



AGENDA –Monday, December 5, 2022

7:00 p.m. City Council Meeting

In-Person and Zoom Webinar

Meeting ID: 831 6447 0113

Password: 12345678

7:00 p.m. CALL TO ORDER; PLEDGE OF ALLEGIANCE; AND ROLL CALL

Call to order	Mayor Phillips, Council Member Svendsen, Council Member Phelps,
And roll call	Council Member Murry, Council Member Reddy & Council Member Coleman

PUBLIC COMMENT

At this time, the Mayor will call for any comments from the public on any subject whether it is on the agenda for any item(s) the public may wish to bring forward and discuss. Preference will be given to those who must travel. **Please limit your comments to three minutes. The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact the City Administrator at least one week in advance of a meeting.

CONSENT AGENDA – TAB A

All matters, which are listed within the consent section of the agenda, have been distributed to each member of the Long Beach City Council for reading and study. Items listed are considered routine by the Council and will be enacted with one motion unless a Council Member specifically requests it to be removed from the Consent Agenda to be considered separately. Staff recommends approval of the following items:

- Minutes, November 21, 2022, Regular Meeting
- Payment Approval List for Warrant Registers – 61240-61263 & 90304-90347 for \$343,495.37

- AB 22-72 – Ordinance 1009 – 2023 Budget Adoption – **Public Hearing** – TAB B
- AB 22-73 – Ordinance 1010 – 2023 Salary Schedule – TAB C
- AB 22-74 – Ordinance 1011 – 2023 Water, Sewer, and Stormwater Rates – TAB D
- AB 22-75 – Cartograph Master Agreement – TAB E
- AB 22-76 – Hearing Examiner Services – TAB F
- AB 22-77 – Project Community Connect Road Closure – TAB G

DEPARTMENT HEAD ORAL REPORTS CORRESPONDENCE AND WRITTEN REPORTS

- Lodging Tax Collections
- Sales Tax Collections
- Transportation Benefit District Collection
- Police Chief's Report for November 2022
- PWTF Award Letter

FUTURE CITY COUNCIL MEETING SCHEDULE

The Regular City Council meetings are held the 1st and 3rd Monday of each month at 7:00 PM and may be preceded by a workshop.
December 19, 2022, January 3, 2023 & January 17, 2023

ADJOURNMENT

American with Disabilities Act Notice: The City Council Meeting room is accessible to persons with disabilities. If you need assistance, contact the City Clerk at (360) 642-4421 or advise City Administrator at the meeting.

TAB - A

LONG BEACH CITY COUNCIL MEETING

November 21, 2022

6:00 COUNCIL WORKSHOP

Mayor Phillips, C. Svendsen, C. Murry, C. Reddy, C. Phelps, and C. Coleman were all in attendance.

WS 22-21 – Budget Workshop- Wrap-Up

David Glasson, City Administrator, presented the workshop bill. The purpose of the workshop is to wrap-up the budget season and review all the funds.

No decisions were made at this time.

7:00 CALL TO ORDER

Mayor Phillips called the meeting to order.

ROLL CALL

David Glasson, City Administrator, called roll with Mayor Phillips, C. Svendsen, C. Phelps, C. Murry, C. Reddy, and C. Coleman in attendance.

PUBLIC COMMENT

Tara Zimmerman, Derek Johnson, Deborah Hartman, Karla Jensen, Fred Robertson, Jeff Summers, Robbie Wright and Lakahala from Bloomer Estates all made public comments re: vacation rentals.

CONSENT AGENDA

Minutes, November 7, 2022

Payment Approval List for Warrant Registers – 61210-61239 & 90253-90303 for \$431,664.30

C. Svendsen made the motion to approve the Consent Agenda. C. Reddy seconded the motion; 5 Ayes, motion passed.

BUSINESS

AB 22-71 – Ordinance 1008 – 2022 Zoning Code Amendments

Ariel Smith, Community Development Director, presented the agenda bill. This ordinance outlines the proposed changes to Title 12 – Zoning Regulations. The proposed changes have been through the 60-day Department of Commerce Review Period with no comments. There are a couple of comments attached to the ordinance for council consideration along with a Planning Commission recommendation.

C. Svendsen made the motion to adopt Ordinance 1008, amending the Zoning Code with the alternations of allowing up to 12 Food Carts in the Old Town West (OTW) zone and a fenced area required for all vacation rentals. C. Phelps seconded the motion; 5 Ayes, motion passed.

DEPARTMENT HEAD ORAL REPORTS

CORRESPONDENCE AND WRITTEN REPORTS

- None

ADJOURNMENT

Mayor Phillips adjourned the meeting at 7:50 p.m.

Mayor

City Clerk



Warrant Register

Check Periods: 2022 - November - Second

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF LONG BEACH, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

Council Member	Council Member	Council Member	Clerk/Treasurer
61240	Bell, Helen S	11/18/2022	\$326.82
61241	Binion, Jacob M	11/18/2022	\$2,532.74
61242	Booi, Kristopher A	11/18/2022	\$1,819.71
61243	Cutting, Griffen G	11/18/2022	\$1,167.26
61244	Goulter, John R	11/18/2022	\$1,985.82
61245	Huff, Timothy M	11/18/2022	\$1,981.93
61246	Kemmer, Larry L	11/18/2022	\$1,767.63
61247	Luehe, Paul J	11/18/2022	\$2,116.68
61248	McCord, Brendon M	11/18/2022	\$1,159.71
61249	Padgett, Timothy J	11/18/2022	\$1,596.14
61250	Wright, Flint R	11/18/2022	\$3,114.76
61251	AFLAC	11/21/2022	\$437.96
61252	Awc - ST & Life	11/21/2022	\$826.17
61253	City of Long Beach - Fica	11/21/2022	\$14,638.44
61254	City of Long Beach - FWH	11/21/2022	\$11,506.41
61255	Dept of Labor & Industries	11/21/2022	\$2,045.59
61256	Dept of Retirement Systems	11/21/2022	\$15,334.09
61257	Dept of Retirement Systems Def Comp	11/21/2022	\$3,495.30
61258	Employment Security Dept	11/21/2022	\$421.74
61259	Employment Security Dept - Unemployment	11/21/2022	\$192.02
61260	Teamsters Local #58	11/21/2022	\$237.00
61261	WEX Health, Inc.	11/21/2022	\$175.00
61263	Association of WA Cities	11/21/2022	\$30,462.01
90304	Gray, Karen	11/22/2022	\$21.99
90305	IHS Grad Class	11/22/2022	\$42.00
90306	BLEWETT, JOSH	11/22/2022	\$4,000.00
90307	Mallory Safety and Supply LLC	11/25/2022	\$21.82
90308	Systems Interface Inc.	11/25/2022	\$90,160.64
90309	Postmaster	12/1/2022	\$883.50

Execution Time: 11 second(s)

