



AGENDA –Tuesday, February 22, 2022

6:00 p.m. Workshop

7:00 p.m. City Council Meeting

Zoom Webinar ONLY

Meeting ID: 831 6447 0113

Password: 12345678

6:00 WORKSHOP

WS 22-04 Discussion around Vacation Rentals – TAB A

7:00 p.m. CALL TO ORDER; PLEDGE OF ALLEGIANCE; AND ROLL CALL

Call to order Mayor Phillips, Council Member Svendsen, Council Member McGuire,
And roll call Council Member Murry, Council Member Reddy & Council Member Coleman

TYE CALDWELL CERTIFICATE OF COMPLETION RED CROSS PROCLAMATION

PUBLIC COMMENT

At this time, the Mayor will call for any comments from the public on any subject whether it is on the agenda for any item(s) the public may wish to bring forward and discuss. Preference will be given to those who must travel. **Please limit your comments to three minutes. The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact the City Administrator at least one week in advance of a meeting.

CONSENT AGENDA – TAB B

All matters, which are listed within the consent section of the agenda, have been distributed to each member of the Long Beach City Council for reading and study. Items listed are considered routine by the Council and will be enacted with one motion unless a Council Member specifically requests it to be removed from the Consent Agenda to be considered separately. Staff recommends approval of the following items:

- Minutes, February 7, 2022
- Payment Approval List for Warrant Registers – 60697-60723 & 89199-89245 for \$589,765.61

- AB 22-14 – Agreement with G&O to Survey Lift Station 1 - TAB C
- AB 22-15 – Delegate for the SWRTPO Board – TAB D
- AB 22-16 – SUP 2022-01 Don Lee Fireworks Superstore – TAB E
- AB 22-17 – Resolution 2022-04 – Surplus Items – TAB F

DEPARTMENT HEAD ORAL REPORTS CORRESPONDENCE AND WRITTEN REPORTS – TAB G

- ChargePoint Monthly Reporting

FUTURE CITY COUNCIL MEETING SCHEDULE

The Regular City Council meetings are held the 1st and 3rd Monday of each month at 7:00 PM and may be preceded by a workshop.
March 7, 2022, March 21, 2022 & April 4, 2022

ADJOURNMENT

American with Disabilities Act Notice: The City Council Meeting room is accessible to persons with disabilities. If you need assistance, contact the City Clerk at (360) 642-4421 or advise City Administrator at the meeting.

TAB - A



**CITY COUNCIL
WORKSHOP BILL
WS 22-04**

Meeting Date: February 22, 2022

AGENDA ITEM INFORMATION		
SUBJECT: Vacation Rentals – Path looking forward	Originator:	
	Mayor	
	City Council	
	City Administrator	
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Events Coordinator	
	Finance Director	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
COST: N/A	Water/Wastewater Supervisor	
SUMMARY STATEMENT: Group Discussion facilitated by Kelly Rupp.		

Workshops are public meetings with the purpose of allowing the City Council to discuss topics. No formal decisions are made at workshops. While almost every meeting when a majority of the city council is present is considered a public meeting, that doesn't necessitate the Council allowing public comment. If the Mayor and Council request more information or clarification they may seek input from the audience.

The City of Long Beach, WA.

Proclamation

WHEREAS: The American Red Cross is a humanitarian organization that eases people's suffering during life's emergencies throughout Southwest Washington, Oregon, across the United States and around the world. Our **Red Cross, Cascades Region and SW Washington Chapter**, has a long history of helping our neighbors in need by delivering shelter, care, and hope during disasters. Also, making our community safer with Preparedness Programs and CPR and First Aid Training; supporting military and veterans and their families; and providing lifesaving blood to our medical community.

WHEREAS: Last year, in the Cascades Region, more than 3,000 volunteers helped the families affected by over 650 home fires by addressing their urgent needs like food and lodging and providing recovery support. Meanwhile, when large disasters like the fall wildfires devastated our region, volunteers from our area and across the country provided 173,489 overnight stays, 387,590 meals and snacks, 9,955 relief items, emotional support, recovery planning and other assistance: and

WHEREAS: The Red Cross continues to carry out the organization's 140-year mission of preventing and alleviating suffering. During the trying times of the COVID-19 pandemic, people have stepped up to help others in need, whether it was responding to this year's record-breaking disasters across the country or rolling up their sleeves to give more than 148,500 units of blood in the Cascades Region when our country faced a severe blood shortage. This lifesaving work is vital to strengthening our community's resilience. Nearly 200 years since the birth of American Red Cross founder Clara Barton, we dedicate this month of March to all those who continue to advance her noble legacy, and we ask others to join in their commitment to care for people in need.

Now, therefore, I, Jerry Phillips, Mayor of Long Beach, Washington, do hereby proclaim March 2022, as

RED CROSS MONTH

In Long Beach, Washington and encourage all its citizens to join in this observance.

Signed this 22nd day of February 2022

Jerry Phillips

Mayor, Long Beach, Washington

TAB - B

LONG BEACH CITY COUNCIL MEETING

February 7, 2022

6: 30 COUNCIL WORKSHOP

Mayor Phillips, C. Svendsen, C. McGuire, C. Murry, C. Reddy, and C. Coleman were all in attendance remotely.

