944	LaFontaine, Patrick	12/8/2021	\$20.00
88945	Lopez, Daniel	12/8/2021	\$210.00
88946	Maurer, Eldon	12/8/2021	\$80.00
88947	McNabb, Cahlin	12/8/2021	\$280.00
88948	Noonan, Jennifer	12/8/2021	\$140.00
88949	Oglesby, Julia	12/8/2021	\$300.00
88950	Orr, Jules	12/8/2021	\$10.00
88951	Persell, Whitney	12/8/2021	\$10.00
88952	Phillips, Dakota	12/8/2021	\$20.00
88953	Phillips, John	12/8/2021	\$370.00
88954	Sheaffer, Eli	12/8/2021	\$40.00
88955	Sheldon, Jenny	12/8/2021	\$200.00
88956	Starks, Tyler	12/8/2021	\$120.00
88957	Williams, David	12/8/2021	\$60.00
88958	Wright, Travis	12/8/2021	\$210.00
88959	Zuern, Donald	12/8/2021	\$120.00
88960	REVOLVER SCREENING SYSTEMS	12/9/2021	\$6,117.50
88961	Tapani, Inc	12/9/2021	\$252,831.88
88962	Dept of Ecology	12/9/2021	\$294.00
88963	Long Beach Commercial Security	12/9/2021	\$42.24
88964	Jewell, Kyle	12/13/2021	\$171.00
88965	Parker, Michael	12/13/2021	\$450.00
88966	Active Enterprises, Inc.	12/16/2021	\$1,083.12
88967	Advanced Excavating Specialists	12/16/2021	\$417,228.90
88968	Airgas USA LLC	12/16/2021	\$62.06
88969	ALS Group USA, Corp.	12/16/2021	\$25.00
88970	AlSCO-American Linen Div.	12/16/2021	\$179.40
88971	Arts Auto Parts Inc.	12/16/2021	\$108.15
88972	Association of Washington Cities	12/16/2021	\$40.00
88973	Astoria Janitor & Paper Supply	12/16/2021	\$660.82
88974	Backflow Management Inc	12/16/2021	\$1,503.75
88975	Bank of The Pacific	12/16/2021	\$8,594.45
88976	Big State Industrial Supply	12/16/2021	\$194.29

<u>88977</u>	Board For Volunteer Firefighters & Reserve Officers	12/16/2021	\$2,520.00
<u>88978</u>	Calibre Press	12/16/2021	\$179.00
<u>88979</u>	CenturyLink	12/16/2021	\$1,238.56
<u>88980</u>	Chinook Observer	12/16/2021	\$802.15
<u>88981</u>	Clatsop County Lawn & Tractor	12/16/2021	\$11.64
<u>88982</u>	CresComm Wifi, LLC.	12/16/2021	\$180.00
<u>88983</u>	Day Wireless Systems	12/16/2021	\$259.92
<u>88984</u>	Dept of Natural Resources	12/16/2021	\$98.01
<u>88985</u>	Englund Marine Supply	12/16/2021	\$165.21
<u>88986</u>	Eradipest LLC	12/16/2021	\$81.23
<u>88987</u>	Evergreen Septic Inc	12/16/2021	\$990.00
<u>88988</u>	Evergreen Septic Pumping LLC	12/16/2021	\$540.50
<u>88989</u>	Ford Electric	12/16/2021	\$1,432.93
<u>88990</u>	Goulter, Allen J III	12/16/2021	\$1,300.00
<u>88991</u>	GRAINGER	12/16/2021	\$3,903.96
<u>88992</u>	Gray & Osborne	12/16/2021	\$35,233.77
<u>88993</u>	H. D. FOWLER	12/16/2021	\$4,006.17
<u>88994</u>	Hach Company	12/16/2021	\$172.56
<u>88995</u>	Hill, Parker	12/16/2021	\$5,000.00
<u>88996</u>	ICOM AMERICA INC	12/16/2021	\$29.57
<u>88997</u>	Inland Electric, Inc	12/16/2021	\$2,058.74
<u>88998</u>	Iron Mountain	12/16/2021	\$143.96
<u>88999</u>	K & L Supply, Inc.	12/16/2021	\$1,584.22
<u>89000</u>	L.N. Curtis & Sons	12/16/2021	\$1,501.96
<u>89001</u>	Lawson Products, Inc.	12/16/2021	\$274.63
<u>89002</u>	Lindstrom & Son Construction	12/16/2021	\$73,102.50
<u>89003</u>	Long Beach Merchants	12/16/2021	\$12,336.64
<u>89004</u>	MANSFIELD ALARM CO, INC	12/16/2021	\$217.69
<u>89005</u>	Overhead Door Co. of Southwest Washington	12/16/2021	\$185.18
<u>89006</u>	Pacific County Auditor	12/16/2021	\$512.00
<u>89007</u>	Pacific Fibre Products, Inc.	12/16/2021	\$4,040.24
<u>89008</u>	Pacific Office Automation	12/16/2021	\$1,252.29
<u>89009</u>	PAPE MACHINERY	12/16/2021	\$176.09
<u>89010</u>	Peninsula Visitors Bureau	12/16/2021	\$20,108.33
<u>89011</u>	Penoyar, Joel	12/16/2021	\$9,150.00
<u>89012</u>	Penoyar, William	12/16/2021	\$1,000.00
<u>89013</u>	Penoyer, Edward	12/16/2021	\$1,330.00
<u>89014</u>	Pesticide Management Division	12/16/2021	\$50.00
<u>89015</u>	Powell, Selter & Co., P.S	12/16/2021	\$165.00
<u>89016</u>	Power Systems West	12/16/2021	\$4,675.33
<u>89017</u>	PRI Management Group	12/16/2021	\$447.00
<u>89018</u>	Public Utility District 2	12/16/2021	\$11,390.86
<u>89019</u>	Quadient Finance USA, Inc.	12/16/2021	\$472.51
<u>89020</u>	Quill Corporation	12/16/2021	\$278.95

Execution Time: 5 second(s)

89021	STAPLES BUSINESS CREDIT	12/16/2021	\$141.10
89022	Sterling Codifiers/American Legal Publishing	12/16/2021	\$500.00
89023	Taft Plumbing	12/16/2021	\$139.42
89024	Visa	12/16/2021	\$3,009.28
89025	Western Display Fireworks	12/16/2021	\$1,000.00
89026	WEX Health, Inc.	12/16/2021	\$50.00
89027	Whitney Equipment Co. Inc	12/16/2021	\$1,527.45
89028	Wilcox & Flegel Oil Co.	12/16/2021	\$2,328.67
89029	Willapa Firearms Training	12/16/2021	\$660.00
89030	Zero Waste USA	12/16/2021	\$957.44

Total	Check	\$1,026,659.95
Grand Total		\$1,026,659.95

TAB - B



**CITY COUNCIL
AGENDA BILL
AB 21-69**

Meeting Date: December 20, 2021

AGENDA ITEM INFORMATION

SUBJECT: Ordinance 1004 – Amending the 2021 Budget	Originator:	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
COST: N/A	Water/Wastewater Supervisor	
	Other:	

SUMMARY STATEMENT: *The Ordinance presented amends the 2021 budget to include additional, unexpected expenditures in the Current Expense, Law Enforcement, Water, Wastewater and Stormwater Funds. The current expense and law enforcement funds exceeded the original budget as both had larger than expected contributions to their perspective sinking funds. The wastewater and stormwater funds exceeded the original budget due to unexpected repairs that were made. The water fund exceeded due to the early debt payoff that was council approved in early 2021.*

RECOMMENDED ACTION: *Approve Ordinance 1004 amending the 2021 budget.*

ORDINANCE No. 1004

AN ORDINANCE OF THE CITY OF LONG BEACH, WASHINGTON, AMENDING THE 2021 BUDGET BY AUTHORIZING ADDITIONAL EXPENDITURES

WHEREAS, due to a larger sinking fund contribution in the current expense the fund had additional costs,

WHEREAS, due to the creation and a contribution the law enforcement sinking fund, the fund had additional costs,

WHEREAS, due to a large project and debt being paid off early the water department had additional expenditures that exceeded the original fund amount,

WHEREAS, due to unexpected sewer line repairs in the wastewater fund, the fund had additional costs,

WHEREAS, due to unexpected expenditures related to storm damage, the stormwater fund had additional costs,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LONG BEACH, WASHINGTON, that the 2021 Budget is hereby amended to allow the following total expenditures.