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Register

90310	Active Enterprises, Inc.	12/2/2022	\$1,596.30
90311	Alco-American Linen Div.	12/2/2022	\$239.20
90312	Arts Auto Parts Inc.	12/2/2022	\$32.47
90313	Astoria Janitor & Paper Supply	12/2/2022	\$177.17
90314	Bayview Asphalt Inc.	12/2/2022	\$26,250.00
90315	BSK Associates	12/2/2022	\$961.00
90316	Carlomation, Inc	12/2/2022	\$3,750.00
90317	Cascade Columbia Distribution CO	12/2/2022	\$4,969.75
90318	Charter Spectrum	12/2/2022	\$229.98
90319	Chinook Observer	12/2/2022	\$519.34
90320	Cintas	12/2/2022	\$71.30
90321	City of Long Beach	12/2/2022	\$2,775.67
90322	Dijulio Displays	12/2/2022	\$5,158.82
90323	Emerald Services, Inc.	12/2/2022	\$142.15
90324	Evergreen Septic Inc	12/2/2022	\$4,625.00
90325	Furrow Pump	12/2/2022	\$697.10
90326	GRAINGER	12/2/2022	\$95.29
90327	Hach Company	12/2/2022	\$466.98
90328	Impressing Ideas Productions	12/2/2022	\$5,550.00
90329	International Institute of Municipal Clerks	12/2/2022	\$125.00
90330	Interstate Battery	12/2/2022	\$303.13
90331	MossyTel	12/2/2022	\$303.30
90332	One Call Concepts, Inc.	12/2/2022	\$13.91
90333	Pacific County Auditor	12/2/2022	\$18.00
90334	Poster Compliance Center	12/2/2022	\$203.85
90335	Public Utility District 2	12/2/2022	\$12,046.52
90336	SagaCity Custom Publishing	12/2/2022	\$7,537.33
90337	Sid's Market	12/2/2022	\$72.08
90338	Solutions Yes	12/2/2022	\$195.33
90339	Systems Interface Inc.	12/2/2022	\$26,540.00
90340	Tangly Cottage Garden	12/2/2022	\$729.91
90341	Usa Blue Book	12/2/2022	\$1,739.11
90342	Verizon Wireless	12/2/2022	\$1,740.80
90343	Vision Municipal Solutions	12/2/2022	\$612.44
90344	Wahkiakum West Internet	12/2/2022	\$866.40
90345	Wex Bank	12/2/2022	\$500.00
90346	Whitney Equipment Co. Inc	12/2/2022	\$32,934.31
90347	Wilcox & Flegel Oil Co.	12/2/2022	\$4,235.55
		Total	\$343,495.37
		Grand Total	\$343,495.37

TAB - B



**CITY COUNCIL
AGENDA BILL
AB 22-72**

Meeting Date: December 5, 2022

AGENDA ITEM INFORMATION

**SUBJECT: 2023 Budget
Adoption – Public
Hearing**

Originator:

Mayor

City Council

City Administrator

City Attorney

City Clerk/Treasurer

City Engineer

Community Development Director

Fire Chief

Police Chief

Streets/Parks/Drainage Supervisor

Water/Wastewater Supervisor

Other:

DG

COST:

SUMMARY STATEMENT: 2023 Final Budget Public Hearing

RECOMMENDED ACTION: Receive public comment on the proposed budget. If the City Council is satisfied, adopt Ordinance 1009, otherwise continue the public hearing to a future date.

ORDINANCE No. 1009

AN ORDINANCE OF THE CITY OF LONG BEACH, WASHINGTON, ADOPTING THE 2023 FINAL BUDGET.

WHEREAS, it is required that each municipality adopt an annual budget, and,

WHEREAS, the City Clerk did publish in a timely manner all required notices for said budget, and,

WHEREAS, the City Council held several budget workshops and a public hearing at City Council meetings,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LONG BEACH, WASHINGTON, that the 2023 Final Budget is hereby adopted.

PASSED this 5th day of December 2022.

AYES

NAYS

ABSENT

ABSTENTIONS

Jerry Phillips, Mayor

ATTEST:

Jessie Hermens, City Clerk

2023 FINAL BUDGET

Fund	Revenues	Expenditures
General Fund	2,806,912	2,314,963
General Fund Sinking	820,000	0.00
Capital Projects	260,261	65,000
Law Enforcement	1,365,527	1,359,975
Law Enforcement Sinking	40,000	30,000
Fire Equipment	232,431	87,408
Streets	655,307	514,236
Streets Sinking	90,000	0.00
Lodging Tax	4,602,429	4,541,875
Lodging Tax Sinking	1,370,000	1,000,000
Capital Improvements	479,089	324,826
Capital Improvements Sinking	100,000	0.00
Water	2,493,474	2,255,562
Water Sinking	530,000	0.00
Wastewater	5,048,818	4,820,294
Wastewater Sinking	310,000	0.00
Stormwater	492,588	342,556
Stormwater Sinking	120,000	0.00

TAB - C



**CITY COUNCIL
AGENDA BILL
AB 22-73**

Meeting Date: December 5, 2022

AGENDA ITEM INFORMATION

SUBJECT:

**Ordinance No. 1010
Salary Schedule**

Originator:

Mayor

City Council

City Administrator

City Attorney

City Clerk

City Engineer

Community Development Director

Finance Director

Fire Chief

Police Chief

Streets/Parks/Drainage Supervisor

Water/Wastewater Supervisor

Other:

DG

COST: NA

SUMMARY STATEMENT: The salary schedule must be amendment annually if the council includes a COLA. This year the ordinance includes a 4% COLA.

RECOMMENDED ACTION: Approve ordinance 1010 amending the pay scale to include a 4% COLA for 2023.

CITY OF LONG BEACH

ORDINANCE NO. 1010

AN ORDINANCE OF THE CITY OF LONG BEACH WASHINGTON, AMENDING THE SALARY CLASSIFICATIONS & THE 2023 PAY TABLE.

WHEREAS, the City of Long Beach is committed to a policy that places every employee on a pay scale; and

WHEREAS, the city must be financially responsible in implementing compensation plan changes; and

WHEREAS, the City Council has determined that it will have the final approval on all pay policy issues; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LONG BEACH, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. The City Council of the City of Long Beach, Washington, adopts the City of Long Beach Position Grades and Brief Descriptions, attached hereto as Exhibit "A."

Section 2. Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining parts of this ordinance.

Section 3. Referendum and Effective Date. This Ordinance, being an exercise of a power specifically delegated to the city legislative body, is not subject to referendum, and shall take effect and is in full force five (5) days after its passage, approval and publication of an approved summary of the title as provided by law.

PASSED this 5th day of December 2023

AYES

NAYS

ABSENT

Jerry Phillips, Mayor

Attest:

Jessie Hermens, City Clerk

Exhibit “A”
City of Long Beach
Position Grades and Brief Descriptions

Administrative Position	Grade	Level
Non-Exempt Positions		
Administrative Assistant 1	1	Administrative Assistant/Billing Clerk
Administrative Assistant 2	2	Senior Administrative Assistant/Billing Clerk
Administrative Assistant 3	3	Senior Administrative Assistant/Billing Clerk
City Clerk 4	4	Deputy City Clerk
City Clerk 5	5	Senior City Clerk
City Treasurer 4	4	Deputy City Treasurer
City Treasurer 5	5	Senior City Treasurer
Building Inspector/Code Enforcement 4	4	Building Inspector
Building Inspector/Code Enforcement 5	5	Building Inspector
Exempt Positions		
Deputy City Administrator 7	7	Deputy City Administrator
Deputy City Administrator 8	8	Deputy City Administrator
Deputy City Administrator 9	9	Deputy City Administrator

Administrative Assistant 1: Administrative assistant/billing clerk. Performs many tasks independently. Proficient with word processing and spreadsheets. Expected to handle routine city business on the telephone and with visitors. Performs most tasks independently without guidance or supervision. Proficient with word processing and spreadsheets. Is able to post utility billing payments, B&O payments, financials, and any other payment type.

Administrative Assistant 2: Senior Administrative assistant/billing clerk. Performs most tasks independently without guidance or supervision. Determines own priorities. Proficient with word processing and spreadsheets. Is able to post utility billing payments, B&O payments, financials, and any other payment type. Can create and manage the Business and Occupation Tax program and acts as the Human Resource support to the City Clerk.

Administrative Assistant 3: Senior Administrative assistant/billing clerk. Performs most tasks independently without guidance or supervision. Determines own priorities. Proficient with word processing and spreadsheets. Is able to post utility billing payments, B&O payments, financials, and any other payment type. Can create and manage the Business and Occupation Tax program and acts as the Human Resource support to the City Clerk. Can assist and act as back-up for accounts payable and payroll if necessary.

Deputy City Clerk 4: Deputy City clerk. Entry-level position. Performs some city clerk tasks independently, with minimum guidance or supervision, as assigned by the City Administrator. Performs or is capable of performing all duties equivalent to Administrative Assistant 3. Prepares the utility billing, leak adjustments and service orders. Supervises office staff as necessary, including setting priorities and work schedules.

Senior City Clerk 5: Senior City Clerk. City clerk. Performs most tasks independently, with minimum guidance or supervision, as assigned by the City Administrator. Performs or is capable of performing all duties equivalent to Deputy City Clerk. Prepares the utility billing, leak adjustments and service orders. Supervises office staff as necessary, including setting priorities and work schedules. This includes to manage the human resources and provide administrative support when needed. Drafts simple legislation that can be enacted into law without undue revision. Represents the city in outside meetings, as appropriate.