WS 22-03 – Ocean Wind Energy off the Coast of Washington State

David Glasson, City Administrator, and Mayor Phillips both led a discussion on the opposition to the development of wind energy off the coast of Washington State.

No decisions were made at this time.

7: 00 CALL TO ORDER

Mayor Phillips called the meeting to order.

ROLL CALL

David Glasson, City Administrator, called roll with Mayor Phillips, C. Svendsen, C. McGuire, C. Murry, C. Reddy, and C. Coleman were all in attendance remotely.

PUBLIC COMMENT

Ann Skelton commented about the Ocean Wind Energy off the coast of Washington State and Karla Jensen wished Long Beach a Happy 100th Birthday.

CONSENT AGENDA

Regular Meeting Minutes from, January 18, 2022, and Special Meeting Minutes from January 20, 2022, and January 28, 2022

Payment Approval List for Warrant Registers – 60677-60696 & 89121-89198 for \$271,482.58

C. McGuire made the motion to approve the Consent Agenda. C. Svendsen seconded the motion; 5 Ayes, motion passed.

BUSINESS

AB 22-09 – Contract with COASTAL AG LLC for Pesticide Treatment

Ariel Smith, Community Development Director, presented the Agenda Bill. There is a need for additional pesticide treatment at the Dohman reservoir and it must be treated by someone with the aquatic application endorsement. Coastal AG LLC is the only company listed in our area with such endorsement.

C. McGuire made the motion to authorize Mayor Phillips to enter into a contract with Coastal AG LLC for pesticide treatment on public lands. C. Svendsen seconded the motion; 5 Ayes, motion passed.

AB 22-10 Building Inspection Services Contract with the City of Ilwaco

David Glasson, City Administrator, presented the Agenda Bill. An updated agreement with Ilwaco to provide building inspection services needs to be signed.

C. Svendsen made the motion to authorize Mayor Phillips to sign the Agreement with the City of Ilwaco. C. McGuire seconded the motion; 5 Ayes, motion passed.

AB 22-11 – Resolution 2022-02- Ocean Wind Energy

David Glasson, City Administrator, presented the Agenda Bill. This item was discussed during the workshop preceding this meeting. This resolution opposes the development of wind energy off the coast of Washington state to protect and preserve the ocean's natural functionality and the crucial fishing industry.

Mayor Phillips tabled the agenda bill to discuss at a later date.

AB 22-12 – Resolution 2022-03- Surplus Equipment

David Glasson, City Administrator, presented the Agenda Bill. The only item listed on this surplus is the sludge truck. The city no longer has the need for the sludge truck as we process all the treated waste at the biosolids plant.

C. Coleman made the motion to authorize Mayor Phillips to sign Resolution 2022-03, surplus the sludge truck. C. McGuire seconded the motion; 5 Ayes, motion passed.

AB 22-13 – Purchase of TV Truck

David Glasson, City Administrator, presented the Agenda Bill. The TV truck is used to TV both sewer and stormwater lines for any sort of blockage, break, belly, or abnormality in the lines. This helps the city repair those spots and prevents serious line breaks. In years past the city has hired a company annually for roughly \$35,000 per year. Purchasing this truck would eliminate the need to hire an outside company since the city would absorb those costs.

C. Svendsen made the motion to authorize city staff to purchase the TV truck. C. McGuire seconded the motion; 5 Ayes, motion passed.

DEPARTMENT HEAD ORAL REPORTS

CORRESPONDENCE AND WRITTEN REPORTS

- ChargePoint Monthly Reporting
- Decision on CUP 2021-08
- Sales Tax Collections
- Lodging Tax Collections
- Transportation Benefit District Collections

- Police Chief's Report for January 2022

ADJOURNMENT

Mayor Phillips adjourned the meeting at 7:35 p.m.

Mayor

City Clerk



Warrant Register

Check Periods: 2022 - February - First

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF LONG BEACH, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY THE SAID CLAIM.

Council Member	Council Member	Council Member	Clerk/Treasurer
60697	Bell, Helen S	2/4/2022	\$340.80
60698	Binion, Jacob M	2/4/2022	\$2,118.24
60699	Booi, Kristopher A	2/4/2022	\$1,932.82
60700	Goulter, John R	2/4/2022	\$2,072.03
60701	Huff, Timothy M	2/4/2022	\$1,986.98
60702	Kaino, Kris A	2/4/2022	\$1,013.02
60703	Kemmer, Larry L	2/4/2022	\$1,829.63
60704	Luethe, Paul J	2/4/2022	\$1,763.13
60705	McGuire, Tina M	2/4/2022	\$266.21
60706	Murry, Del R	2/4/2022	\$266.21
60707	Padgett, Timothy J	2/4/2022	\$1,601.44
60708	Quitner, Jonathan H	2/4/2022	\$1,139.33
60709	Reddy, Patrick E	2/4/2022	\$254.31
60710	Svendsen, Sue M	2/4/2022	\$266.21
60711	Wright, Flint R	2/4/2022	\$3,123.09
60712	AFLAC	2/4/2022	\$437.96
60713	Association of WA Cities	2/4/2022	\$32,953.42
60714	Awc - ST & Life	2/4/2022	\$766.29
60715	City of Long Beach - Fica	2/4/2022	\$14,678.60
60716	City of Long Beach - FWH	2/4/2022	\$10,159.26
60717	Council Gift Fund	2/4/2022	\$60.00
60718	Dept of Labor & Industries	2/4/2022	\$1,949.47
60719	Dept of Retirement Systems	2/4/2022	\$14,597.78
60720	Dept of Retirement Systems Def Comp	2/4/2022	\$3,285.30
60721	Employment Security Dept	2/4/2022	\$238.62
60722	Teamsters Local #58	2/4/2022	\$186.50
60723	WEX Health, Inc.	2/4/2022	\$125.00
89199	Association of Washington Cities	2/9/2022	\$300.00
89200	Bud Clary Ford	2/9/2022	\$35,155.47