Passed this 20th day of December 2021.

AYES

NAYS

ABSENT

ABSTENTIONS

ATTEST:

Jerry Phillips, Mayor

Jessie Hermens, City Clerk

2021 BUDGET AMENDMENTS

Current Expense Funds	Total Expenditures & Non-Expenditures	\$ 2,320,920
Law Enforcement	Total Expenditures & Non-Expenditures	\$ 1,359,929
Wastewater Fund	Total Expenditures & Non-Expenditures	\$ 2,105,301
Water Fund	Total Expenditures & Non-Expenditures	\$ 2,878,950
Stormwater Fund	Total Expenditures & Non-Expenditures	\$ 1,037,194

TAB - C



**CITY COUNCIL
AGENDA BILL
AB 21-70**

Meeting Date: December 20, 2021

AGENDA ITEM INFORMATION

SUBJECT: 100 Year Celebration Logo	Originator:	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
	Other:	
COST:		

SUMMARY STATEMENT: Presented are a couple renditions of the 100-year logo. City staff is looking for Council input.

RECOMMENDED ACTION: Choose a logo for the 100-year celebration.









TAB - D



**CITY COUNCIL
AGENDA BILL
AB 21-71**

Meeting Date: December 20, 2021

AGENDA ITEM INFORMATION

SUBJECT: Project Community Connect - 2nd Street NE Closure	Originator:	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
COST:	Water/Wastewater Supervisor	
	Other:	
SUMMARY STATEMENT: PCC is requesting that the city authorize the close of 2 nd St NE between Pacific and Oregon Ave N for their event.		
RECOMMENDED ACTION: Authorize the closure of 2 nd ST NE for the duration of the PCC event.		

Ariel Smith

From: David Glasson
Sent: Tuesday, December 7, 2021 10:03 AM
To: Ariel Smith
Subject: FW: PPR Project Community Connect (PCC)

I think this should be an agenda item for later this month.

They asked about a tent, but I am sure our policy is to not allow it.

David

From: Peninsula Poverty Response PPR <pprinfo.wa@gmail.com>
Sent: Tuesday, December 7, 2021 9:50 AM
To: David Glasson <dglasson@longbeachwa.gov>
Subject: PPR Project Community Connect (PCC)

[External Email]

Dear Sir:

Peninsula Poverty Response would like to rent The Depot on 01/27/2022 for PCC.

We ask to have 2nd Street vacated on 01/27/2022 for PCC. We would also like to rent or borrow a large pavilion/tent for PCC, which we are planning to set up on 2nd street. PPR will pay to have the tent put up and taken down. Thank you very much for your time and kind consideration.

Sincerely,
CNH

--

Cecelia Haack, Coordinator
Peninsula Poverty Response Team
Long Beach Peninsula, Washington
503-318-4480 cell
pprinfo.wa@gmail.com

PPR working with and serving our community members experiencing poverty.

TAB - E



**CITY COUNCIL
AGENDA BILL
AB 21-72**

Meeting Date: December 20, 2021

AGENDA ITEM INFORMATION		
SUBJECT: Agreement for Services with SDS Municipal Consulting LLC	<i>Originator:</i>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
COST: \$2,000 per month, retainer is \$6,500	Other:	
SUMMARY STATEMENT: SDS Consulting was instrumental in helping the city secure funding from the legislature. Her focus for 2022 will be capital budget requests for broadband assistance and police equipment. Her schedule for 2022 is outlined in the attached agreement.		
RECOMMENDED ACTION: <i>Authorize the Mayor to sign the agreement.</i>		

AGREEMENT FOR SERVICES
BETWEEN THE CITY OF LONG BEACH AND
SDS MUNICIPAL CONSULTING LLC

THIS AGREEMENT, is made this 10th day of December, 2021, by and between the City of Long Beach (hereinafter referred to as "City"), a Washington Municipal Corporation, and SDS Municipal Consulting LLC (hereinafter referred to as "Service Provider"), doing business at 841 W. Pheasant Lane, Saratoga Springs, UT 84045.

WHEREAS, Service Provider is in the business of providing certain services specified herein; and WHEREAS, the City desires to contract with Service Provider for the provision of such services for government relations in Olympia for the purposes of building and coordinating support for the following legislation: appropriations for infrastructure; allow small cities to be exempt from the prevailing wage law; and other legislation affecting the City; and Service Provider agrees to contract with the City for same;

NOW, THEREFORE, in consideration of the mutual promises set forth herein, it is agreed by and between the parties as follows:

TERMS

1. **Description of Work.** Service Provider shall perform work as described in Attachment A, Scope of Work, which is attached hereto and incorporated herein by this reference, according to the existing standard of care for such services. Service Provider shall not perform any additional services without the expressed written permission of the City Council.
2. **Payment.**
 - A. The City shall pay Service Provider at the rates set forth in Attachment A, two thousand dollars (\$2000) per month, for the services described in this Agreement.
 - B. Service Provider shall submit monthly payment invoices to the City after such services have been performed, and the City shall make payment within four (4) weeks after the submittal of each approved invoice. Such invoice shall detail the hours worked, a description of the tasks performed.
 - C. If the City objects to all or any portion of any invoice, it shall so notify Service Provider of the same within five (5) days from the date of receipt and shall pay that portion of the invoice not in dispute. The parties shall immediately make every effort to settle the disputed portion.
3. **Relationship of Parties.** The parties intend that an independent contractor - client relationship will be created by this Agreement. As Service Provider is customarily engaged in an independently established trade which encompasses the specific service provided to the City hereunder, no agent, employee, representative or subcontractor of Service Provider shall be or shall be deemed to be the employee, agent, representative or subcontractor of the City. None of the benefits provided by the City to its employees, including, but not limited to, compensation, insurance and unemployment insurance, are available from the City to the Service Provider or his employees, agents, representatives or subcontractors. Service Provider will be solely and entirely responsible for his acts and for the acts of Service Provider's agents, employees, representatives and subcontractors

during the performance of this Agreement. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work that Service Provider performs hereunder.

4. **Project Name.** Government Relations Services for the City of Long Beach.
5. **Duration of Work.** Service Provider shall complete the work described in Attachment A by March 10, 2022. If a special session begins, Service Provider will continue to represent the City, unless otherwise agreed upon.
6. **Termination.**
 - A. Termination Upon the City's Option. The City shall have the option to terminate this Agreement at any time. Termination shall be effective upon ten (10) days written notice to the Service Provider.
 - B. Termination for Cause. If Service Provider refuses or fails to complete the tasks described in Attachment A, or to complete such work in a manner satisfactory to the City, then the City may, by written notice to Service Provider, give notice of its intention to terminate this Agreement. After such notice, Service Provider shall have ten (10) days to cure, to the satisfaction of the City or its representative. If Service Provider fails to cure to the satisfaction of the City, the City shall send Service Provider a written termination letter which shall be effective upon deposit in the United States mail to Service Provider's address as stated below.
 - C. Rights upon Termination. In the event of termination, the City shall only be responsible to pay for all services satisfactorily performed by Service Provider to the effective date of termination, as described in the final invoice to the City. The Mayor shall make the final determination about what services have been satisfactorily performed.
7. **Nondiscrimination.** In the hiring of employees for the performance of work under this Agreement or any subcontract hereunder, Service Provider, its subcontractors or any person acting on behalf of Service Provider shall not, by reason of race, religion, color, sex, marital status, national origin or the presence of any sensory, mental, or physical disability, discriminate against any person who is qualified and available to perform the work to which the employment relates.
8. **Indemnification / Hold Harmless.** The Service Provider shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Service Provider and the City, its officers, officials, employees, and volunteers, the Service Provider's liability hereunder shall be only to the extent of the Service Provider's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Service Provider's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

9. **Insurance.** The Service Provider shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Service Provider, their agents, representatives, employees or subcontractors.