Deputy Treasurer 4: City treasurer. Entry-level position. Performs most treasurer tasks independently with guidance and supervision. Performs or is capable of performing all duties equivalent to Administrative Assistant 3. Trained in accounting and develops experience with accounting software and city transactions and budgeting.

Senior Treasurer 5: City treasurer. Performs treasurer tasks independently without guidance or supervision. Performs or is capable of performing all duties equivalent to Deputy City Treasurer. Has some advanced training in accounting and has experience with accounting software and city transactions and budgeting. Performs all the duties of the city clerk, if assigned.

Building Inspector 4: Building inspector. Performs most inspector tasks independently with or without guidance and supervision. Completes inspections and is familiar with the International Building Code and the Residential Building Code. Has some advanced training in building, code enforcement and has experience with permitting software. Does plan review, fire, and life safety review. Is also familiar with the design review, zoning ordinances and other planning aspects.

Building Inspector 5: City Inspector. Performs inspector tasks independently without guidance or supervision. Performs or is capable of performing all duties equivalent to Building Inspector 4. Has the Building Official credential or is actively working towards obtaining the credential. Acts as code enforcement officer, works with staff and city attorney to follow proper procedure to rectify code violations.

Deputy City Administrator 7: Deputy City Administrator. Performs all duties associated with community development, manages the building department, and responsible for Council correspondence. Must have a comprehension of municipal accounting, grant writing and loan administration. Assists in the preparation for the annual budget, prepares ordinances and resolution for adoption and attends relevant conferences.

Deputy City Administrator 8: Deputy City Administrator. Performs or is capable of performing all duties equivalent to Deputy City Administrator 7. Preparation of the annual budget prepares ordinances and resolution for adoption and attends relevant conferences.

Deputy City Administrator 9: Deputy City Administrator. Performs or is capable of performing all duties equivalent to Deputy City Administrator 8. Has at least 5 years of experience within local government.

Field Positions	Grade	
Non-Exempt Positions		
Janitorial Specialist	1	Permanent Grade for this position
Utility Crew 1	1	Entry level
Utility Crew 2	2	Established (gaining experience)
Utility Crew 3	3	Experienced (works independently)
Utility Crew Lead in Training	3	Entry level
Utility Crew Lead 4	4	Experienced
Utility Crew Lead 5	5	Experienced (works independently)
Field Supervisor in Training	4	Entry level
Field Supervisor	5	Senior lead
Field Supervisor	6	Senior (works independently)
Plant Operator 4	4	Entry level
Plant Operator 5	5	Established (gaining experience)
Plant Operator 6	6	Experienced
Mechanic 4	4	Entry level
Mechanic 5	5	Experienced
Mechanic 6	6	Senior
Exempt Positions		
Public Works Director	7	Entry level
Public Works Director	8	Experienced
Public Works Director	9	Senior
Deputy Chief 6	6	Experienced
Deputy Chief 7	7	Experienced
Police Chief 8	8	Experienced
Police Chief 9	9	Experienced

Janitorial Specialist 1: Responsible for cleaning, sanitizing, and stocking all city owned facilities. Ensure that the restrooms are properly cleaned and provided with the appropriate supplies. This position also fills in for utility crew members when needed and necessary for the functionality of the city.

Utility Crew 1: Entry-level utility worker. Receives direction and guidance from others. Acquiring training needed to complete basic functions of the job. Certificates and accomplishments include flagger certification, first aid & AED training, Asbestos awareness certification.

Utility Crew 2: Experienced utility worker. Performs or is capable of performing all duties equivalent to Utility Crew 1. Works with some supervision and guidance. Acquiring training needed to complete advanced functions of the job. Certificates and accomplishments include either Cross Connection Specialist or water distribution specialist certification. Trained on and able to operate equipment related to duties safely and efficiently.

Utility Crew 3: Experienced utility worker. Performs or is capable of performing all duties equivalent to Utility Crew 2. Works independently. Certificates and accomplishments include Cross Connection Specialist and water distribution manager certification.

Utility Crew Lead in Training: Entry level Lead utility worker/supervisor. This is a probationary position for training of new Crew Leads. Probationary period is one year. Works independently and gives guidance to others. Has responsibility for one utility area (e.g. sewer collection or water distribution or streets, parks and drainage). Certificates and accomplishments relate to the utility area they supervise.

Utility Crew Lead 4: Lead utility worker/supervisor. Works independently and gives guidance to others. Has responsibility for one utility area (e.g. sewer collections and water distribution, streets and sidewalks, equipment). Certificates and accomplishments relate to the utility area they supervise. Ensures crews operate to City, State and federal standards.

Utility Crew Lead 5: Lead utility worker/supervisor. Works independently and gives guidance to others. Has responsibility for one utility area (e.g. sewer collections and water distribution, streets and sidewalks, equipment). Certificates and accomplishments relate to multiple disciplines, such as water distribution manager and Pesticides Certification as an example. Ensures crews operate to City, State and federal standards.

Field Supervisor in Training: Entry Level Field Supervisor. This is a probationary position for training of new Field Supervisors. Receives some guidance and supervision from the Public Works Director. Participates in all aspects of operations. Sets work priorities and tasking. Ensures quality and efficiency of operations. Makes continual improvements for efficiency and quality of operations. Takes a lead role in configuration management. Certificates and accomplishments relate to the utility area they supervise. Ensures crews operate to City, State and federal standards.

Field Supervisor 4: Field Supervisor. Receives some guidance and supervision from Public Works Director. Participates in all aspects of operations. Sets work priorities and tasking. Ensures quality and efficiency of operations. Makes continual improvements for efficiency and quality of operations. Takes a lead role in configuration management. Certificates and

accomplishments relate to the utility area they supervise. Ensures crews operate to City, State and federal standards.

Field Supervisor 6: Senior Field supervisor. Works independently and supervises others. Ensures quality and efficiency of operations. Performs or is capable of performing all duties equivalent to Field Supervisor 5. Works closely with the Public Works Director in planning improvements to city infrastructure. Acts as city liaison for construction projects. Sets priorities and assigns tasks. Ensures effective configuration management. Prepares the department budgets with some guidance. When needed reports to the appropriate state agencies. Certificates and accomplishments relate to the utility area they are supervise. Ensures crews operate to City, State and federal standards.

Plant Operator 4: Entry-level plant operator. Receives direction and guidance from senior Plant Operators. Capable of some plant operations and minor repairs without assistance. Communicates plant status to others. May perform other Public Works duties. Certificate would be Operator in Training through Water or Wastewater Treatment Plant Operator 1.

Plant Operator 5: Performs or is capable of performing all duties equivalent to Plant Operator 4. Provides some supervision and guidance to others. Capable of plant operations requiring the exercise of judgment, including making process adjustments and moderate repairs without supervision. Certificate Level is Water or Wastewater Treatment Plant Operator 1 minimum. Understands

Plant Operator 6: Senior plant operator/plant supervisor with at least five years of full-time plant operation experience combined with demonstrated supervisory experience. Performs or is capable of performing all duties equivalent to Plant Operator 5. Capable of plant operations requiring the exercise of judgment, including making any and all process adjustments and complex repairs at the plant and throughout the entire distribution system without supervision. Sets priorities and assists in preparing/managing the budget. Certificate would be Water or Wastewater Treatment Plant Operator 2 or greater. Ensures Plant operates to City, State and Federal requirements.

Mechanic 3: Entry-level mechanic. Capable of performing a range of duties and responsibilities that can differ from day to day depending on the jobs that they are assigned. This can include anything from routine maintenance work to specialized repairs with some supervision and guidance. Orders and keeps inventory for regular maintenance.

Mechanic 4: Experienced mechanic. Capable of maintaining vehicles, equipment and city infrastructure equipment with minimum supervision and guidance. Performs or is capable of performing all duties equivalent to Mechanic 3. Sets own priorities. Supervises others, as necessary. Has some SAE Certifications.