Execution Time: 4 second(s)

Printed by CLB1\HelenB on 2/18/2022 1:04:07 PM
Register

89201	Western Display Fireworks	2/9/2022	\$10,000.00
89202	Western Systems	2/9/2022	\$224,759.42
89203	Dept of Licensing	2/10/2022	\$113.50
89204	Association of Washington Cities	2/15/2022	\$2,412.23
89205	Long Beach Merchants	2/18/2022	\$144.00
89206	Tangly Cottage Garden	2/18/2022	\$810.75
89207	Airgas USA LLC	2/18/2022	\$63.69
89208	AlSCO-American Linen Div.	2/18/2022	\$179.40
89209	Bud Clary Ford	2/18/2022	\$652.61
89210	Cascade Columbia Distribution CO	2/18/2022	\$2,783.39
89211	Cascade Fire & Safety	2/18/2022	\$5,128.91
89212	Cascade Recreation, Inc	2/18/2022	\$159.21
89213	Chinook Observer	2/18/2022	\$294.40
89214	Cintas	2/18/2022	\$248.45
89215	CresComm Wifi, LLC.	2/18/2022	\$180.00
89216	Dennis Company Ace (Westlake Hardware, Inc.) WA-133	2/18/2022	\$1,670.67
89217	Dept of Ecology	2/18/2022	\$141,685.26
89218	Eradipest LLC	2/18/2022	\$81.23
89219	Evergreen Rural Water of WA	2/18/2022	\$700.00
89220	Evergreen Septic Inc	2/18/2022	\$550.00
89221	Fastenal Company	2/18/2022	\$601.07
89222	Ford Electric	2/18/2022	\$6,458.05
89223	H. D. FOWLER	2/18/2022	\$362.24
89224	International Institute of Municipal Clerks	2/18/2022	\$175.00
89225	L.N. Curtis & Sons	2/18/2022	\$289.31
89226	Lakeside Industries, Inc.	2/18/2022	\$657.25
89227	MANSFIELD ALARM CO, INC	2/18/2022	\$103.97
89228	Meling, Casey	2/18/2022	\$180.00
89229	North Coast Truck Parts	2/18/2022	\$3,325.00
89230	Pacific County Auditor	2/18/2022	\$18.00
89231	Pacific County Sheriff's	2/18/2022	\$7,104.38
89232	Penoyar, William	2/18/2022	\$1,300.00
89233	Pocket Press, LLC	2/18/2022	\$239.76
89234	ProForce Law Enforcement	2/18/2022	\$4,375.32
89235	Public Utility District 2	2/18/2022	\$1,768.46
89236	Quill Corporation	2/18/2022	\$249.24
89237	Ryan Herco Products Corp	2/18/2022	\$749.57
89238	SDS Municipal Consulting LLC	2/18/2022	\$2,000.00
89239	Symbol Arts	2/18/2022	\$1,408.45
89240	Usa Blue Book	2/18/2022	\$5,176.86
89241	Vision Municipal Solutions	2/18/2022	\$20,631.05
89242	Washington State Parks	2/18/2022	\$200.00
89243	Wex Bank	2/18/2022	\$3,000.00
89244	WEX Health, Inc.	2/18/2022	\$100.00

89245

Wilcox & Flegel Oil Co.

2/18/2022

\$1,808.39
\$589,765.61
\$589,765.61

Total Check
Grand Total

TAB - C



**CITY COUNCIL
AGENDA BILL
AB 22-14**

Meeting Date: February 22, 2022

AGENDA ITEM INFORMATION

***SUBJECT: Consultant
Services Agreement for
Survey of Lift Station 1
(McDonalds)***

Originator:

Mayor

City Council

City Administrator

City Attorney

City Clerk/Treasurer

City Engineer

Community Development Director

Fire Chief

Police Chief

Streets/Parks/Drainage Supervisor

Water/Wastewater Supervisor

Other:

DG

COST: \$11,750

SUMMARY STATEMENT: The city plans to replace the McDonalds Liftstation and in doing due diligence a survey is needed. This will allow Gray and Osborne to know exactly what is on the city's property and if boundary lines need to be adjusted or an easement is needed.

RECOMMENDED ACTION: Authorize the Mayor to sign the consultant agreement with Gray & Osborne for surveying services.