A. **Minimum Scope of Insurance.** Service Provider shall obtain insurance of the types described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract. The City shall be named as an insured under the Service Provider's Commercial General Liability insurance policy with respect to the work performed for the City using ISO additional insured endorsement GC 20 10 10 01 and GC 20 37 10 01 or substitute endorsements providing equivalent coverage.

B. **Minimum Amounts of Insurance.** Service Provider shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$1,000,000 general aggregate and \$1,000,000 products-completed operations aggregate limit.

C. **Other Insurance Provisions.** The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability and Commercial General Liability insurance:

1. The Service Provider's insurance coverage shall be primary insurance as respect to the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Service Provider's insurance and shall not contribute with it.
2. The Service Provider's insurance shall be endorsed to state that coverage shall not be cancelled by either party, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.

D. **Acceptability of Insurers.** Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

E. **Verification of Coverage.** Service Provider shall furnish upon request the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Service Provider before commencement of the work.

F. Subcontractors. Service Provider shall include each subcontractor as insured under its policies or shall furnish separate certifications and endorsements for each subcontractor. All coverage shall be subject to all of the same insurance requirements as stated herein for the Service Provider.

10. Entire Agreement. The written provisions and terms of this Agreement, together with all documents attached hereto, shall supersede all prior verbal statements of any officer or other representative of the City, and such statements shall not be effective or be construed as entering into or forming a part of, or altering in any manner whatsoever, this Agreement.

11. City's Right of Supervision, Limitation of Work Performed by Service Provider. Even though Service Provider works as an independent contractor in the performance of his duties under this Agreement, the work must meet the approval of the City and be subject to the City's general right of inspection and supervision to secure the satisfactory completion thereof. In the performance of work under this Agreement, Service Provider shall comply with all federal, state and municipal laws, ordinances, rules and regulations that are applicable to Service Provider's business, equipment, and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.

12. Work Performed at Service Provider's Risk. Service Provider shall be responsible for the safety of its employees, agents and subcontractors in the performance of the work hereunder and shall take all protections reasonably necessary for that purpose. All work shall be done at Service Provider's own risk, and Service Provider shall be responsible for any loss of or damage to materials, tools, or other articles used or held for use in connection with the work.

13. Ownership of Products and Premises Security.

A. All reports, plans, specifications, data maps, and documents produced by the Service Provider in the performance of services under this Agreement, whether in draft or final form and whether written, computerized, or in other form, shall be the property of the City.

B. While working on the City's premises, the Service Provider agrees to observe and support the City's rules and policies relating to maintaining physical security of the City's premises.

14. Modification. No waiver, alteration or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by a duly authorized representative of the City and Service Provider.

15. Assignment. Any assignment of this Agreement by Service Provider without the written consent of the City shall be void.

16. Written Notice. All communications regarding this Agreement shall be sent to the parties at the addresses listed below, unless notified to the contrary. Any written notice hereunder shall become effective as of the date of mailing by registered or certified mail, and shall be deemed sufficiently given if sent to the addressee at the address stated in this Agreement or such other address as may be hereafter specified in writing.

17. Non-Waiver of Breach. The failure of the City to insist upon strict performance of any of the covenants and agreements contained herein, or to exercise any option herein conferred in one or more instances shall not be construed to be a waiver or relinquishment of said covenants, agreements or options, and the same shall be and remain in full force and effect.

18. Resolution of Disputes, Governing Law. Should any dispute, misunderstanding or conflict arise as to the terms and conditions contained in this Agreement, the matter shall be referred to the Mayor whose decision shall be final. In the event of any litigation arising out of this Agreement, the prevailing party shall be reimbursed for its reasonable attorney fees from the other party. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year above written.

CITY OF LONG BEACH

By: _____
Jerry Phillips, Mayor

CITY CONTACT

City of Long Beach
P.O. Box 310
115 Bolstad Avenue W
Long Beach, WA 98631

Phone: 360-642-4421
Fax: 360-642-8841

ATTEST/AUTHENTICATED

By: _____
Title: _____

SERVICE PROVIDER

By: _____
Sarah Davenport-Smith
Title: Owner
Taxpayer ID #: 270162410

SERVICE PROVIDER CONTACT

SDS Municipal Consulting LLC

Mobile: 360-510-0812

Attachment A

Proposal for the City of Long Beach Government Relations Services

Scope of Work and Budget

Contract Focus:

Assist the City of Long Beach (the City) to establish and continue government relations with the Legislature of the State of Washington; advance local city government reform legislation; and garner legislative proviso funds.

Scope of Services

1. Work with the City, other local partners, State Legislators and Washington State agencies to garner legislative provisos for the following: Capital Budget Requests for broadband services and police equipment.
2. Work closely with the City and key legislators to build and coordinate support for legislation affecting small cities, especially those identified by the Association of WA Cities; advocate for public entities to provide retail Broadband services (RCW 54.16.330 and RCW 53.08.370); an exemption for small cities in regards to the Prevailing Wage Law (RCW 39.12, 39.04.260, and WAC 296-127-023, 296-127-010(5)(b)); work with the Department of Labor & Industries to recalculate the Cities prevailing wage rate; and allow 1% - 2% additional City sales tax revenues to remain with the City and be used for police services & transportation infrastructure for the City.
3. Coordinate meetings with elected officials and the City during the session.
4. Work with the City to engage and leverage SDS Municipal Consulting's network of contacts, as well as the City's existing relationships, to deliver accurate and timely information supporting the City's legislative requests to key legislators.
5. Work with the City to coordinate and facilitate the legislative work of other stakeholders supporting the City's requests.
6. Present a summary report of all activities to the City and work with the City to conduct a thorough assessment of SDS Municipal Consulting's performance.

Monthly Retainer

Commencing on the 10th day of December 2021 and continuing through the 10th day of March 2022, SDS Municipal Consulting LLC shall bill the City a monthly retainer fee as follows:

~ \$2000 per month

Total 2022 Session Retainer*	\$ 6500.00
-------------------------------------	-------------------

*If the session continues beyond the official session cutoff date, SDS will continue to represent the City at the same monthly retainer fee until the special session ends, or until the City asks to end the contract.

Expenses

Any printing, postage, and other out-of-pocket expenditures that SDS Municipal Consulting LLC incurs on the City's behalf will not be reimbursed.

