



## AGENDA –Tuesday, January 3, 2023

7:00 p.m. City Council Meeting

In-Person and Zoom Webinar

Meeting ID: 829 2381 4826

Password: 123456

### 7:00 p.m. CALL TO ORDER; PLEDGE OF ALLEGIANCE; AND ROLL CALL

Call to order	Mayor Phillips, Council Member Svendsen, Council Member Phelps,
And roll call	Council Member Murry, Council Member Reddy & Council Member Coleman

### PUBLIC COMMENT

At this time, the Mayor will call for any comments from the public on any subject whether it is on the agenda for any item(s) the public may wish to bring forward and discuss. Preference will be given to those who must travel. **Please limit your comments to three minutes. The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact the City Administrator at least one week in advance of a meeting.

### CONSENT AGENDA – TAB A

All matters, which are listed within the consent section of the agenda, have been distributed to each member of the Long Beach City Council for reading and study. Items listed are considered routine by the Council and will be enacted with one motion unless a Council Member specifically requests it to be removed from the Consent Agenda to be considered separately. Staff recommends approval of the following items:

- Minutes, December 19, 2022, Regular Meeting
- Payment Approval List for Warrant Registers – 61294-61315 & 90420-90431 for \$159,210.84

- AB 23-01 – Appoint Mayor Pro Tempore– TAB B
- AB 23-02 – Technical Services Agreement with Pacific County EDC – TAB C

### DEPARTMENT HEAD ORAL REPORTS CORRESPONDENCE AND WRITTEN REPORTS

- Sales Tax Collections
- Lodging Tax Collections
- Transportation Benefit District Collections
- Decision for CUP 2022-09

### FUTURE CITY COUNCIL MEETING SCHEDULE

The Regular City Council meetings are held the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month at 7:00 PM and may be preceded by a workshop.  
January 17, 2023, February 6, 2023 & February 21, 2023

### ADJOURNMENT

American with Disabilities Act Notice: The City Council Meeting room is accessible to persons with disabilities. If you need assistance, contact the City Clerk at (360) 642-4421 or advise City Administrator at the meeting.

TAB - A

## **LONG BEACH CITY COUNCIL MEETING**

**December 19, 2022**

### **7:00 CALL TO ORDER**

Mayor Pro Tempore Svendsen called the meeting to order.

### **ROLL CALL**

David Glasson, City Administrator, called roll with C. Svendsen, C. Phelps, C. Reddy, and C. Coleman in attendance. Mayor Phillips and C. Murry were not in attendance.

### **PUBLIC COMMENT**

Robbie Wright made a comment regarding the recent vacation rental code adoption.

### **CONSENT AGENDA**

Minutes, December 5, 2022, Regular Meeting

Payment Approval List for Warrant Registers – 61264-61293 & 90348-90419 for \$180,798.26

**C. Coleman made the motion to approve the Consent Agenda. C. Phelps seconded the motion; 4 Ayes, motion passed.**

### **BUSINESS**

#### **AB 22-78 – Ordinance 1012 – 2022 Budget Amendment**

David Glasson, City Administrator, presented the agenda bill. The Ordinance presented amends the 2022 budget to include additional funds for Fire Equipment and Streets Funds. The fire equipment fund had some additional expenditures related to the new fire truck. The streets fund exceeded original appropriation due to rising costs in labor and materials related to paving.

**C. Coleman made the motion to approve Ordinance 1012, amending the 2022 budget. C. Reddy seconded the motion; 4 Ayes, motion passed.**

#### **AB 22-79 – TIB Grant Award OBB N Pioneer to 26<sup>th</sup> ST NW**

David Glasson, City Administrator, presented the agenda bill. The Washington State Transportation Improvement Board has awarded the City of Long Beach \$204,915 for a segment of Ocean Beach Blvd. N. between Pioneer and 26<sup>th</sup> ST NW. By executing this agreement, the city is accepting the award, conditions of funding, and match requirements.

**C. Reddy made the motion to authorize Mayor Phillips to sign the agreement. C. Phelps seconded the motion; 4 Ayes, motion passed.**

#### **AB 22-80 – Ordinance 1013 – Firefighters Compensation**

David Glasson, City Administrator, presented the agenda bill. During the 2023 budget discussion, it was determined that there would be an increase for fire training and aid calls. This ordinance updates those rates - \$25 per training meeting, \$25 per EMT aid call, and \$15 for BLS aid calls.