February 7, 2022

Ms. Ariel Smith
City Planner
City of Long Beach
115 Bolstad Avenue West
Long Beach, Washington 98631

SUBJECT: CONSULTANT SERVICES AGREEMENT, LIFT STATION 1 SURVEY
CITY OF LONG BEACH, PACIFIC COUNTY, WASHINGTON
G&O #PR224.16

Dear Ms. Smith:

Enclosed is one partially executed copy of our Contract for Engineering Services.

Please review it, and if acceptable, sign and date all copies, retain one copy for your records, and return one fully executed copy to me. Please contact me or Harvey Doty, P.E., if you need additional information or assistance.

Sincerely,

GRAY & OSBORNE, INC.

Nancy Lockett, P.E.

NEL/hh

Encl.

**AMENDMENT NO. 1
TO
CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES
G&O JOB NO. 21595**

THIS AMENDMENT, by and between the City of Long Beach, Washington, hereinafter referred to as the Agency, and Gray & Osborne, Inc., hereinafter referred to as the Engineer, hereby modifies the contract for engineering services dated (by Agency) September 7, 2021, for additional services related to the On-Call Engineering Services.

Lift Station 1 Survey Services

See attached Exhibits A and B for scope and fee. For a not-to-exceed cost of \$11,750.

IN WITNESS WHEREOF, the parties hereto have executed, or cause to be executed by their duly authorized officials, this AMENDMENT to the Contract for Engineering Services in duplicate on the respective dates indicated below.

GRAY & OSBORNE, INC.

CITY OF LONG BEACH

By: 
(Signature)

By: _____
(Signature)

Name: Michael B. Johnson, P.E., President
GRAY & OSBORNE, INC.

Name: _____
(Print)

Date: 2/7/2022

Date: _____

"Equal Opportunity/Affirmative Action Employer"

EXHIBIT A
SCOPE OF WORK
CITY OF LONG BEACH
LIFT STATION 1 SURVEY SERVICES

Gray & Osborne will provide survey services for wastewater Lift Station 1. Lift Station 1 is located on 15th Street SE between Pacific Avenue and Washington Avenue South. The lift station equipment is close to the property line.

The services to be provided include office engineering to research survey recordings in the vicinity of the lift station, field survey, and survey processing.

PROPOSED SCOPE OF WORK

The following elements are included in the scope of work.

Task 1 – Project Administration and Project Management

Provide overall project management to include resource allocation management and coordination with the City.

Task 2 – Office Engineering

Office engineering includes research of recorded surveys in the project vicinity to find the established right-of-way and property corners in the vicinity.

This task also includes creation of a signed survey document that will be used to record the survey, if requested by the City. In addition, this task includes preparation of an easement drawing for the City's use in procurement and recording of easements from adjacent property owners.

Task 3 – Field Survey

Field survey will consist of a two-person crew performing the on-site work. The crew will find monuments and collect topographical and surface feature points.

Task 4 – Process Survey

The survey point data collected in the field by the survey crew will be processed in CAD. Recording grade figures and descriptions will be prepared for the City's use.

The attached Exhibit B provides a detailed breakdown of the hours and rates for the proposal. The not-to-exceed cost for the proposed work is \$11,750 without further authorization from the City.

Note the costs do not include work to procure or negotiate easements.

EXHIBIT B

ENGINEERING SERVICES SCOPE AND ESTIMATED COST

City of Long Beach - Lift Station 1 Survey Services

Tasks	Project Manager Hours	Professional Land Surveyor Hours	Field Survey (2 person) Hours
1 Project Administration and Project Management	4		
2 Office Engineering		16	
3 Field Survey			20
4 Process Survey		8	
Hour Estimate:	4	24	20
Fully Burdened Billing Rate Range:*	\$130 to \$213	\$118 to \$175	\$171 to \$260
Estimated Fully Burdened Billing Rate:*	\$150	\$170	\$240
Fully Burdened Labor Cost:	\$600	\$4,080	\$4,800

Total Fully Burdened Labor Cost: \$ 9,480

Direct Non-Salary Cost:

Mileage & Expenses (mileage @ current IRS rate) \$ 770

Obtain Title Reports \$ 800

Recording Fees \$ 700

TOTAL ESTIMATED COST: \$ 11,750

* Actual labor cost will be based on each employee's actual rate. Estimated rates are for determining total estimated cost only. Fully burdened billing rates include direct salary cost, overhead, and profit.