TAB — F



**CITY COUNCIL
AGENDA BILL
AB 21-73**

Meeting Date: December 20, 2021

AGENDA ITEM INFORMATION

SUBJECT: Appoint
Councilmember for Local
Board of Volunteer
Firefighters & EMS Task
Force

Originator:

Mayor

City Council

City Administrator

City Attorney

City Clerk

City Engineer

Community Development Director

Finance Director

Fire Chief

Police Chief

Streets/Parks/Drainage Supervisor

Water/Wastewater Supervisor

Other:

DG

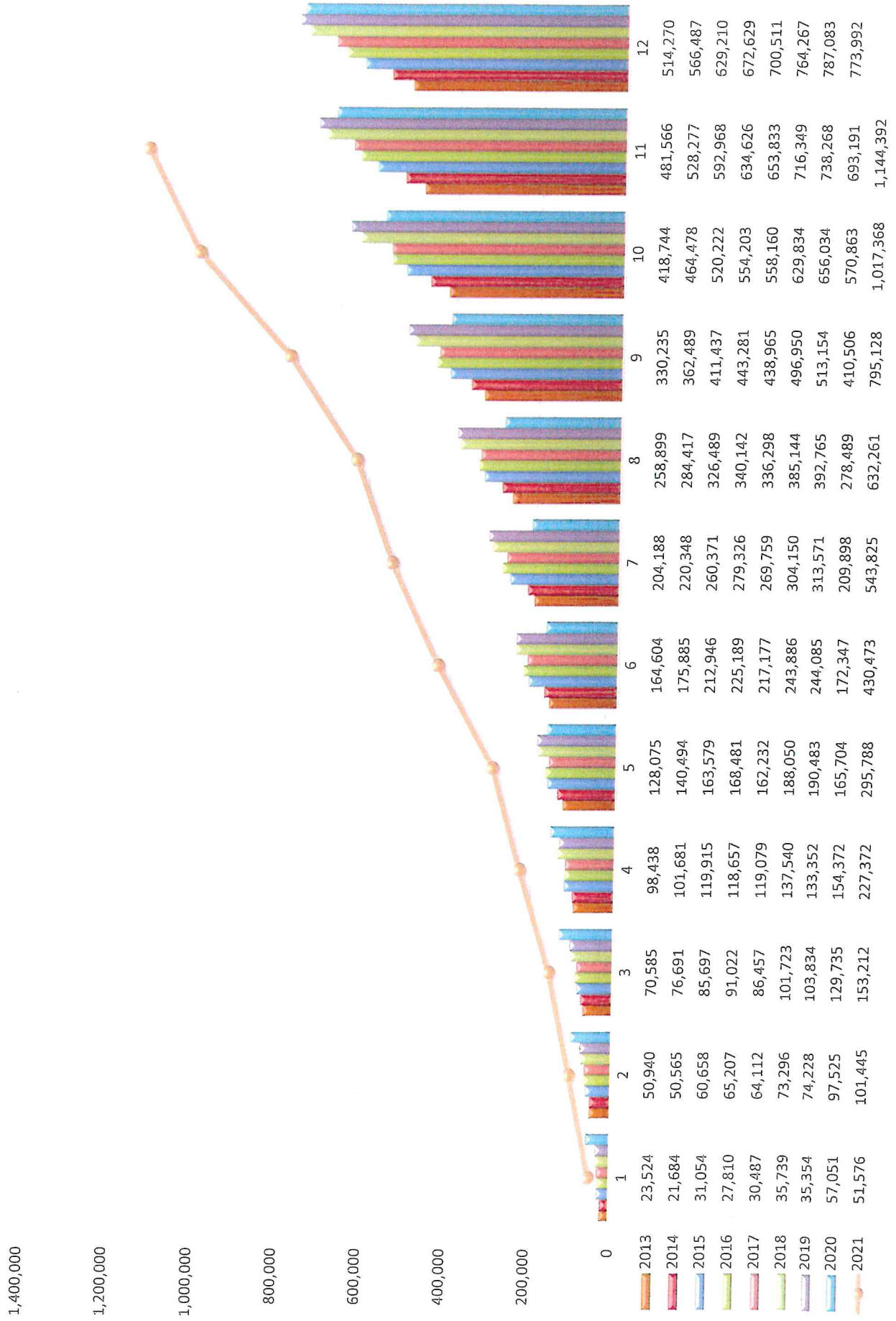
COST: NA

SUMMARY STATEMENT: The city must have an elected member of the Local Board for Volunteer Firefighters and for the EMS Task Force.

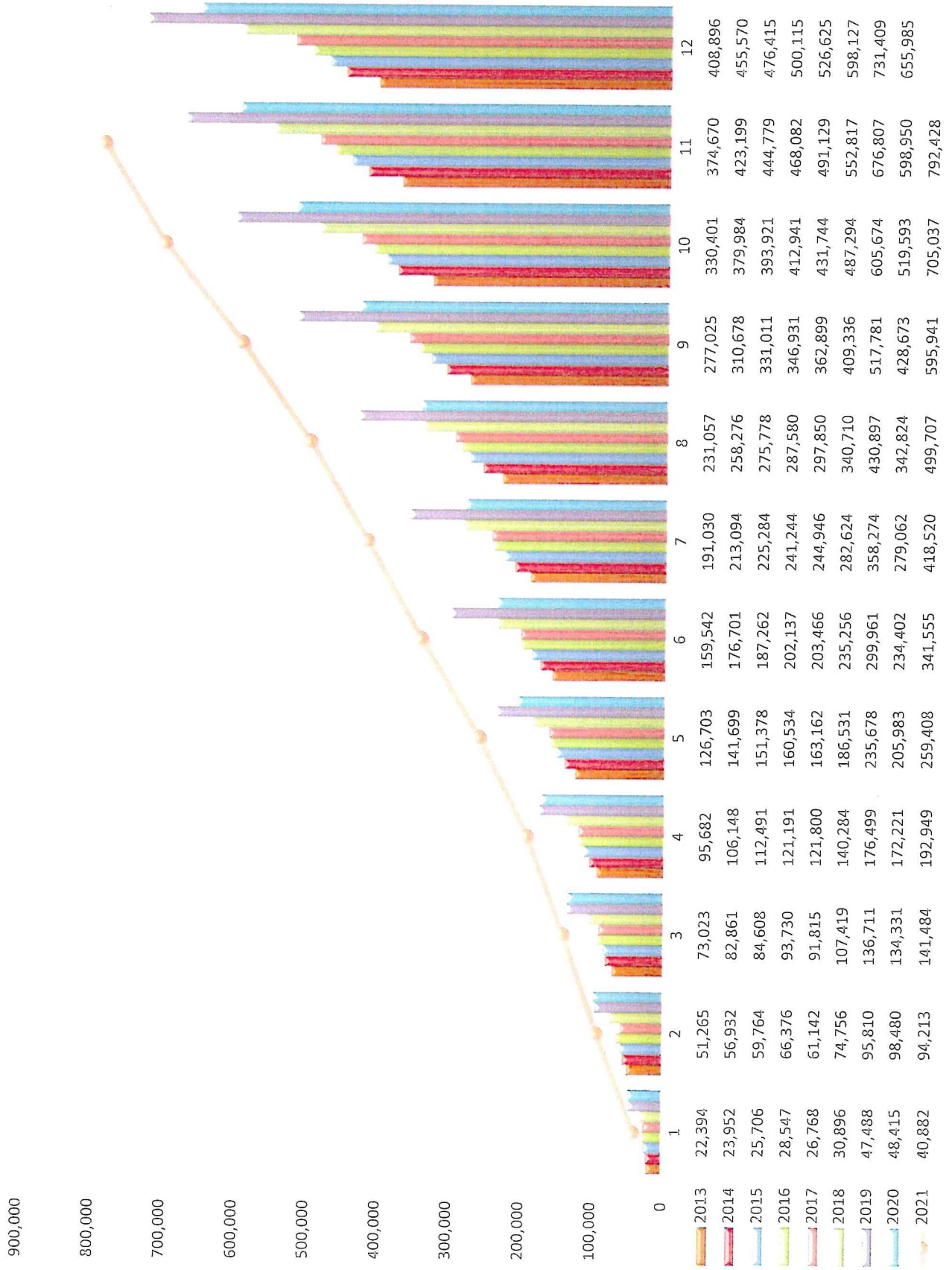
RECOMMENDED ACTION: *Appoint councilmember for Local Board of the Volunteer Firefighters and EMS Task Force*