Mechanic 5: Senior mechanic. Capable of maintaining vehicles, equipment, and city infrastructure equipment without supervision. Performs or is capable of performing all duties equivalent to Mechanic 4. Sets work schedules and priorities. Supervises others, as necessary. Has multiple SAE Certifications.

Public Works Director 7: Entry-level utility manager. Receives guidance and supervision from others. Participates in some aspects of utility operations and management. Sets work priorities and tasking. Ensures quality and efficiency of operations. Participates in configuration management. Assists in developing the department budget.

Public Works Director 8: Experienced utility manager. Receives some guidance and supervision from others. Participates in all aspects of utility operations and management. Sets work priorities and tasking. Ensures quality and efficiency of operations. Makes continual improvements for efficiency and quality of operations. Takes a lead role in configuration management. Prepares the department budgets with guidance.

Public Works Director 9: Experienced utility manager/director. Works independently. Performs or is capable of performing all duties equivalent to Utility Manager 8. Works closely with the city engineer in planning improvements to city infrastructure. Acts as city liaison for construction projects. Provides management information on status of the city infrastructure and does tradeoff analysis in problem solving and in proposing changes. Ensures effective configuration management. Prepares the department budgets with some guidance.

Deputy Chief 6: Deputy Chief reports directly to the Police Chief. While the Chief is not on duty supervises subordinate personnel. Supports the Chief in training of all personnel and enforces the standard operating procedures of the Department. Maintain and provide the operation and accountability of all evidence, property, and all other possessions of the Police Department. Prepare and maintain records of the Police Department or assist the Chief in doing so. Participate in certain personnel matters, such as labor negotiations, and personnel file retention. Makes recommendation to Police Chief on personnel actions.

Deputy Chief 7: Performs or is capable of performing all duties equivalent to Deputy Chief 6. Has been at least 10 years of law enforcement experience. Relieves the Chief of certain administrative duties to include reporting directly to the Mayor and Council when needed. Assists the Chief in the annual budget preparation.

Police Chief 8: Chief reports directly to City Administrator and is responsible for the entire Police Department. Manages, schedules, and supervises all police employees. Prepares and manages the annual police department budget. Develops policies and procedures within the department in regard to operations, personnel, and disciplinary actions. Coordinates with other local, state, and federal law enforcement agencies and ensures cooperation. Represents the City at various meetings, conferences, and trainings. Reports to the Mayor and City Council monthly.

Police Chief 9: Performs or is capable of performing all duties equivalent to Chief 8. Has been at least 10 years of law enforcement experience. Develops and enforces all department procedures, task force leadership and special case investigation. Builds relationships with other agencies.

CITY OF LONG BEACH

ORDINANCE NO. 1010 EXHIBIT B

2023 PAY TABLE (Effective January 1, 2023)

2023

City of Long Beach Employee Annual Salary Scale

Step	1	2	3	4	5	6
Grade	Years to Step	1	1	1	2	
1	38820	40761	41988	43668	45414	47231
2	43668	45414	47231	49120	51085	53128
3	49120	51085	53128	55253	57464	59762
4	55253	57464	59762	62153	64639	67224
5	62153	64639	67224	69913	72710	75618
6	69913	72710	75618	78643	81788	85060
7	78643	81788	85060	88462	92001	95681
8	88462	92001	95681	99508	103489	107628
9	99508	103489	107628	111933	116411	121067
10	111933	116411	121067	125910	130946	136184
11	125910	130946	136184	141631	147296	153188

2023

City of Long Beach Hourly Employee Hourly Rate of Pay Scale

Step	1	2	3	4	5	6
Grade	Years to Step	1	1	1	2	
1	18.66	19.41	20.19	20.99	21.83	22.71
2	20.99	21.83	22.71	23.62	24.56	25.54
3	23.62	24.56	25.54	26.56	27.63	28.73
4	26.56	27.63	28.73	29.88	31.08	32.32
5	29.88	31.08	32.32	33.61	34.96	36.35
6	33.61	34.96	36.35	37.81	39.32	40.89
7	37.81	39.32	40.89	42.53	44.23	46.00
8	42.53	44.23	46.00	47.84	49.75	49.75
9	47.84	49.75	51.74	53.81	55.97	58.21
10	53.81	55.97	58.21	60.53	62.95	65.47
11	60.53	62.95	65.47	68.09	70.82	73.65

TAB - D



**CITY COUNCIL
AGENDA BILL
AB 22-74**

Meeting Date: December 5, 2022

AGENDA ITEM INFORMATION

**SUBJECT: Setting
Water, Sewer and Storm
Water Rates for 2023**

Originator:

Mayor

City Council

City Administrator

DG

City Attorney

City Clerk/Treasurer

City Engineer

Community Development Director

Fire Chief

Police Chief

Streets/Parks/Drainage Supervisor

Water/Wastewater Supervisor

COST: N/A

Other:

SUMMARY STATEMENT: This adopts the rate increases discussed during the budget workshops. Monthly residential rates for Water increase \$1.57, Sewer increases \$3.04 and no increase to Storm Water for a total monthly increase of \$5.02 per month (including utility tax).

RECOMMENDED ACTION: Adopt Ordinance 1011.

ORDINANCE No. 1011

AN ORDINANCE OF THE CITY OF LONG BEACH, WASHINGTON RELATING TO UTILITIES; AMENDING RATES AND CHARGES OF THE WATERWORKS UTILITY, INCLUDING THE WATER SYSTEM AND THE SEWER SYSTEM; ESTABLISHING SCHEDULE AND PROGRAM FOR RATE STABILIZATION; ESTABLISHING EFFECTIVE DATE.

THE CITY COUNCIL OF THE CITY OF LONG BEACH, WASHINGTON DOES HEREBY ORDAIN, AS FOLLOWS:

Section 1. RECITALS AND FINDINGS.

1.1 The City of Long Beach ("City") owns and operates a Waterworks Utility, including a water system, sewer system, and storm and surface water system ("Utility"), including both local and regional facilities.

1.2 The City has financed the acquisition and improvement of local and regional Utility facilities with the proceeds of its revenue bonds.

1.3 The facilities and services provided by the Utility are critical to the health, welfare and safety of the citizens of the City and the neighboring community served by the Utility.

1.4 Rate adjustments are necessary from time to time to ensure that sufficient revenues exist to properly maintain and efficiently operate the Utility and make additions and planned improvements as appropriate.

Section 2. WATER RATES AND CHARGES.

2.1 Water rates for lots connected to the water system.

The rates and charges for water service to lots connected to the water system within the corporate limits of the city are fixed and established as follows:

A. The minimum monthly rate charge is based on meter size per the following schedules:

Inside City Limits:

METER SIZE		2020	2021	2022	2023
Residential 3/4 - 1"		\$37.71	\$38.09	\$39.23	\$40.80
Commercial 3/4 1"		\$44.86	\$45.30	\$46.66	\$48.53
Commercial 1.5"		\$53.36	\$53.90	\$55.51	\$57.73
Commercial 2"		\$77.06	\$77.83	\$80.17	\$83.38
Commercial 3"		\$104.71	\$105.75	\$108.93	\$113.28

Outside City Limits:

METER SIZE		2020	2021	2022	2023
Residential 3/4 - 1"		\$56.59	\$57.15	\$58.87	\$61.22
Commercial 3/4 1"		\$67.28	\$67.95	\$69.99	\$72.79
Commercial 1.5"		\$79.99	\$80.79	\$83.21	\$86.54
Commercial 2"		\$115.60	\$116.75	\$120.25	\$125.06
Commercial 3"		\$157.07	\$158.64	\$163.40	\$169.94

- B. Commodity Charge. The monthly commodity charge (or excess rate) is charged per the following schedule regardless of water meter size:

Beginning on the 5th day of December 2022 and effective on the first day of January for each and every succeeding year on and after 2023, shall be subject to a commodity charge for each 100 cubic feet of water in excess of the 400 cubic foot minimum allowed per month thereof, as follows:

<u>Inside City Limits:</u>		2020	2021	2022	2023
Subservice Charge		\$3.96	\$4.00	\$4.12	\$4.29
Nursing Home / Bed		\$1.51	\$1.52	\$1.57	\$1.63
Commodity / 100 cu ft.		\$6.74	\$6.81	\$7.01	\$7.29
<u>Outside City Limits:</u>		2020	2021	2022	2023
Subservice Charge		\$5.93	\$5.99	\$6.17	\$6.41
Nursing Home / Bed		\$2.25	\$2.27	\$2.34	\$2.43
Commodity / 100 cu ft.		\$6.74	\$6.81	\$7.01	\$7.29

- C. Contracts Authorized. The city council may enter into contracts with water users deviating from such rates where special circumstances dictate; provided, that such rates shall not be discriminatory.