TAB - D



**CITY COUNCIL
AGENDA BILL
AB 22-15**

Meeting Date: February 22, 2022

AGENDA ITEM INFORMATION

SUBJECT: Southwest Regional Transportation Planning Organization Board Representation	Originator:	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
	Other:	
COST: N/A		

SUMMARY STATEMENT: *The SWRTPO board representation, must be Council member or Mayor. There must be one designee and one alternate from each jurisdiction.*

RECOMMENDED ACTION: *Authorize a designee and alternate for the SWRTPO, City of Long Beach board representation.*



Cowlitz-Wahkiakum
Council of Governments

PO Box 128~ Kelso, WA 98626-4195
(360) 577-3041 ~ Fax (360) 214-3426 ~ www.cwcog.org

2022 SWRTPO Board Form

Representative Information

Agency

Name

Title

Address

City, State, Zip

E-Mail

Phone Number

~~~~~  
Alternate Representative Information

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
E-Mail

\_\_\_\_\_  
Phone Number

**Please return this form to the CWCOC by February 15, 2022.**

**Board meetings are held quarterly.**

**Virtual meetings are held through Zoom.**

**When we return to in-person meetings, locations will rotate between the five counties.**

**Unless otherwise requested, agenda packets will be distributed via email.**



TAB - E



**CITY COUNCIL  
AGENDA BILL  
AB 22-16**

**Meeting Date: February 22, 2022**

**AGENDA ITEM INFORMATION**

**SUBJECT:** Special Use  
Permit SUP 2022-01

*Originator:*

Mayor

City Council

City Administrator

City Attorney

City Clerk

City Engineer

Community Development Director

AS

Fire Chief

Police Chief

Streets/Parks/Drainage Supervisor

Water/Wastewater Supervisor

Other:

**COST:** Paid the application  
fee

**SUMMARY STATEMENT:** Mr. Don Lee dba Fireworks Superstore requests a Special Use Permit to operate a fireworks store for the 4th of July and New Year's holidays. Mr. Lee has done this many times and has been an excellent short-term vendor. This permit has been approved in the past with the following conditions:

1. Keep and leave the site clean.
2. Your sales area and signage must be placed so as not to interfere with safe vehicle traffic, in particular, the line-of-sight at the corner of 12th Street Southwest and Pacific Highway South. Nothing taller than 42" may be located within 20 feet of the property corner.

This is the first fireworks store request of 2022.

**RECOMMENDED ACTION:** *Conditionally Approve SUP 2022-01 with the conditions identified by staff.*



Post Office Box 310  
115 Bolstad Avenue West  
Long Beach, WA 98631  
**Telephone: 360-642-4421**  
fax: 360-642-8841  
[planner@longbeachwa.gov](mailto:planner@longbeachwa.gov)

February 23, 2022

Don Lee  
Fireworks Superstore  
PO Box 1081  
Philomath, Oregon 97370

**RE: Case No. SUP 2022-01, Special Use Permit  
Fireworks Sales at 101 12<sup>th</sup> Street Southwest in the C1-Commercial Zone**

Mr. Lee,

At its regularly scheduled February 22, 2022, meeting, the Long Beach City Council heard and **CONDITIONALLY APPROVED** your request to sell fireworks in an outdoor setting for the 4<sup>th</sup> of July, allowed June 29<sup>th</sup> through July 3<sup>rd</sup>, and for the New Year, allowed December 27<sup>th</sup> through December 31<sup>st</sup> pursuant to Long Beach City Code Section: 6-7-2.

The City's approval is subject to the following conditions, which are **mandatory requirements**. If you do not comply with these conditions, the City will rescind your approval and you will have to stop sales:

1. Keep and leave the site clean.
2. Your sales area and signage must be placed so as not to interfere with safe vehicle traffic, in particular, the line-of-sight at the corner of 12<sup>th</sup> Street Southwest and Pacific Highway South. Nothing taller than 42" may be located within 20 feet of the property corner.

Congratulations on your approval and thank you for your continued commitment to Long Beach. You have been a model itinerant vendor.

Sincerely,

Ariel Smith  
Director, Community Development

FIREWORKS SUPERSTORE  
PO BOX 1081  
PHILOMATH, OR 97370  
541 738-6981

City of Long Beach  
Ariel Smith  
PO Box 310  
Long Beach, WA 98631

2/12/2022

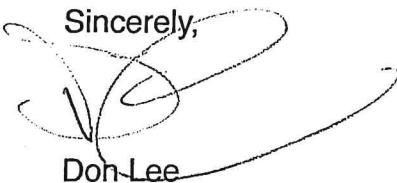
Dear Ariel,

I would like to request a Special Use permit for the sale of consumer fireworks from June 28 thru July 5, 2022 and December 27 thru December 31, 2022. The stand location is 101 12th SW.

Submitted are the following documents:

2022 Washington Fireworks License  
Certificate of Liability Insurance  
2022 City Business License  
Letter of Authorization from landlord for use through 2024  
Check # 1683 in the amount of \$ 100.00 for permit fee

Sincerely,

A handwritten signature in black ink, appearing to be 'Don Lee', with a large, stylized flourish extending from the end of the signature.