TAB – G

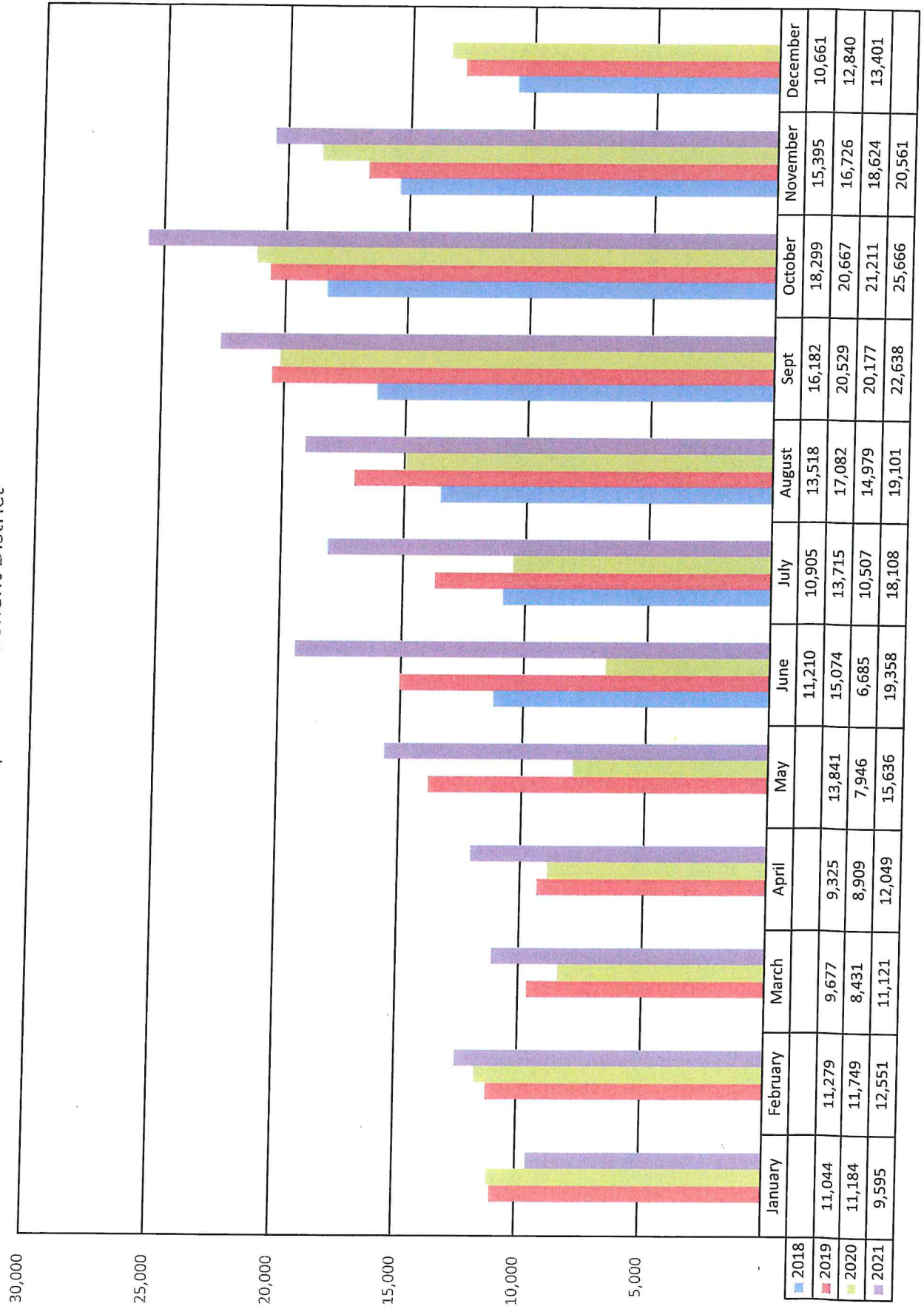
Lodging Tax Collections



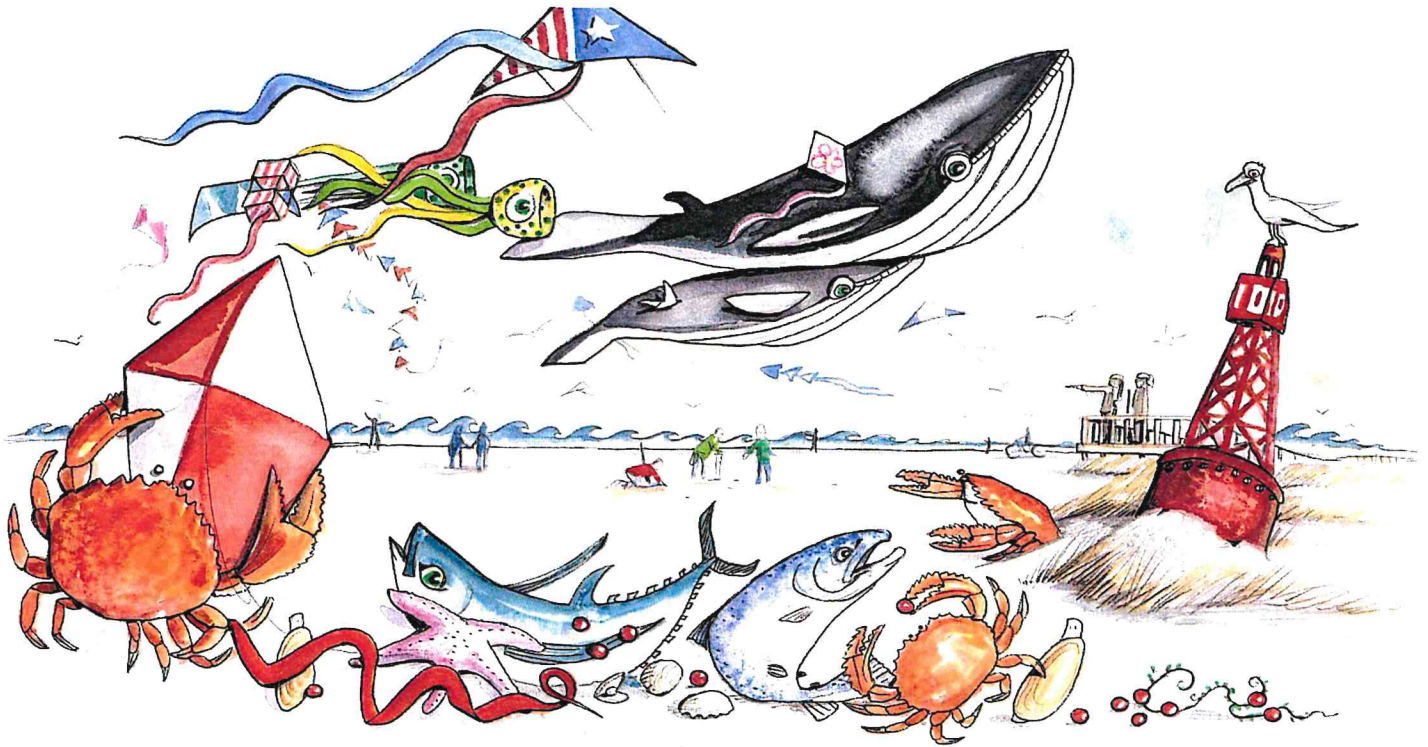
Sales Tax Collections



Transportation Benefit District



2022 BUDGET MESSAGE



DECEMBER 2021

City of Long Beach

Jerry Phillips, Mayor

City Council: Sue Svendsen, Tina McGuire, Del Murry, Patrick Reddy, George Coleman
& Natalie Hanson



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A Message from the Mayor

Another year with COVID brought again some uncertainty. The city has continued to monitor and be a steward for safety, keeping our residents and guests safe. Through the pandemic the city has fared well, visitors keep coming and Long Beach has welcomed them.