**C. Reddy made the motion to approve Ordinance 1013, updating the compensation for the Long Beach firefighters. C. Coleman seconded the motion; 4 Ayes, motion passed.**

#### **AB 22-81 – Agreement for Digital Marketing**

David Glasson, City Administrator, presented the agenda bill. SagaCity has provided digital marketing for the city for a couple years and work closely with the Pacific County Tourism Bureau. This item has been included in the 2023 budget.

**C. Coleman made the motion to authorize the Mayor to enter into the agreement with SagaCity for digital marketing in 2023. C. Reddy seconded the motion; 4 Ayes, motion passed.**

#### **DEPARTMENT HEAD ORAL REPORTS**

#### **CORRESPONDENCE AND WRITTEN REPORTS**

- 2023 Budget Message

#### **ADJOURNMENT**

Mayor Pro Tempore Svendsen adjourned the meeting at 7:21 p.m.

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Mayor Pro Tempore

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City Clerk



# Warrant Register

Check Period: 2022 - December - Second

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF LONG BEACH, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

Council Member	Council Member	Council Member	Clerk/Treasurer
61294	Bell, Helen S	12/20/2022	\$326.78
61295	Binion, Jacob M	12/20/2022	\$2,038.43
61296	Cutting, Griffen G	12/20/2022	\$1,163.02
61297	Goulier, John R	12/20/2022	\$1,998.45
61298	Huff, Timothy M	12/20/2022	\$2,012.97
61299	Kemmer, Larry L	12/20/2022	\$1,767.46
61300	Luethe, Paul J	12/20/2022	\$1,758.60
61301	McCord, Brendon M	12/20/2022	\$1,278.77
61302	Padgett, Timothy J	12/20/2022	\$1,947.26
61303	Wright, Flint R	12/20/2022	\$3,114.84
61304	AFLAC	12/20/2022	\$437.96
61305	Awc - ST & Life	12/20/2022	\$822.71
61306	City of Long Beach - Fica	12/20/2022	\$14,494.80
61307	City of Long Beach - FWH	12/20/2022	\$11,491.64
61308	Dept of Labor & Industries	12/20/2022	\$1,891.60
61309	Dept of Retirement Systems	12/20/2022	\$15,223.56
61310	Dept of Retirement Systems Def Comp	12/20/2022	\$2,545.00
61311	Employment Security Dept	12/20/2022	\$417.59
61312	Employment Security Dept - Unemployment	12/20/2022	\$190.15
61313	Teamsters Local #58	12/20/2022	\$237.00
61314	WEX Health, Inc.	12/20/2022	\$175.00
61315	Association of WA Cities	12/20/2022	\$32,506.26
90420	Bank of The Pacific	12/20/2022	\$8,594.45
90421	Ace Construction and Repair and Sta-Dri	12/29/2022	\$1,589.07
90422	Gutters	12/29/2022	
90423	CenturyLink	12/29/2022	\$684.11
90424	Charter Spectrum	12/29/2022	\$229.98
90425	Department of Licensing - Firearms Section	12/29/2022	\$21.00
	MANSFIELD ALARM CO, INC	12/29/2022	\$142.96

Execution Time: 6 second(s)

<u>90426</u>	Pacific County Auditor
<u>90427</u>	Pacific County Economic Development Council
<u>90428</u>	Postmaster
<u>90429</u>	Washington State Intl Kite Festival
<u>90430</u>	Western Display Fireworks
<u>90431</u>	World Kite Museum

12/29/2022	\$222.50
12/29/2022	\$12,000.00
12/29/2022	\$886.92
12/29/2022	\$20,000.00
12/29/2022	\$1,500.00
12/29/2022	\$15,500.00

Total	Check	\$159,210.84
Grand Total		\$159,210.84



TAB - B



**CITY COUNCIL  
AGENDA BILL  
AB 23-01**

**Meeting Date: January 3, 2023**

**AGENDA ITEM INFORMATION**

**SUBJECT: Mayor Pro  
Tempore appointment**

**Originator:**

Mayor

City Council

City Administrator

City Attorney

City Clerk/Treasurer

City Engineer

Community Development Director

Fire Chief

Police Chief

Streets/Parks/Drainage Supervisor

Water/Wastewater Supervisor

Other:

DG

**COST: N/A**

**SUMMARY STATEMENT:**

**RCW 35A.12.065**

**Pro tempore appointments.**

Biennially at the first meeting of a new council, or periodically, the members thereof, by majority vote, may designate one of their number as mayor pro tempore or deputy mayor for such period as the council may specify, to serve in the absence or temporary disability of the mayor; or, in lieu thereof, the council may, as the need may arise, appoint any qualified person to serve as mayor pro tempore in the absence or temporary disability of the mayor. In the event of the extended excused absence or disability of a councilmember, the remaining members by majority vote may appoint a councilmember pro tempore to serve during the absence or disability.