Don Lee





Washington State Patrol Fire Protection Bureau  
Office of the State Fire Marshal

G22565

CONSUMER FIREWORKS RETAIL SALES (CFRS) FACILITY LICENSE

Stand Number: SN-14475

Licensee Data

Operational Data

Fireworks Superstore  
P.O. Box 1081  
Philomath, OR 97370  
License Number: WSPFL-02349  
Phone Number: (541) 738-6981

Wholesaler: [MULTIPLE SUPPLIERS]  
County of Operation: Pacific  
Operated For: Licensee  
Stand Operated By: Don Lee

Date of Issue: February 7, 2022

Date of Expiration: January 31, 2023

Consumer Fireworks Retailer Licenses issued after May are ONLY valid for New Years Sales

This license is NOT valid without a permit from a local fire code official/authority having jurisdiction. This license allows for operation of a single location/stand for retail sales to the public of state legal consumer fireworks purchased only from a licensed fireworks wholesaler.  
SURRENDER THIS PORTION OF THE LICENSE TO THE FIREWORKS WHOLESALER



# BUSINESS LICENSE

STATE OF  
WASHINGTON  
Sole Proprietor

DON ALAN LEE  
FIREWORKS SUPERSTORE  
101 12TH SW  
LONG BEACH WA 98631

TAX REGISTRATION - ACTIVE

Issue Date: Jan 14, 2022  
Unified Business ID #: 603077424  
Business ID #: 001  
Location: 0002  
Expires: Feb 28, 2023

CITY ENDORSEMENTS:  
LONG BEACH GENERAL BUSINESS - ACTIVE

REGISTERED TRADE NAMES:  
FIREWORKS SUPERSTORE

This document lists the registrations, endorsements, and licenses authorized for the business named above. By accepting this document, the licensee certifies the information on the application was complete, true, and accurate to the best of his or her knowledge, and that business will be conducted in compliance with all applicable Washington state, county, and city regulations.

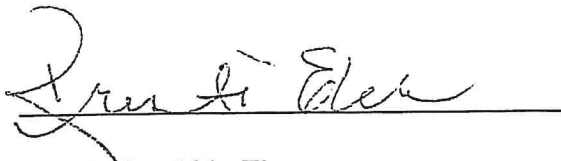
Director, Department of Revenue

## LETTER OF AUTHORIZATION

City of Long Beach  
PO Box 310  
Long Beach, WA 98631

To Whom It May Concern,

Joe Turi or Kris Eler grants permission to Fireworks Superstore/ Don Lee, to occupy Pacific County parcel # 73026060007, Seaview 060 07, Lot 8, Township-Range-Section 1011222. Site address 101 12th SW, Long Beach, WA 98631. The occupancy term shall be from June 13 thru July 9, 2022 & 2023 and December 20, 2022, 2023 thru January 4, 2023 & 2024.



Joe Turi or Kris Eler

Dated:

7/23/2021





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/24/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|                                                                                                                      |  |                                                                                                                                                                                  |  |
|----------------------------------------------------------------------------------------------------------------------|--|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>PRODUCER</b><br>Britton Gallagher<br>One Cleveland Center, Floor 30<br>1375 East 9th Street<br>Cleveland OH 44114 |  | <b>CONTACT</b><br>NAME:<br>PHONE (A/C, No, Ext): 216-658-7100<br>FAX (A/C, No): 216-658-7101<br>E-MAIL:<br>ADDRESS:                                                              |  |
| <b>INSURED</b><br>2567<br>Jake's Fireworks Inc.<br>1500 E 27th Terr.<br>Pittsburg KS 66762                           |  | <b>INSURER(S) AFFORDING COVERAGE</b><br>INSURER A: Maxum Indemnity Company<br>INSURER B: Everest Indemnity Insurance Co.<br>INSURER C:<br>INSURER D:<br>INSURER E:<br>INSURER F: |  |
|                                                                                                                      |  | <b>NAIC #</b><br>26743<br>10851                                                                                                                                                  |  |

## COVERAGES

CERTIFICATE NUMBER: 966747136

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                    | ADDL SUBR INSR: WVD | POLICY NUMBER  | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                              |
|----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|----------------|-------------------------|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| B        | GENERAL LIABILITY<br><input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER<br>POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC |                     | S18GL00320-181 | 1/24/2022               | 1/24/2023               | EACH OCCURRENCE \$1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000<br>MED EXP (Any one person) \$<br>PERSONAL & ADV INJURY \$1,000,000<br>GENERAL AGGREGATE \$2,000,000<br>PRODUCTS - COMPIOP AGG \$2,000,000<br>\$ |