Section 3. STORM AND SURFACE WATER RATES AND CHARGES.

Rates and charges.

- A. The rates and charges set forth in this chapter shall be considered uniform rates and charges for the following uniform rates per class of customers or service furnished by the system:

- On and after December 5, 2022, and thereafter effective on the first day of January for each and every succeeding year the rates shall be as follows:

		2018	2019	2020	2021	2022	2023
Residential		\$ 13.28	\$ 13.94	\$ 14.36	\$ 14.36	\$ 14.65	\$ 14.65
Commercial (per/ERU)		\$ 13.28	\$ 13.94	\$ 14.36	\$ 14.36	\$ 14.65	\$ 14.65

The ERU is a Residential Equivalent Unit equal to 3,600 square feet. The City Administrator or his designee shall determine the quantity of the storm and surface water drainage from lots that are dedicated to a substantially undeveloped state by virtue of being public parks, recreational area, other undeveloped publicly owned land, or open space designated under RCW Chapter 84.34.

- B. For purposes of computing storm and surface water rates under this section, the land use designation as residential or commercial shall be the principal activity on the premises as determined by the City Administrator or his designee. For rate purposes, developed and undeveloped residential lots shall be deemed a single class. Developed lots are those for which any city or county permit or application for real estate improvement activity (including, but not limited to driveway, septic, building and electrical improvements and water meter installation) has been issued, should have been issued or would now be required if the development occurred under present city regulations.

Section 4. SEWER RATES AND CHARGES.

4.1 Sewer rates for connected lots.

The rates and charges for sewer service to lots are fixed and established as follows:

A. Rates.

The monthly charges effective December 5, 2022 and January for each and every succeeding year the rates shall be as follows:

Sewer type	2021	2022	2023
Single Family Residence	\$ 73.69	\$ 75.90	\$ 78.94
Apartments, Per Unit	\$ 73.69	\$ 75.90	\$ 78.94
Motels, Base Charge	\$ 98.29	\$ 101.24	\$ 105.29
Motels, each additional rental	\$ 16.64	\$ 17.14	\$ 17.83
Condominiums, each rental	\$ 73.69	\$ 75.90	\$ 78.94
Mobile Home Parks, each rental space	\$ 73.38	\$ 75.58	\$ 78.60
Trailer Parks, Base Charge	\$ 98.42	\$ 101.38	\$ 105.43
Trailer Parks, each hookup	\$ 12.27	\$ 12.64	\$ 13.15
Laundromats, self-service & Dry Cleaning	\$ 337.21	\$ 347.32	\$ 361.22
Industrial Laundry	\$ 613.86	\$ 632.27	\$ 657.56
Car Washing Facilities	\$ 337.21	\$ 347.32	\$ 361.22
Canner Operations	\$ 337.21	\$ 347.32	\$ 361.22
Restaurants, Taverns (first 20 person capacity)	\$ 140.68	\$ 144.90	\$ 150.70
Restaurants, Taverns (each additional 5 person capacity)	\$ 10.76	\$ 11.08	\$ 11.52
Schools - Summer Rate	\$ 184.09	\$ 189.62	\$ 197.20

Schools - Sept. - May (each occupant)	\$ 5.21	\$ 5.37	\$ 5.58
Nursing Homes, Convalescent Center base charge	\$ 86.04	\$ 88.62	\$ 92.17
Nursing Homes, Convalescent Center each patient bed available	\$ 16.64	\$ 17.14	\$ 17.83
Service Station	\$ 98.29	\$ 101.24	\$ 105.29
Churches, municipal parks & buildings	\$ 110.57	\$ 113.89	\$ 118.45
Theaters, large stores, banks, medical & Dental clinics, mortuaries & beauty shops	\$ 112.78	\$ 116.16	\$ 120.81
Fraternal Halls, per floor	\$ 159.69	\$ 164.48	\$ 171.06
Business offices, small stores & optometrist	\$ 80.11	\$ 82.52	\$ 85.82
State Parks Restroom Facilities	\$ 238.31	\$ 245.46	\$ 255.28

B. Sewer Rates Standards and Policies.

The City Council may enter into contracts with sewer users deviating from the rates in this Section where special circumstances dictate; provided, that such rates shall not be discriminatory.

C. Disputes.

All questions or disputes regarding the appropriate rate to be applied to the structure shall be resolved by the City Administrator. Any appeal from the decision of the City Administrator shall be to the city hearing examiner.

Section 5. AGGREGATE OF RATES.

The City declares that the rates and charges fixed and placed in effect by this Ordinance are founded on assumptions that there will be growth in the number of services (connections) and in demand in the City and neighboring community. The City adopts and establishes whatever aggregate monetary charges the rates and charges, placed in effect by this Ordinance, generate when applied to the units of service provided, now and in the future.

Section 6. LOW INCOME SENIOR CITIZEN DISCOUNT RATE.

6.1 The following will be low income senior citizen discount rate guidelines:

- A. The low income senior citizen discount will apply only to the base rate for the billing.
- B. Current full-time residential or owner occupied commercial customers of the City of Long Beach, Washington Utility System may apply for a discount under the Utility Discount Program by filing an application attesting and affirming to the following:
 - 1. Utility service in under the occupant's (applicant's) name.
 - 2. The applicant has been a full-time resident in the Long Beach Utility Service area using utilities for not less than one (1) year.
 - 3. Senior Citizen is Age 65 or older as of January 1, 2023.

4. Rates for applicants approved for the Senior Citizen Low Income Utility Discount Program shall receive the following credit against the applicant's utility bill for each calendar year.

Total Household Income	Percentage of Credit	Discount Amount	Annual Total
\$25,475 - \$29,631	15%	\$20.16	\$241.92
\$15,796 - \$25,474	30%	\$40.32	\$483.84
\$9,519 - \$15,795	45%	\$60.48	\$725.76
\$9,518 and under	60%	\$80.63	\$967.56

Maximum allowable credit per year is \$967.56

5. Eligible residential customers are required to reapply for this program on an annual basis.
6. The total income from all sources of everyone living in the home shall be reported. If this is a new application, please provide a copy of your 2022 IRS Tax Return with schedules, along with supporting documentation.

Section 7. SEVERABILITY.

If any portion of this ordinance as now or hereafter amended, or its application to any person or circumstances, is held invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole, or any section, provision or part thereof not adjudged to be invalid or unconstitutional, and its application to other persons or circumstances shall not be affected.

Section 8. REPEAL OF CONFLICTING ORDINANCES.

All previous Ordinances are hereby repealed insofar as they may be in conflict with this Ordinance.

Section 9. EFFECTIVE DATE.

This Ordinance shall take effect five days after publication.

ADOPTED this 5th day of December 2022.

AYES

NAYS

ABSENT

Jerry Phillips, Mayor

ATTEST: _____
Jessie Hermens, City Clerk

TAB - E



**CITY COUNCIL
AGENDA BILL
AB 22-75**

Meeting Date: December 5, 2022

AGENDA ITEM INFORMATION

SUBJECT: Contract with Cartegraph for Services	Originator:	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
	Other:	

COST: \$6,801 for 2023-2024
included in 2023 budget

SUMMARY STATEMENT: Cartegraph is a company that specializes in asset management and inventory. This program was implemented in 2022 and requires a service agreement to maintain users and support. This agreement is for three years and locks a discounted rate.

RECOMMENDED ACTION: Authorize the Mayor to execute the Master Agreement with Cartegraph for professional services.