Sales and Lodging tax continue to come in record numbers. Clamming dates were announced during the summer and continue to draw a crowd to local beaches. Transportation Benefit District money supported a portion of the Washington Ave South improvements. The project is currently wrapping up. There are multiple other projects that occurred during 2021, just to mention a few: updating the sewer and stormwater comprehensive plan, implementation of digital records throughout City Hall and the Police Department, the Police Station relocation and renovation, and beginning the periodic update to the Shoreline Master Program.

Effective in the 2022 budget nearly every fund has a sinking fund, allowing us to earmark funds for future projects. Much-needed boardwalk repairs are expected to cost nearly \$3.1 million dollars.

The overall debt level for the city after 2021 will push \$10.6 million.

We have fantastic City employees doing an overall superior job. The city personnel roster stands at 26, plus eight Police Officers, a City Attorney, a City Prosecutor, a City Judge, five Council Members, and the mayor.

Long Beach is a tremendous city to visit, live and work. We have so many natural wonders that make us the greatest destination spot in the state. Though 2021 brought many challenges, I am proud of our city and how we've supported one another amongst a worldwide pandemic. I am sure that this support will continue into 2022 and I look forward to that. I am honored and proud to be your mayor. Please stay safe and healthy in the coming year.

Mayor Jerry Phillips

Introduction

During 2021, COVID-19 continued to impact daily life and how we interact with residents and tourist. The City started the upgrade to Washington Ave South, upsizing the water main, adding much needed storm drainage and repaving the street.

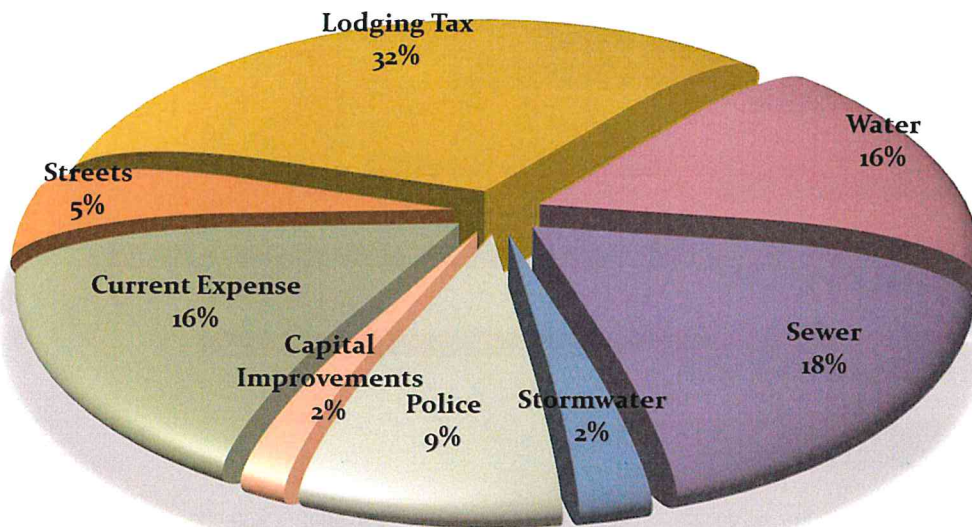
During 2022 the City will upgrade some of its facilities, including City Hall, with painting and foundation upgrades. The Long Beach Police Station was completed in 2021 and has been fully operational since July. The boardwalk reconstruction project will also occur in 2022. The city applied for federal assistance for that project and will not know the outcome until early 2022.

Mayor Phillips is constantly looking for ways to improve the City of Long Beach and gain funding sources for the Current Expense fund, which is always in need. He continues to be diligent with code enforcement and cleaning up the city. There have been large strides made within the last year and the mayor plans to continue his work dedicated to the beautification of Long Beach.

All funds have a dedicated sinking fund now in the 2022 budget. These funds were created by the Mayor and Council to ensure that the city can purchase capital expenditures and replace equipment as needed.



2022 City of Long Beach Budget

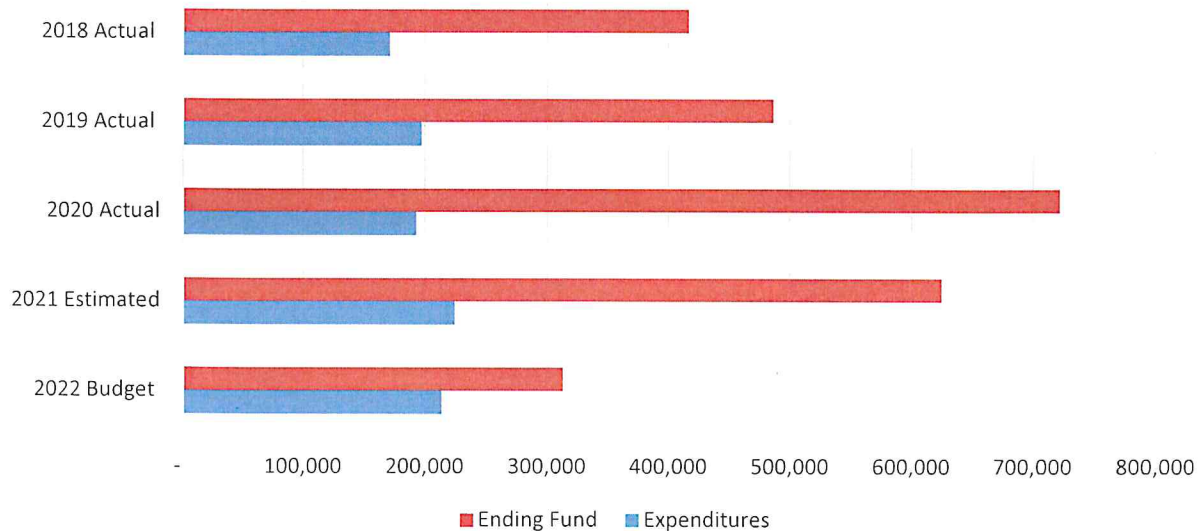


Current Expense Fund

This fund is vital to the City operations. Most tax revenues go to this fund, including 70% of property tax, sales tax and all other business taxes. This makes up roughly \$1.7 million in revenue projected for 2022. 2021 sales tax revenues ended higher than projected at \$820,000.

The largest expense is the transfer to the Law Enforcement fund, which is roughly \$755,000. This fund holds all the Legislative, Finance, Administration, Building, Planning, Fire and Parks expenses. The Mayor has been very diligent when it comes to code enforcement, so there is additional money set aside for that within the building sub-fund. The City maintains numerous pocket parks, Culbertson Park and Stanley Field. The beginning balance for 2022 is projected to be \$624,907, ending the year with \$312,720. This includes another \$100,000 contribution to the Current Expense Sinking Fund. The Sinking Fund, which is there for emergencies or capital equipment purchases, will have a balance of \$720,000 at the end of 2022. In 2019 the voters passed a bond to purchase a new fire truck for \$600,000. The truck has been ordered and will arrive in early 2022.

Expenditures Vs. Ending Fund



Capital Projects Fund

The revenues from this fund are based on real estate sales within the city limits. This money must be spent on capital expenditures. In 2022 this money will be dedicated in part to assisting with the cost of some street improvements and the boardwalk. The beginning fund balance for 2022 is estimated to be \$155,797, and the ending fund balance at \$90,797.

Law Enforcement

Most of the revenue in this fund comes from a transfer from the Current Expense fund (\$755,000). Other revenue sources include the City of Ilwaco contribution of \$294,105. The fund supports all the law enforcement that covers both Long Beach and Ilwaco. Law Enforcement staff consists of six officers, a working Chief, a Deputy Chief, and an Administrative Assistant. The new police station is open and operating. This funding was secured by a state of Washington capital budget request was for \$705,000. A large addition to this fund is the Drug Task Force, Pacific County was awarded money from the state legislature to fund a drug task force. This money helps pay for staff and equipment related to fighting the war on drugs. The mayor was instrumental in securing these funds, which are highly competitive. In 2021 a law

enforcement or drug task force sinking fund was created with a \$30,000 contribution. This fund begins 2022 with \$95,229 and ends with \$46,179.