|          | AUTOMOBILE LIABILITY<br><input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> ALL OWNED AUTOS<br><input type="checkbox"/> HIRED AUTOS<br><input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> NON-OWNED AUTOS                                                                |                     |                |                         |                         | COMBINED SINGLE LIMIT (Ea accident) \$<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$                                                                               |
| A        | UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR<br><input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS MADE<br><input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$                                                                                |                     | EXC6018367     | 1/24/2022               | 1/24/2023               | EACH OCCURRENCE \$1,000,000<br>AGGREGATE \$1,000,000<br>\$                                                                                                                                                                          |
|          | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY<br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N N/A<br>If yes, describe under DESCRIPTION OF OPERATIONS below:                                                                             |                     |                |                         |                         | WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER<br>E.L. EACH ACCIDENT \$<br>E.L. DISEASE - EA EMPLOYEE \$<br>E.L. DISEASE - POLICY LIMIT \$                                                                                    |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured extension of coverage is provided by the above referenced General Liability policy where required by written agreement;  
Sales Location: 101 12th SW, Long Beach, WA 98631;  
Land Owner: Kristi Eler & Joe Turi, P.O. Box 341, Long Beach, WA 98631; City of Long Beach, P.O. Box 310, Long Beach, WA 98631;  
Term: January 24, 2022 through January 24, 2023.  
The Certificate Holder and the above listed are Additional Insureds with respect to General Liability policy as required by written contract.

## CERTIFICATE HOLDER

## CANCELLATION

Fireworks Superstore  
Don Lee  
P.O. Box 1081  
Philomath OR 97370

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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TAB — F



**CITY COUNCIL  
AGENDA BILL  
AB 22-17**

**Meeting Date: February 22, 2022**

**AGENDA ITEM INFORMATION**

**SUBJECT: Resolution  
22-04 Surplus Property**

**Originator:**

Mayor

City Council

City Administrator

DG

City Attorney

City Clerk

City Engineer

Community Development Director

Fire Chief

Police Chief

Streets/Parks/Drainage Supervisor

**COST:**

Water/Wastewater Supervisor

Other:

**SUMMARY STATEMENT:** City staff wishes to declare the following equipment surplus, advertise, and take bids accordingly. The surplus equipment is as follows:

| <u>Year</u> | <u>Make &amp; Model or description</u> | <u>Serial #/ Vin #</u> | <u>Minimum Bid</u> |
|-------------|----------------------------------------|------------------------|--------------------|
| 2006        | Ford Crown Victoria                    | 2FAFP71W06X164480      | \$300              |
| 1978        | Seagrave Firetruck                     | H73675                 | \$800              |

**RECOMMENDED ACTION:** *Authorize staff to advertise and receive bids on the above equipment.*

**RESOLUTION NO. 2022-04**

**A RESOLUTION OF THE CITY OF LONG BEACH, WASHINGTON, DECLARING CERTAIN PUBLIC PROPERTY AS SURPLUS TO THE CITY'S NEEDS AND APPROVING THE SALE OF THE PROPERTY IN ACCORDANCE WITH THE PROVISIONS OF RCW 35A.11.010.**

**WHEREAS**, the City has purchased the property and /or equipment listed on the attached Exhibit "A"; and

**WHEREAS**, the property/equipment on Exhibit "A" is surplus to the needs of the City,

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LONG BEACH, WASHINGTON, DOES RESOLVE AS FOLLOWS:**

**Section 1.** The property/equipment described on the attached Exhibit "A" is declared surplus to the needs of the City.

**Section 2. Effective Date.** This resolution, being an exercise of power specifically delegated to the city legislative body, is not subject to referendum and shall take effect five (5) days after passage by the City Council.

Passed this 22<sup>th</sup> Day of February 2022

Ayes                      Nays                      Absent                      Abstentions

\_\_\_\_\_  
Jerry Phillips, Mayor

ATTEST:

\_\_\_\_\_  
Jessie Hermens, Clerk

**Exhibit "A"**

**Surplus Property**

| <b>Description</b>       | <b>Estimated Value</b> | <b>Minimum Bid</b> |
|--------------------------|------------------------|--------------------|