Long Beach, WA

Cartegraph Solutions

Master Agreement

Master Agreement: MA-22-06280

Date Prepared: 11/22/2022

Date of Expiration: 12/30/2022

For any questions or assistance, please contact:

Heather Henderson

Sales Account Manager

Phone: (303) 359-8327

Mobile: +1 3033598327

Email: heatherhenderson@cartegraph.com

Cartegraph Systems LLC
3600 Digital Drive
Dubuque, IA 52003-8962

<http://www.cartegraph.com>

Toll Free: (800) 688-2656
Phone: (563) 556-8120
Fax: (563) 556-8149

Master Agreement

Cartegraph Systems LLC is pleased to present this Master Agreement for its world-class technology solutions. This Master Agreement is made and entered into between Long Beach, WA (hereinafter referred to as "Long Beach, WA", or "Customer") and Cartegraph Systems LLC (hereinafter referred to as "Cartegraph"), each referred to as a "Party" or collectively as the "Parties" and is effective when fully executed by both Parties ("Effective Date").

This Master Agreement 1) will exclusively govern Customer's access to and use of Solution Subscriptions and/or Solution Services; 2) is the complete and sole understanding and agreement between Parties, and supersedes any oral or written proposal, agreement, or other communication between the Parties; 3) may only be modified or amended in writing as permitted herein; 4) is governed by the terms and conditions of the Cartegraph Solutions Agreement (Addendum A), unless (i) otherwise set forth herein, or (ii) there is an applicable written Customer Agreement executed by the Parties that directly references this Master Agreement, for the Solutions referenced in this Master Agreement. Any inconsistency between the documents shall be resolved by giving precedence to 1) a Customer Agreement (if applicable), 2) this Master Agreement, and 3) the Cartegraph Solutions Agreement.

The term of this Master Agreement shall begin on the Effective Date and continue until it is terminated as permitted herein. The duration of time specified in the Investment Summary of this Master Agreement shall be the "Initial Term." Subsequently executed Sales Orders under this Agreement may add additional Solution Subscriptions and/or Solution Services to the Initial Term as well as renew the Solution Subscriptions and/or Solution Services for successive periods, each a "Renewal Term."

BY EXECUTING OR REFERENCING THIS MASTER AGREEMENT, THE PARTIES ACKNOWLEDGE THAT THEY HAVE REVIEWED THE TERMS AND CONDITIONS SET FORTH HEREIN AND ANY EXHIBITS, AND THE PARTIES AGREE TO BE LEGALLY BOUND BY SUCH AGREEMENT.

CUSTOMER ADDRESS:

Long Beach, WA
PO BOX 310
Long Beach, Washington
98631

LICENSEE ADDRESS:

Long Beach, WA
PO BOX 310
Long Beach, Washington
98631

The following Addendums are attached to this Master Agreement and are incorporated by reference:

ADDENDUM A - SOLUTIONS AGREEMENT can be found at www.cartegraph.com/solutions-agreement
ADDENDUM B - Not Used
ADDENDUM C - Not Used
ADDENDUM D - Not Used
ADDENDUM E - CARTEGRAPH OMS EDITIONS
ADDENDUM F - Not Used

Investment Summary

The following represents the requested Solution Subscriptions and/or Solution Services along with their related durations (Terms).

Term 01 - 2/1/2023 - 1/31/2024 - Subscription

No.	Product	Code	Quantity	Price
1	OMS Plus	OMSPLS	1	USD 608.95
2	Asset Builder (option)	OMSABD	1	USD 30.24
3	Parks & Recreation Domain	DOM004	1	USD 75.60
4	Sanitary Sewer Domain	DOM005	1	USD 181.43
5	Stormwater Domain	DOM007	1	USD 181.43
6	Transportation Domain	DOM008	1	USD 192.60
7	Water Distribution Domain	DOM010	1	USD 181.43
8	OMS User	OMSUSR	10	USD 5,350.00
Term 01 - 2/1/2023 - 1/31/2024 - Subscription TOTAL:				USD 6,801.68

Term 02 - 2/1/2024 - 1/31/2025 - Subscription

No.	Product	Code	Quantity	Price
1	OMS Plus	OMSPLS	1	USD 639.40
2	Asset Builder (option)	OMSABD	1	USD 31.76
3	Parks & Recreation Domain	DOM004	1	USD 79.38
4	Sanitary Sewer Domain	DOM005	1	USD 190.50
5	Stormwater Domain	DOM007	1	USD 190.50
6	Transportation Domain	DOM008	1	USD 202.23
7	Water Distribution Domain	DOM010	1	USD 190.50
8	OMS User	OMSUSR	10	USD 5,617.50
Term 02 - 2/1/2024 - 1/31/2025 - Subscription TOTAL:				USD 7,141.77

Term 03 - 2/1/2025 - 1/31/2026 - Subscription

No.	Product	Code	Quantity	Price
1	OMS Plus	OMSPLS	1	USD 671.37
2	Asset Builder (option)	OMSABD	1	USD 33.34
3	Parks & Recreation Domain	DOM004	1	USD 83.35
4	Sanitary Sewer Domain	DOM005	1	USD 200.03
5	Stormwater Domain	DOM007	1	USD 200.03

No.	Product	Code	Quantity	Price
6	Transportation Domain	DOM008	1	USD 212.34
7	Water Distribution Domain	DOM010	1	USD 200.03
8	OMS User	OMSUSR	10	USD 5,898.38
Term 03 - 2/1/2025 - 1/31/2026 - Subscription TOTAL:				USD 7,498.87

Summary By Term - Includes Services & Subscriptions

Total Term 1	USD 6,801.68
Total Term 2	USD 7,141.77
Total Term 3	USD 7,498.87

Investment Notes:

- Any Customer Purchase Order, Contract, and/or Agreement must reference Cartegraph Master Agreement: MA-22-06280.
- Purchasing the Solutions presented herein through any alternative procurement method will require a revised price proposal which may include an associated price adjustment.
- Prices may include discounts, concessions, or incentives that are only applicable to this transaction and should not be assumed for future purchases.
- Prices do not include any taxes that may apply at the time of invoicing. If applicable, any such taxes are the responsibility of Customer and will appear on the respective invoice.
- Prices do not include any applicable Esri ArcGIS licenses.
- Prices are in U.S. Dollars (\$USD).
- Prices for the Initial Term are valid only if this Master Agreement is executed by 12/30/2022.
- The preprinted terms of a purchase order or any other similar document will not apply to or modify this Master Agreement or any other mutually agreed upon autorenewal thereof.

Payment

In consideration for the Solutions provided by Cartegraph to Customer, Customer agrees to pay Cartegraph the Fees as described below:

DELIVERY

Upon execution of this Master Agreement, Cartegraph will provide the Solution Subscriptions and/or Solution Services as detailed in the Investment Summary.

SOLUTION SUBSCRIPTION INVOICING

Customer shall be provided with the ability to access and use the Solution Subscriptions upon execution of this Master Agreement. The payment for the initial term is due upon execution of the Master Agreement. Payment for any subsequent renewal terms will be due in annual installments as specified herein and prior to the anniversary of the initial term in the amount(s) that follow:

- Term 1: \$6,801.68
- Term 2: \$7,141.77
- Term 3: \$7,498.87

PAYMENT

- All payments are due Net 30 days from date of invoice.
- All payments are to be in U.S. Dollars (\$USD).
- For customers within the United States, any applicable taxes required at the time of invoice will be determined based on the laws and regulations of the taxing authority(s) governing the "Customer Address" identified herein.

Acceptance

BY SIGNING BELOW, EACH PARTY AGREES THAT 1) ITS SIGNATORY HAS THE AUTHORITY TO BIND THEIR PARTY TO THIS OBLIGATION, AND 2) THAT ALL USE AND ACCESS TO THE SOLUTION SUBSCRIPTION AND/OR SOLUTION SERVICES DESCRIBED HEREIN SHALL BE GOVERNED BY THE TERMS AND CONDITIONS IN THE FOLLOWING ORDER OF PRECEDENCE A) A CUSTOMER AGREEMENT (IF APPLICABLE), B) THIS MASTER AGREEMENT AND ALL AGREEMENTS AND ADDENDUMS SPECIFICALLY REFERENCED HEREIN, AND C) THE CARTEGRAPH SOLUTIONS AGREEMENT.