**RECOMMENDED ACTION: Select a Mayor Pro Tem**



TAB - C



**CITY COUNCIL  
AGENDA BILL  
AB 23-02**

**Meeting Date: January 3, 2023**

AGENDA ITEM INFORMATION		
<b>SUBJECT:</b> Pacific County Economic Development Council Agreement for Technical Services	<b>Originator:</b>	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
<b>COST:</b> \$4,800.00	Other:	
<b>SUMMARY STATEMENT:</b> This is the annual contract the city has with the EDC for technical services. The EDC would like to have the Council approve this agreement and have the Mayor sign. This amount has been incorporated into the 2023 budget.		
<b>RECOMMENDED ACTION:</b> <i>Authorize the Mayor to sign the agreement.</i>		

## **2023 CONTRACT FOR TECHNICAL SERVICES**

**Between**

**City of Long Beach**

**and the**

**Pacific County Economic Development Council**

THIS AGREEMENT is entered into on this first day of January 2023, the City of Long Beach, hereinafter referred to as the "City", and the Pacific County Economic Development Council, hereinafter referred to as the "EDC".

WHEREAS, the EDC is actively pursuing and facilitating the location and expansion of business and industry in Pacific County through the development of a marketing strategy aimed at attracting new business and industry, the implementation of business assistance programs, the promotion of tourism and retirement living, and the establishment of liaison with local, county and state governments as well as the private business sector to coordinate and promote economic growth and development while preserving the quality of life in Pacific County; and

WHEREAS, the City is undertaking certain activities necessary to promote economic growth and development; and

WHEREAS, the City desires to engage the EDC to render certain technical advice and assistance in connection with such undertakings by the City;

THEREFORE, the parties do mutually agree as follows:

1. Scope of Service. The EDC will: (a) receive from the City inquiries from businesses and industries indicating an interest in locating in the vicinity of the City and responding to such inquiries with information and materials including, but not limited to, wage rates, employment figures, personal income statistics, site availability and such other data as may be requested; (b) furnish current research data to assist the City in the area of economic growth and development. Such data shall include, but shall not be limited to, surveys of industrial growth within Pacific County, employment, population and general statistical information and other information of similar nature; (c) provide, free of additional charge, published materials prepared by the EDC to such persons as the City may direct plus other reports and studies as the EDC may prepare. Such materials may include, but are not limited to, wage rates, employment figures, personal income statistics and other special reports; and (d) serve as a general research reference service and assist in preparing replies to inquiries about facilities and resources required by new industries which may consider the City's services area for location or expansion.

2. Time of Performance. The services of the EDC are to commence on the first day of January, 2023 and continue to the thirty-first of December, 2023. This contract shall remain in effect and automatically renew for successive one year terms, unless terminated by either party in writing no less than thirty days prior to the expiration of the present term. Upon renewal, the same terms in this Contract shall apply with the exception of the service contract rates which will reflect the EDC board-approved annual service contract rates for the term.

3. Compensation and Method of Payment. The City shall reimburse the EDC for the services as follows:

(a) The total contract price for the period specified in paragraph 2 shall be \$4,800.00.

(b) Payment shall be due thirty days after receipt of Service Contract, signed by both parties. Payment shall be due in renewed years thirty days after the annual renewal date with no requirement for signature.

(c) The EDC shall submit such properly executed vouchers, invoices, or expenditure reports to the City as are requested.

4. Changes. Either party may request changes in scope of services, performing or reporting standards or compensation amount or method. Proposed changes which are mutually agreed upon shall be incorporated by written amendments to this Agreement.

5. Notices. Written notices to each party shall be sent to the following addresses: Pacific County Economic Development Council, PO Box 1433, Long Beach, WA 98631 and the City of Long Beach, P.O. Box 310, Long Beach, WA 98631.

6. Nondiscrimination. The EDC certifies that it is an equal opportunity employer and that it does not discriminate in its hiring or employment practices or in the provision of any of its services on the basis of membership in any group protected by state or federal law.

7. Liability. The EDC shall hold the City and its officers, agents and employees acting in their official capacity or course of employment, harmless from all suits, claims or liabilities of any nature, for and on account of injuries or damages sustained by any person or property resulting in whole or part from activities or omissions of the EDC, its agents or employees pursuant to this agreement.