| 2006 Ford Crown Victoria | <b>\$1,500</b>         | <b>\$300</b>       |
| 1978 Seagrave Firetruck  | <b>\$5,000</b>         | <b>\$800</b>       |

TAB – G



# Assure Station Metrics Monthly Reporting



Company Id  
1633E

Port Level  
All

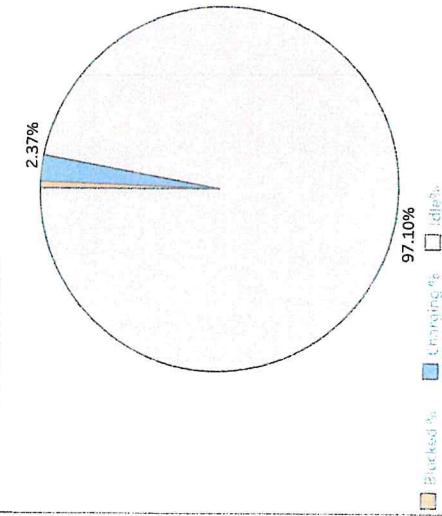
Organization Name  
All

Month End Date  
1/31/2022

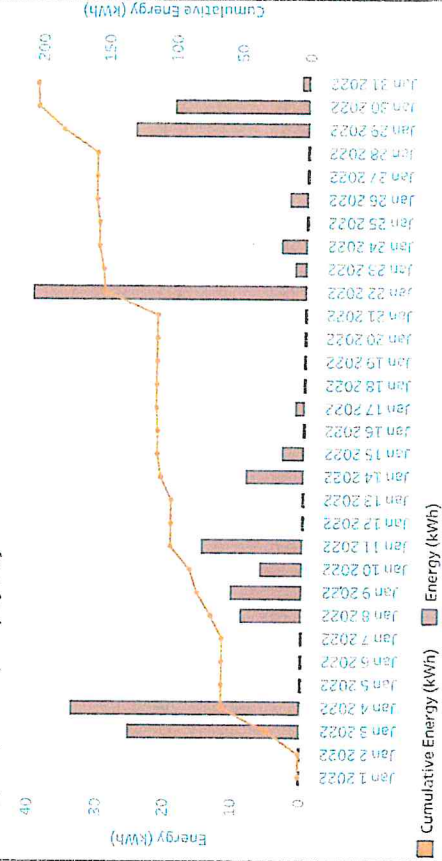
Long Beach - Monthly Report - January 2022

| Port Count | Station Count | Total Revenue (\$) | Energy (kWh) | GHG Savings (kg) | Gasoline Saved (Gal) | Unique Driver | Chargepoint Response SLA | Session Count |
|------------|---------------|--------------------|--------------|------------------|----------------------|---------------|--------------------------|---------------|
| 2          | 1             | 46                 | 203          | 85               | 25                   | 17            | 100.00%                  | 43            |

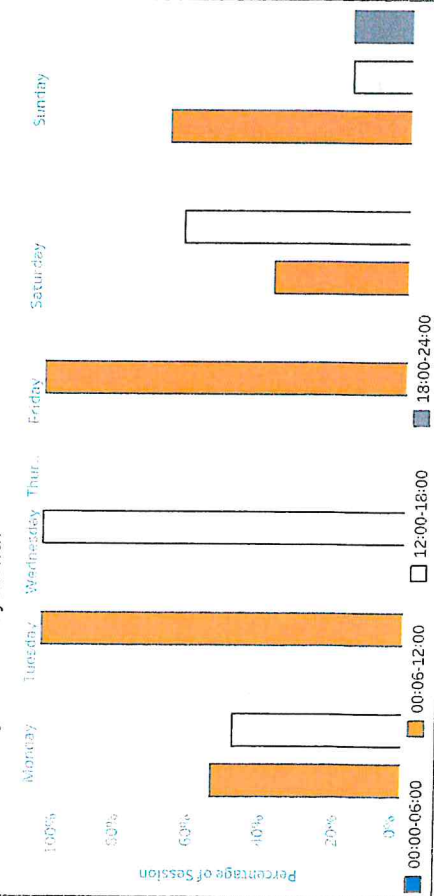
Port Utilization: 24 Hours



Energy Dispensed (kWh) by Day



Session Starts by Time of Day Month



|                                     |       |
|-------------------------------------|-------|
| Average Session Duration (Hours)    | 1.00  |
| Average Session Charge Time (Hours) | 0.82  |
| Average Session Energy (kWh)        | 4.72  |
| Average Session Revenue (\$)        | 1.06  |
| Occupied Hours                      | 43.11 |
| Charging Hours                      | 35.25 |
| Service Tickets                     | 0.00  |





## Assure Station Metrics Reporting Appendix

**Port Utilization Chart:** This is a view of station utilization during common business hours.

You can use this information to determine if updates need to be made to pricing / access policies or if stations should be added.

**Session Start Distribution Chart:** This is a view (by day) of what times drivers start sessions.

You can use this information to fine tune time of day pricing policy rules.

**Station / Port Count:** In order to be counted, a station must have the "Assure" entitlement applied.

This is the number of stations / ports that currently have the "Assure" entitlement.

**Total Revenue:** This is the sum of session fees generated by your "Assure" stations minus the ChargePoint service fee (10%).

This is based on session dates (not transaction date which may differ). Your Flex Billing reports should be used for financial reporting.

**Energy (kWh):** All energy dispensed through your "Assure" stations.

This data point can be useful in reconciling station energy against energy bills.

**GHG Savings (kg):** All the green house gases (95% CO<sub>2</sub>) that would have been released had the miles provided by your stations come from gasoline.

This data point can be useful in sustainability reporting.

**Unique Drivers:** The number of unique drivers that used your stations this month (a driver would be counted only once even if they used different RFID cards).

An understanding of the number of unique drivers visiting may be useful in creating station messaging / video ads.

**Gasoline (Gall) Saved:** All the gasoline that would have been burned had the miles provided by your stations come from gasoline.

This data point can be useful in sustainability reporting.

**ChargePoint Response SL:** Percentage of tickets to which ChargePoint responded within Service Level (1 business day).

ChargePoint holds itself accountable to our Service Level commitment.

**Uptime:** Percentage of time that your ports were capable of dispensing power.

ChargePoint is committed to keeping your ports dispensing power 98% of the time or better.

**Sessions:** Total session count.

An understanding of the number of times your stations authorize a session can be useful creating station messaging / video ads.

**Average Session Duration:** Average amount of time drivers occupy your stations.

This data point can be useful in fine tuning length of stay pricing policy rules.

**Average Charging Time:** Average amount of time per session energy is flowing.

This data point can be useful in fine tuning length of stay pricing policy rules.

**Average Session Energy:** Average amount of energy dispensed.

This data point can be useful in fine tuning price per kW pricing policy rules.

**Average Session Revenue:** Average session fee - 10%.

This data point can be useful in fine tuning minimum & maximum values for pricing policy rules.

**Total Hours Occupied:** Sum of all session durations.

This is used in part to determine utilization.

**Total Hours Charging:** Sum of all session charging durations.

This is used in part to determine utilization.

**New Service Tickets:** Count of trouble tickets tracking issues with a "Assure" station created this month.

This will help in keeping track of station fault issues raised with ChargePoint Support.