Cartegraph Systems LLC:

By:

(Signature)

(Print Name)

Title:

Date:

Long Beach, WA:

By:

(Signature)

(Print Name)

Title:

Date:

ADDENDUM E

Cartegraph OMS Editions

Cartegraph OMS supports customers in the operation, maintenance, and management of the following asset domains. By employing these features as applicable, customers can effectively manage and report on the assets that they care about. Indicated below are the capabilities and options available for each OMS Edition at the time this document was prepared, which are subject to change.

	Essentials	Pro	Plus	Premium
Dashboard / Home Screen	Included	Included	Included	Included
User Management	Included	Included	Included	Included
Role Management		Included	Included	Included
Esri GIS Integration	Included	Included	Included	Included
Report Viewer	Included	Included	Included	Included
Library Management	Included	Included	Included	Included
Standard KPI / ROI gadgets	Included	Included	Included	Included
Esri Identity-Ready	Included	Included	Included	Included
Structure Manager		Included	Included	Included
Layout Manager		Included	Included	Included
Import / Export		Included	Included	Included
Record Filter Administration		Included	Included	Included
Container / Component	Included	Included	Included	Included
Embedded Maps	Included	Included	Included	Included
Report Designer		Included	Included	Included
Integration Toolkit		Option	Option	Included
Cartegraph for Zapier	Option	Option	Included	Included
Automation Manager			Included	Included
Notification Manager		Included	Included	Included
Routing – Esri Identity Required	Included	Included	Included	Included
Geocode Options- Esri Identity Required	Included	Included	Included	Included

Work

Task Management	Included	Included	Included	Included
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Work Orders			Included	Included
Task Calendar	Included	Included	Included	Included
Scenario Builder			Option	Included

Request

Request Management	Required w/ SeeClickFix	Included	Included	Included
SeeClickFix	Option	Option	Option	Option
Internal Requests		Option	Included	Included

Resources

Resource Management (LEMV)	Included	Included	Included	Included
Advanced Material Management			Option	Included
Fleet Management		Option	Included	Included

Assets

Asset Inventory	By Domain/Asset	By Domain/Asset	By Domain/Asset	By Domain/Asset
Container / Component	Included	Included	Included	Included
Preventative Maintenance Plans		Included	Included	Included
Asset Condition Manager / Advanced Inspections		Required w/ Fleet Mgmt.	Included	Included
Asset Builder		Option	Option	Included

TAB — F



**CITY COUNCIL
AGENDA BILL
AB 22-76**

Meeting Date: December 5, 2022

AGENDA ITEM INFORMATION

SUBJECT: Hearing Examiner Services	Originator:	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
COST: \$230 per hour	Other:	
SUMMARY STATEMENT: The city is in need of a hearing examiner for a permit application that has already been submitted. Those in the profession are difficult to come by and city staff is seeking approval to move forward with Joe Turner, P.C.		
RECOMMENDED ACTION: Authorize city staff to employ Joe Turner P.C. as one of the city's hearing examiners.		