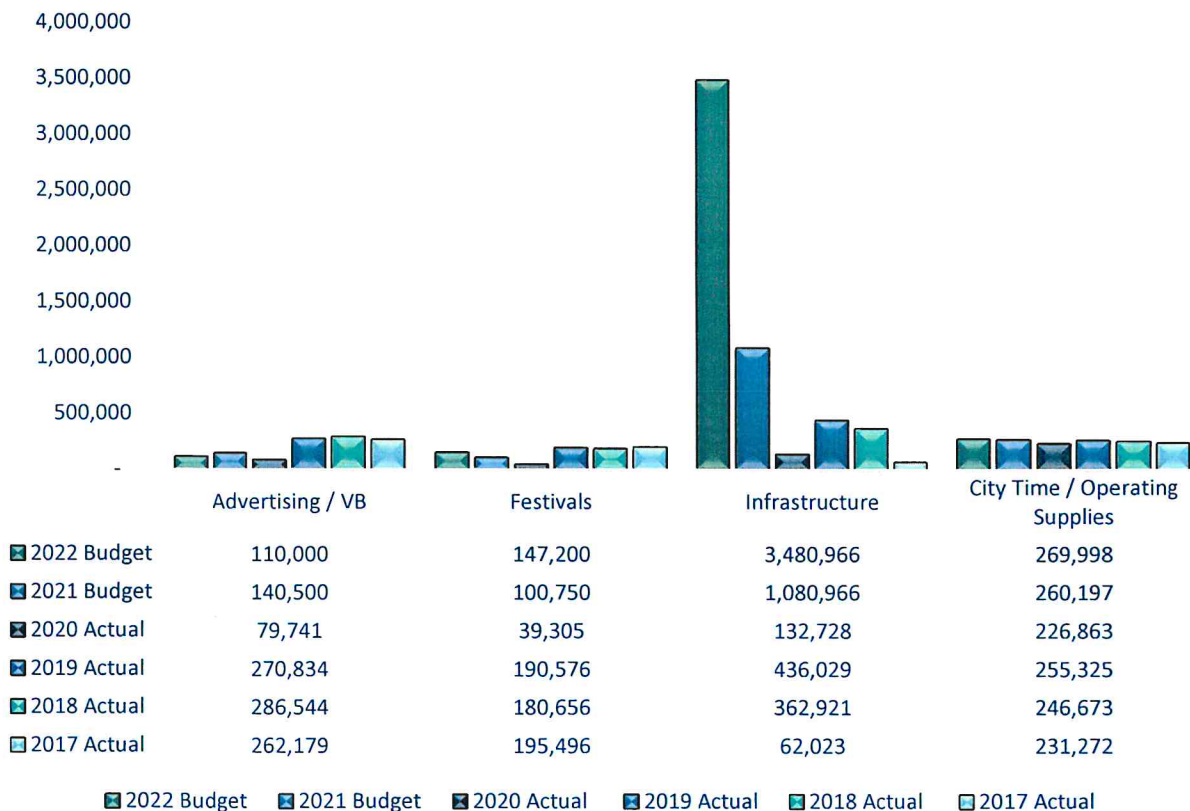
Street Fund

Most revenues generated in this fund come from the property tax split, where 70% goes to the Current Expense fund and the other 30% goes to this fund. The other large revenue source is the Transportation Benefit District tax that was passed by the voters in 2017. This tax is projected to bring in \$120,000 in 2022. This money is specifically intended for street maintenance and improvements. The City was also awarded a Public Works Trust Fund loan to improve Washington Avenue South by upsizing the waterline and completing an overlay. The overlay is incorporated into the Streets budget with a cost of roughly \$830,000. The city also applied for TIB (Transportation Improvement Board) money to help with this project and was awarded \$400,000. This project is near completion at the end of 2021. At the end of 2022 there will be a total of \$60,000 in the Streets sinking fund. The city plans to purchase a new street sweeper and draw out \$220,000 from the sinking fund.

Lodging Tax Fund

All the revenues from this fund are generated from overnight lodging taxes and must be spent to create generate future overnight lodging. This fund supports staff costs related to tourism, provides money to help support local festivals, events, and the Pacific County Tourism Bureau. The heavy burden on this fund in 2022 will be the reconstruction of the Boardwalk which will likely cost close to \$3.4 million dollars. The sinking fund for lodging tax will transfer out \$870,000 to help with construction costs. The city hopes to receive a federal economic development grant for \$2.8 million.

Spending Breakdown



Capital Improvements Fund

The majority of revenues in this fund are generated from Business and Occupation taxes. This is a 0.2% tax that business owners pay based on their quarterly gross receipts within Long Beach city limits. In 2022, money from this fund will help improve some capital facilities throughout the city, contribute to the north end street improvements, Fish Alley improvements and a new loader. This fund also supports the local farmer's market and helps pay off the loan for the Stanley Field improvements.

Water Fund

The majority of the revenues in this fund come from water customers with current services as well as new installs. The rates support this fund and all that it is able to do, including salaries, benefits, operating supplies, equipment and water related capital expenditures. The City is in the midst of installing remote read meters; cutting down substantially on the manpower that it takes to read meters manually. To date the city has placed 2,200 meters accounting for half of the system. This project began in 2017 and is one of the largest budget items again in 2022. The large focus of the water fund in 2022 will be catching up on some equipment and maintenance purchases. The rates for 2022 will include a 3% increase from 2021, putting the water minimum charge at \$39.23 per month. The beginning fund balance is \$520,400, with a contribution to the Water Sinking Fund of \$100,000, leaving an estimated ending fund balance of \$367,854 for 2022. The Sinking Fund is in place to hold a reserve to purchase capital expenditures and replace equipment as identified in the water comprehensive plan. After 2022's contribution, the Water Sinking Fund will be sitting at \$430,000.

Below are capital projects that are planned within the next three years.

Item	2022	2023	2024
WT-2: Clearwell Pump	\$44,000		
M-4: Water Rate Study	\$40,000		

WT-3: Dohman Raw Water Transmission Main Check Valve		\$26,000	
WT-1: Backwash Basin Improvements		\$73,000	
M-5: Water Rights Consolidation		\$10,000	
D-1: Ocean Beach Boulevard North			\$1,999,000
D-3: 17th Street South			
D-2: Ocean Beach Boulevard South			
Totals	\$84,000	\$109,000	\$1,999,000

Wastewater Fund

Like the Water Fund, most of the revenue in the Wastewater Fund is associated with the rates. The rates support this fund and all that it is able to do, including salaries, benefits, operating supplies, equipment, and wastewater-related capital expenditures. The city is planning to replace the McDonald's lift station which is long overdue and will cost an estimated \$421,000. The city is also working on completing the Wastewater Comprehensive Plan. This is something that is required by the Department of Ecology and will help the city analyze utility rates, connection charges and future capital purchases.

The rates for 2022 include a 3% increase from 2021, leaving the wastewater minimum charge at \$75.90 per month. The beginning fund balance of \$957,786 with a contribution to the Wastewater Sinking Fund of \$60,000, leaves an estimated ending fund balance of \$176,584 for 2022. The Sinking Fund is in place to hold a reserve to purchase capital expenditures and replace equipment as identified in the wastewater comprehensive plan. After 2022's contribution, the Wastewater Sinking Fund will be sitting at \$310,000.

Below are capital projects that are planned to happen within the next 3 years.