8. Subcontracting. The contract is personal to each of the parties thereto and neither party may assign or delegate any of its rights or obligations hereunder except as set forth in this contract.

9. Integrated Document. This contract embodies the contract, terms and conditions between the City and the Pacific County EDC. No verbal agreements or conversations any representatives of either party shall modify or affect the terms and obligations of this contract.

IN WITNESS WHEREOF, the parties here have caused this contract to be executed the date and year first written above.

CITY OF LONG BEACH

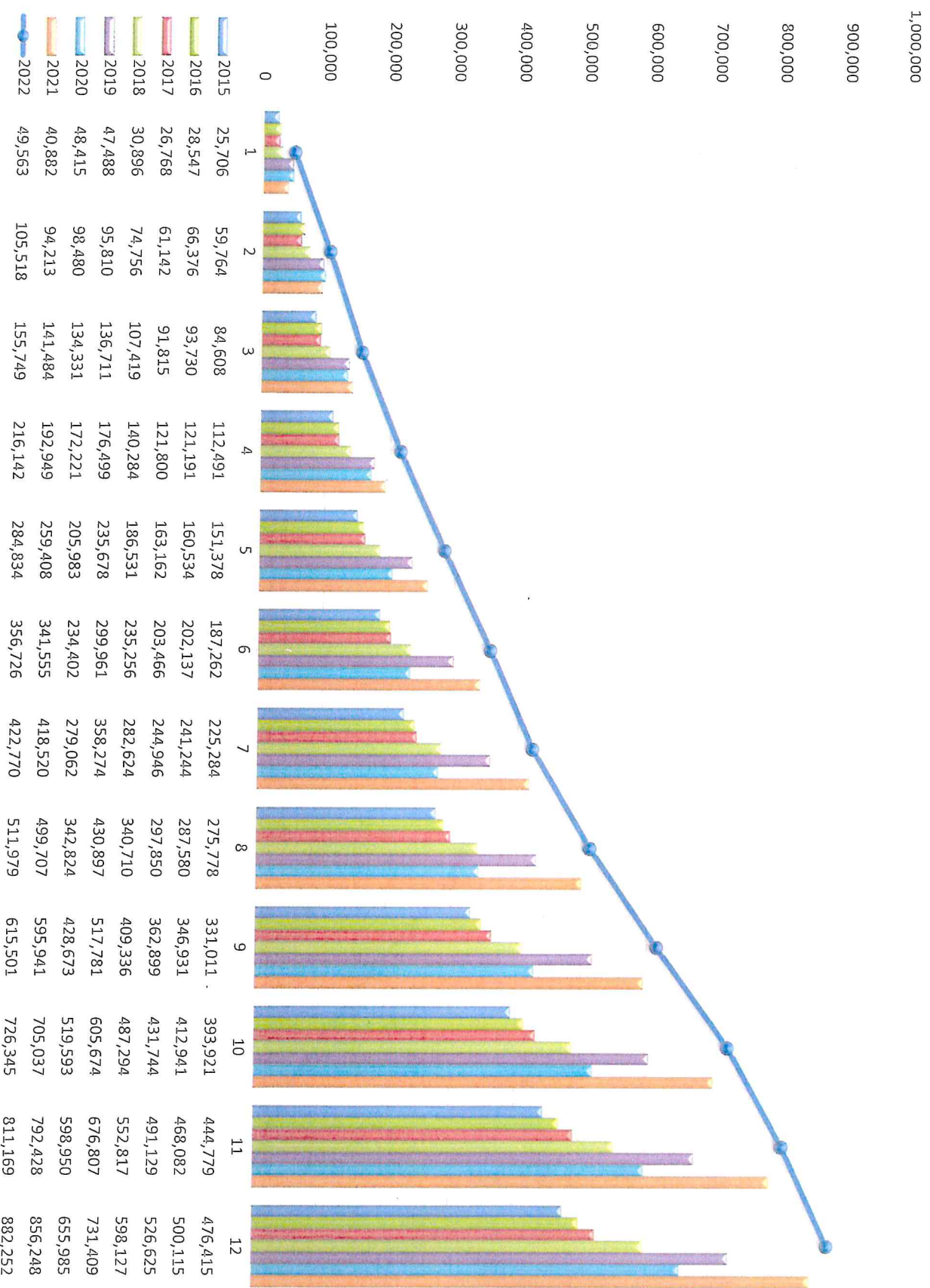
PACIFIC COUNTY ECONOMIC  
DEVELOPMENT COUNCIL