TAB – G



**CITY COUNCIL
AGENDA BILL
AB 22-77**

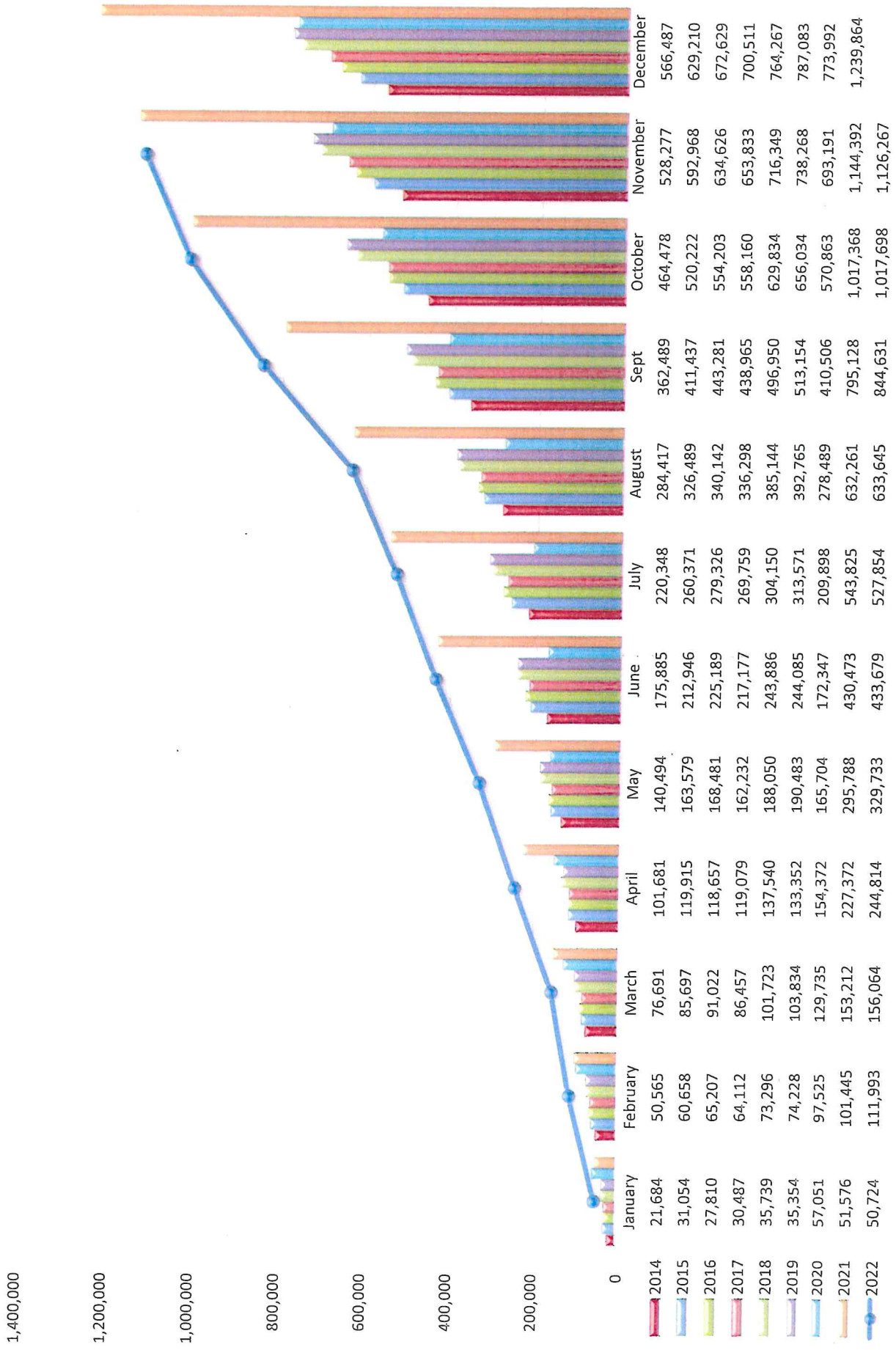
Meeting Date: December 5, 2022

AGENDA ITEM INFORMATION

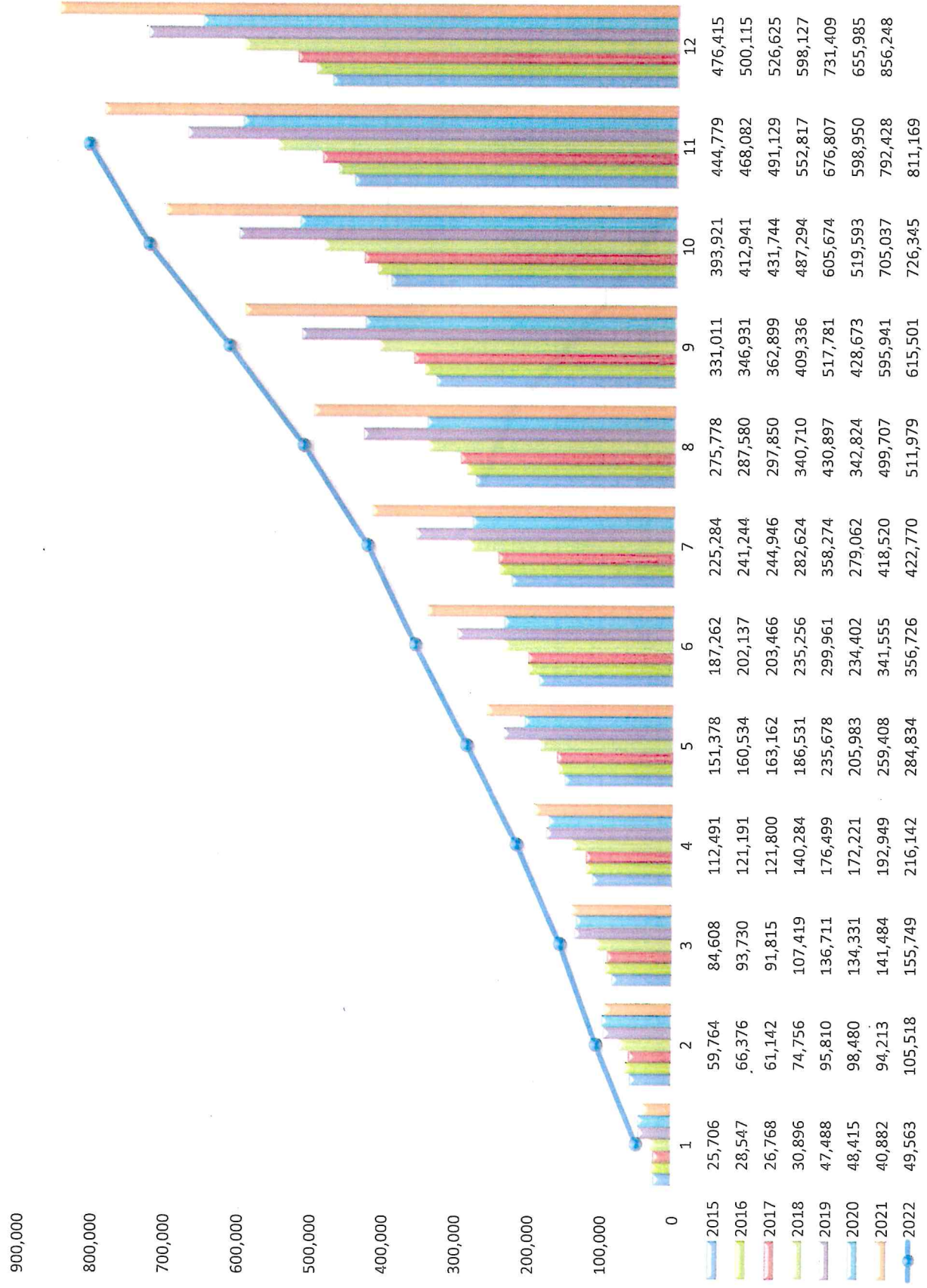
SUBJECT: Project Community Connect - 2nd Street NE Closure	Originator:	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	COST:	Water/Wastewater Supervisor
Other:		
SUMMARY STATEMENT: PCC is requesting that the city authorize the close of 2 nd St NE between Pacific and Oregon Ave N for their event.		
RECOMMENDED ACTION: Authorize the closure of 2 nd ST NE for the duration of the PCC event.		

TAB — H

Lodging Tax Collections



Sales Tax Collections



Transportation Benefit District Collections - Cumulative

250,000

200,000

150,000

Axis Title

100,000

50,000

2018

2019

2020

2021

2022

January

February

March

April

May

June

July

August

Sept

October

November

December

96,170

171,799

153,805

201,401

85,509

158,959

140,403

186,384

190,579

70,114

142,234

121,779

165,823

170,620

51,815

121,566

100,568

140,157

144,567

35,634

101,037

80,391

117,519

120,197

22,116

83,955

65,412

98,418

99,195

11,210

70,240

54,905

80,310

83,753

55,166

48,220

60,952

66,838

41,325

40,273

45,316

50,766

31,999

31,365

33,267

36,562

22,323

22,933

22,146

24,822

11,044

11,184

9,595

11,656

Long Beach Police

P.O. Box 795
Long Beach, WA 98631

Phone 360-642-2911
Fax 360-642-5273

11-01-22

Page 1 of 2

To: Mayor Phillips and Long Beach City Council

From: Chief Flint R. Wright

Ref.: Monthly Report for November 2022

During the month of November, the Long Beach Police Department oversaw the following cases and calls:

Long Beach

396 Total Incidents

Aid Call Assists: 2

Alarms: 6

Animal Complaints: 4

Assaults: 5

Assists: 67

(Includes 11 PCSO, 2 WSP And 0 Other Agency Assists Outside City Boundaries)

Burglaries: 2

Disturbance: 10

Drug Inv.: 1

Fire Call Assists: 1

Follow Up: 97

Found/Lost Property: 6

Harassment: 1

Malicious Mischief: 6

MIP – Alcohol: 0

MIP – Tobacco: 0

Missing Persons: 0

Prowler: 1

Runaway: 0

Security Checks: 84

Suspicious: 30

Thefts: 6

Traffic Accidents: 6

Traffic Complaints: 10

Traffic Tickets: 7

Traffic Warnings: 26

Trespass: 8

Warrant Contacts: 1

Welfare Checks: 9

Ilwaco (Includes 13 Calls at Port)

195 Total Incidents

Aid Call Assists: 0

Alarms: 0

Animal Complaints: 4

Assaults: 4

Assists: 17

Burglaries: 1

Disturbance: 11

Drug Inv.: 2

Fire Call Assists: 1

Follow Up: 40

Found/Lost Property: 0

Harassment: 3

Malicious Mischief: 0

MIP – Alcohol: 0

MIP – Tobacco: 5

Missing Persons: 0

Prowler: 0

Runaway: 0

Security Checks: 64

Suspicious: 11

Thefts: 1

Traffic Accidents: 0

Traffic Complaints: 9

Traffic Tickets: 0

Traffic Warnings: 4

Trespass: 9

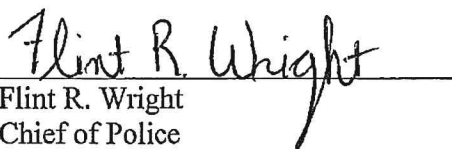
Warrant Contacts: 1

Welfare Checks: 8

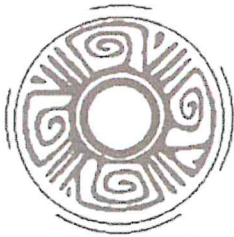
Monthly Report Continued:

Page 2 of 2

Over November I participated in budget meetings and union negotiations.



Flint R. Wright
Chief of Police



**Washington State
Public Works Board**

Post Office Box 42525
Olympia, Washington 98504-2525

November 30, 2022

Ariel Smith
City of Long Beach
115 Bolstad Ave W
Long Beach, WA 98631

Dear Ms. Smith,

Thank you for submitting a Public Works Board Construction Loan application for consideration by the Public Works Board (Board). Congratulations, your Ocean Beach Boulevard Water Line Improvements has been awarded \$1,800,000.00.

The Board approved your construction application at their November 5th board meeting. The approval date is also the loan award date. Any eligible costs incurred from this date forward are reimbursable with the Construction loan fund. Our office just completed the underwriting for this project, and the loan interest rate is 1.11% with a loan term of 20-years.

We plan on issuing the contract for signature in the next couple of weeks. Applicants awarded Public Works Board contracts will need to return an executed contract within six months of receipt. Failure to do so will result in withdrawal of the award.

Once again, thank you for applying to the Public Works Board. Please feel free to contact your Interim Project Manager, Mark Rentfrow by email by at mark.rentfrow@commerce.wa.gov if you have any questions.

Sincerely,

Mark Rentfrow
PWB Program Director and Tribal Liaison

cc: Application File