Item	2022	2023	2024
LS-1: Lift Station 1 - Increase Capacity to 350 gpm	\$421,000		
T-2: HMI Replacement	\$98,000		
T-3: PLC Replacement	\$147,000		
CS-2: Washington Avenue North Pioneer Road to 17th Street NE and 17th Street NE to LS4		\$1,237,000	
LS-2: Lift Station 2 - Miscellaneous Upgrades		\$219,000	
LS-M: Main - Miscellaneous Upgrades		\$41,000	
T-4: Aeration Basin Aeration Improvements		\$181,000	
T-5: Secondary Clarifier Painting		\$31,600	
Totals	\$666,000	\$1,709,600	\$0

Stormwater Fund

This fund is also supported by the rates and connection fees. This fund is much smaller in comparison to Water and Wastewater. Some projects in 2022 include continuing the Stormwater Comprehensive Plan update and installing new culverts and catch basins. The rate increase for this fund is 2% with a rate of at \$14.36 per month. The beginning fund balance is \$93,728 leaving an estimated ending fund balance of \$60,656 for 2022. A sinking fund was also created in 2021 with a contribution of \$20,000. The Sinking Fund is in place to hold a reserve to purchase capital expenditures and replace equipment as identified in the stormwater comprehensive plan.

We look forward to another great year in 2022. As always, feel free to contact City Hall with any questions.

**Long Beach City Hall
115 Bolstad Ave West
PO Box 310
Long Beach, WA 98631
(360) 642-4421**



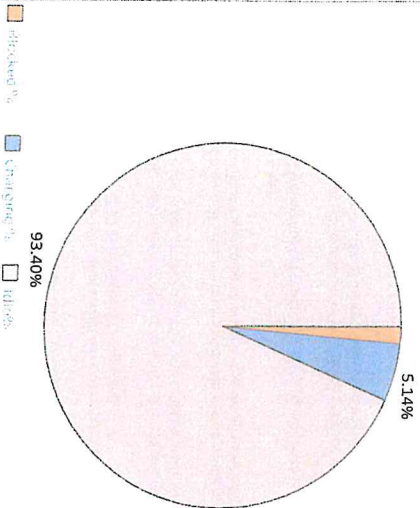
Assure Station Metrics Monthly Reporting

Long Beach - Monthly Report - November 2021

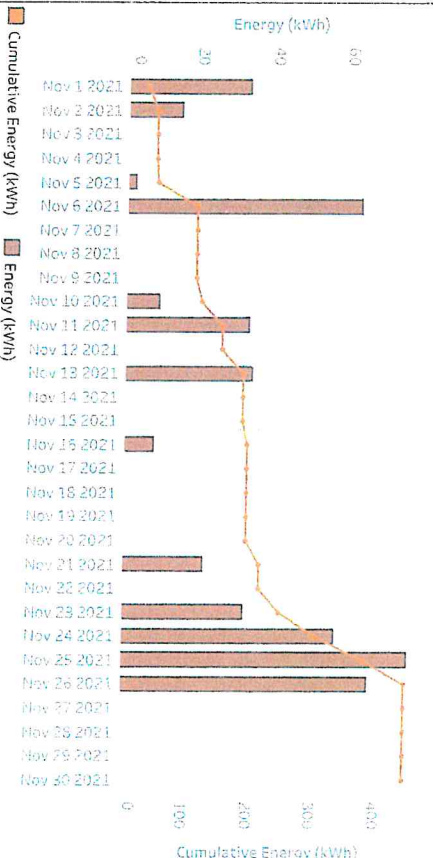
Company Id: 16335
Port Level: All
Organization Name: All
Month End Date: 11/30/2021

Port Count	Station Count	Total Revenue (\$)	Energy (kWh)	GHG Savings (kg)	Gasoline Saved (Gal)	Unique Driver	Chargepoint Response SLA	Session Count
2	1	100	445	187	56	17	100.00%	27

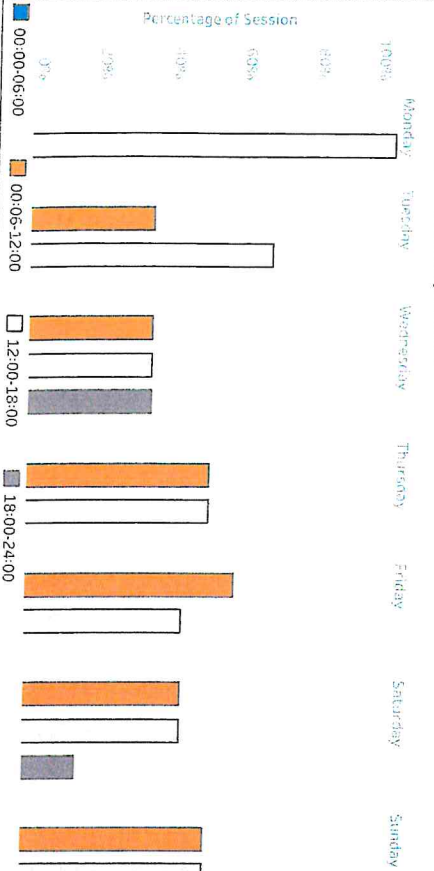
Port Utilization: 24 Hours



Energy Dispersed (kWh) by Day



Session Starts by Time of Day Month



Average Session Duration (Hours)	3.52
Average Session Charge Time (Hours)	2.74
Average Session Energy (kWh)	16.48
Average Session Revenue (\$)	3.71
Occupied Hours	95.08
Charging Hours	73.97
Service Tickets	1.00

Port Utilization Chart: This is a view of station utilization during common business hours.

You can use this information to determine if updates need to be made to pricing / access policies or if stations should be added.

Session Start Distribution Chart: This is a view (by day) of what times drivers start sessions.

You can use this information to fine tune time of day pricing policy rules.

Station / Port Count: In order to be counted, a station must have the "Assure" entitlement applied.

This is the number of stations / ports that currently have the "Assure" entitlement.

Total Revenue: This is the sum of session fees generated by your "Assure" stations minus the ChargePoint service fee (10%).

This is based on session dates (not transaction date which may differ). Your Flex Billing reports should be used for financial reporting.

Energy (kWh): All energy dispensed through your "Assure" stations.

This data point can be useful in reconciling station energy against energy bills.

GHG Savings (kg): All the green house gasses (95% CO2) that would have been released had the miles provided by your stations come from gasoline.

This data point can be useful in sustainability reporting.

Unique Drivers: The number of unique drivers that used your stations this month (a driver would be counted only once even if they used different RFID cards).

An understanding of the number of unique drivers visiting may be useful in creating station messaging / video ads.

Gasoline (Gall) Saved: All the gasoline that would have been burned had the miles provided by your stations come from gasoline.

This data point can be useful in sustainability reporting.

ChargePoint Response SL: Percentage of tickets to which ChargePoint responded within Service Level (1 business day).

ChargePoint holds itself accountable to our Service Level commitment.

Uptime: Percentage of time that your ports were capable of dispensing power.

ChargePoint is committed to keeping your ports dispensing power 98% of the time or better.

Sessions: Total session count.

An understanding of the number of times your stations authorize a session can be useful creating station messaging / video ads.

Average Session Duration: Average amount of time drivers occupy your stations.

This data point can be useful in fine tuning length of stay pricing policy rules.

Average Charging Time: Average amount of time per session energy is flowing.

This data point can be useful in fine tuning length of stay pricing policy rules.

Average Session Energy: Average amount of energy dispensed.

This data point can be useful in fine tuning price per kW pricing policy rules.

Average Session Revenue: Average session fee - 10%.

This data point can be useful in fine tuning minimum & maximum values for pricing policy rules.

Total Hours Occupied: Sum of all session durations.

This is used in part to determine utilization.

Total Hours Charging: Sum of all session charging durations.

This is used in part to determine utilization.

New Service Tickets: Count of trouble tickets tracking issues with a "Assure" station created this month.

This will help in keeping track of station fault issues raised with ChargePoint Support.