By: \_\_\_\_\_  
Mayor

By: \_\_\_\_\_  
Executive Director

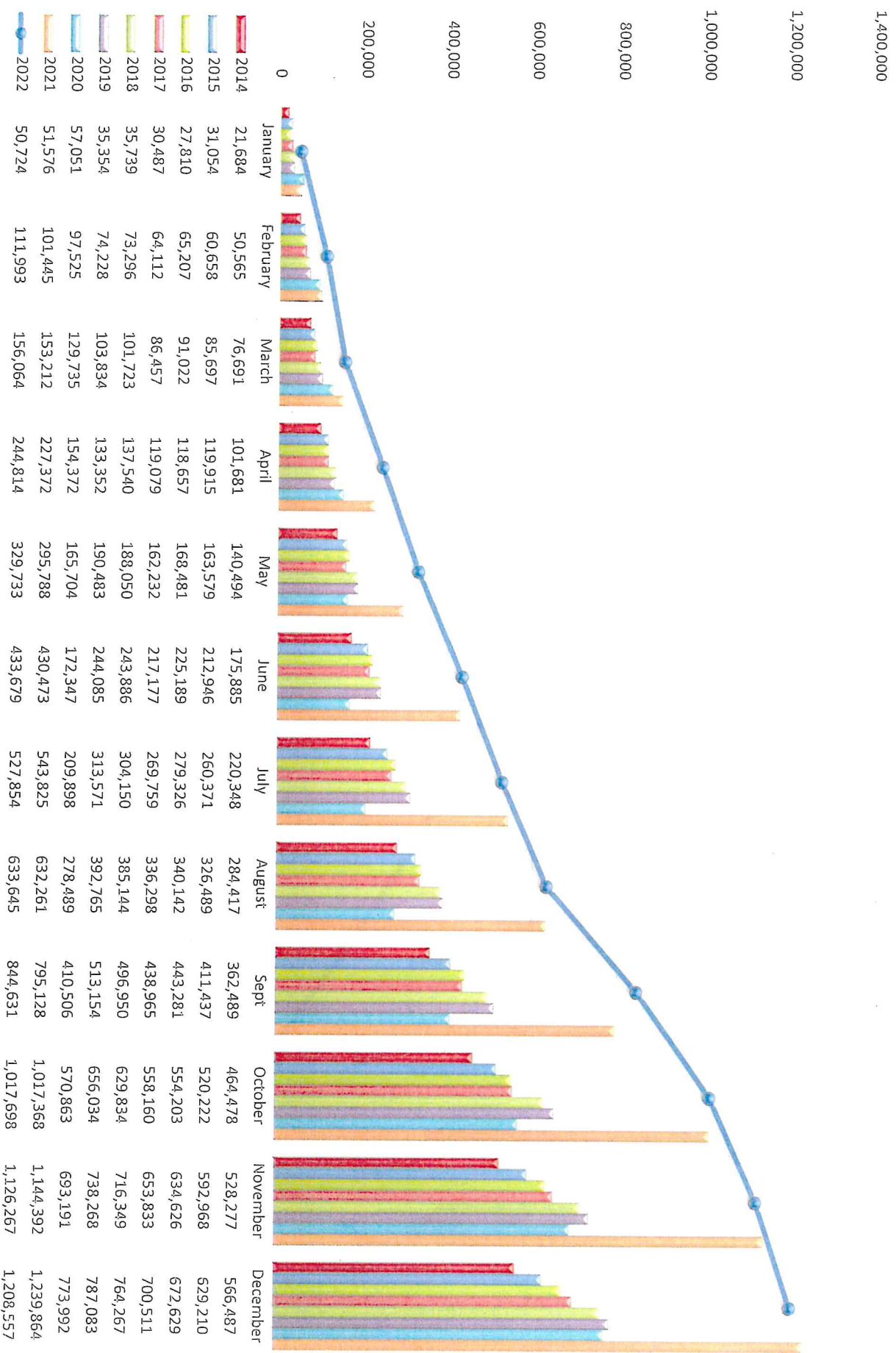
TAB - D

## Sales Tax Collections

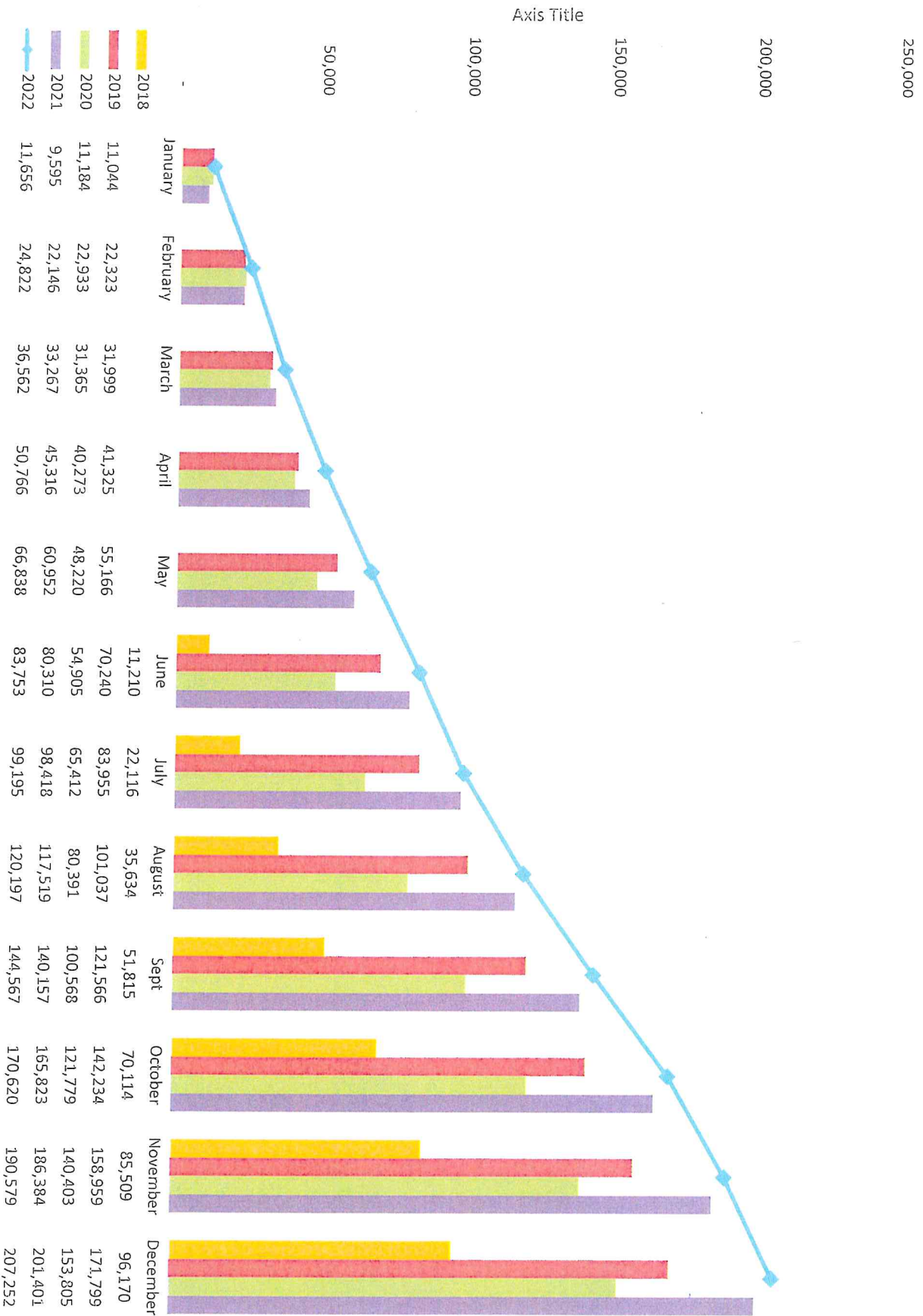




# Lodging Tax Collections



# Transportation Benefit District Collections - Cumulative



**City of Long Beach**  
**Summary of Report of Decision**

On December 28, 2022, the Hearings Examiner for the City of Long Beach, Washington did issue a report of decision for the following application:

**Project: Application CUP 2022-09**, Steve Oman of Long Beach, Washington Conditional Use Permit to allow from the construction of multi-family units exceeding five in the RC–Residential Commercial West zone at 1801 Pacific Ave N. The applicant proposes six, one-bedroom units.

Decision: Approved per the findings and conditions in the Report of Decision.

The complete Report of Decision for the above-referenced project is available for review at Long Beach City Hall, 115 Bolstad Avenue West, Long Beach Washington.

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Chinook Observer: Please publish January 4, 2023