

#### AGENDA - Monday, November 6, 2023

6:30 p.m. Workshop 7:00 p.m. City Council Meeting

In-Person and Zoom Webinar Meeting ID: 829 2381 4826

Password: 123456

#### 6:30 WORKSHOP

WS 23-21

Budget Wrap-up – TAB A

#### 7:00 p.m. CALL TO ORDER; PLEDGE OF ALLEGIANCE; AND ROLL CALL

Call to order

Mayor Phillips, Council Member Svendsen, Council Member Phelps,

And roll call

Council Member Murry, Council Member Reddy & Council Member Coleman

#### **PUBLIC COMMENT**

At this time, the Mayor will call for any comments from the public on any subject whether it is on the agenda for any item(s) the public may wish to bring forward and discuss. Preference will be given to those who must travel. Please limit your comments to three minutes. The City Council does not take any action or make any decisions during public comment. To request Council action during the Business portion of a Council meeting, contact the City Administrator at least one week in advance of a meeting.

#### CONSENT AGENDA – TAB B

All matters, which are listed within the consent section of the agenda, have been distributed to each member of the Long Beach City Council for reading and study. Items listed are considered routine by the Council and will be enacted with one motion unless a Council Member specifically requests it to be removed from the Consent Agenda to be considered separately. Staff recommends approval of the following items:

- Minutes, October 16, 2023, Regular Meeting and October 25, 2023, October 30, 2023, November 1, 2023 – Special Meeting
- Payment Approval List for Warrant Registers –91635-91711 for \$280,149.75
  - AB 23-54 Resolution 2023-13 2024 Property Tax Levy PUBLIC HEARING TAB C
  - AB 23-55 Preliminary Budget PUBLIC HEARING TAB D
  - AB 23-56 Resolution 2023-14 Declaring Surplus Equipment TAB E

### ORAL REPORTS CORRESPONDENCE AND WRITTEN REPORTS

- Police Chief's Report for October
- Sales Tax Collections
- Lodging Tax Collections
- Transportation Benefit District Collections

#### FUTURE CITY COUNCIL MEETING SCHEDULE

The Regular City Council meetings are held the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month at 7:00 PM and may be preceded by a workshop. November 20, 2023, December 4, 2023 & December 18, 2023

#### **ADJOURNMENT**

American with Disabilities Act Notice: The City Council Meeting room is accessible to persons with disabilities. If you need assistance, contact the City Clerk at (360) 642-4421 or advise City Administrator at the meeting.

# TAB - A



### CITY COUNCIL WORKSHOP BILL

WS 23-21

Meeting Date: November 6, 2023

AG	ENDA ITEM INFORMATION	
SUBJECT: Wrap-up		Originator:
Budget Workshop	Mayor	
•	City Council	
Review of all funds	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Events Coordinator	
	Finance Director	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
COST: N/A	Water/Wastewater Supervisor	

**SUMMARY STATEMENT:** The purpose of this workshop is to discuss the 2024 Budget. The focus of this workshop is to wrap-up the budget season and review all of the funds.

Workshops are public meetings with the purpose of allowing the City Council to discuss topics. No formal decisions are made at workshops. While almost every meeting when a majority of the city council is present is considered a public meeting, that doesn't necessitate the Council allowing public comment. If the Mayor and Council request more information or clarification they may seek input from the audience.

# TAB - B

#### LONG BEACH CITY COUNCIL MEETING

#### October 16, 2023

#### 7:00 CALL TO ORDER

Mayor Phillips called the meeting to order.

#### ROLL CALL

Ariel Smith, Deputy City Administrator, called roll with Mayor Phillips, C. Svendsen, C. Murry, C. Reddy, and C. Coleman in attendance. C. Phelps was absent.

#### PUBLIC COMMENT

There were no public comments.

#### **CONSENT AGENDA**

Minutes, October 2, 2023, Regular Meeting and October 9, 2023 – Special Meeting Payment Approval List for Warrant Registers – 90566-91634 for \$224,361.11 C. Reddy made the motion to approve the Consent Agenda. C. Murry seconded the motion; 4 Ayes; 1 Absent (C. Phelps), motion passed.

#### BUSINESS

#### AB 23-52 - Bid Award for 2403 and 2407 Washington Ave N Demolition

Ariel Smith, Community Development Director, presented the agenda bill. The city requested bids from the small works roster and had a bid opening on September 28<sup>th</sup>. There were eight bidders and the lowest was Penney Excavating out of Battle Ground. The asbestos abatement will be completed the week of 10/16/2023 and the city hopes to have the contractor move to complete the job within the next week or so.

C. Svendsen made the motion to authorize the Mayor to enter into an agreement with Penney Excavating for the demolition of 2403 and 2407 Washington Ave N for a bid price of \$27,648.99. C. Coleman seconded the motion; 4 Ayes; 1 Absent (C. Phelps), motion passed.

#### AB 23-53 - Resolution 2023-12, Amending the 2022 Wastewater Comprehensive Plan

Ariel Smith, Community Development Director, presented the agenda bill. The city has applied to the Washington State Department of Ecology for water quality funding. This application includes the addition of sewer and stormwater lines to the OBB N water line replacement project. In order for this project to be eligible for funding, it must be outlined in the city's wastewater comprehensive plan. This amendment completes that process. It has already been submitted and approved by the Department of Ecology.

C. Reddy made the motion to adopt Resolution 2023-12, amending the 2022 Wastewater Comprehensive Plan to include the Ocean Beach Blvd N improvements. C. Murry seconded the motion; 4 Ayes; 1 Absent (C. Phelps), motion passed.

#### DEPARTMENT HEAD ORAL REPORTS

#### CORRESPONDENCE AND WRITTEN REPORTS

- Police Chief's Report for September
- Lone Fir Cemetery Correspondence

#### **ADJOURNMENT**

Mayor Phillips adjourned the meeting at 7:14 p.m.

	Mayor
City Clerk	

#### LONG BEACH CITY COUNCIL WORKSHOP

#### October 25, 2023

4.00	COUNCIL	WORKSHOP

Mayor Phillips, C. Svendsen, C. Phelps, C. Murry, C. Reddy, and C. Coleman were all in attendance.

#### WS 23-18 – Budget Workshop- Lodging Tax and B&O Tax

David Glasson, City Administrator, presented the workshop bill. The purpose of the workshop is to discuss the 2024 Budget. The focus of this workshop is to review the Lodging and B&O Funds.

No decisions were made at this time.

#### **ADJOURNMENT**

Mayor Phillips adjourned the meeting at 5:09 p.m.

		Mayor	
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#### LONG BEACH CITY COUNCIL WORKSHOP

#### October 30, 2023

4.00	COL	JNCIL	WOI	DKC	HOP
7.00					11(/)

Mayor Phillips, C. Phelps, C. Reddy (via Zoom), and C. Coleman were all in attendance. C. Svendsen and C. Murry were absent.

#### WS 23-19 - Budget Workshop- Water and Sewer Funds

David Glasson, City Administrator, presented the workshop bill. The purpose of the workshop is to discuss the 2024 Budget. The focus of this workshop is to review the Water and Sewer Funds.

No decisions were made at this time.

#### **ADJOURNMENT**

Mayor Phillips adjourned the meeting at 5:14 p.m.

	Mayor	
City Clerk		

#### LONG BEACH CITY COUNCIL WORKSHOP

#### November 1, 2023

#### 4:00 COUNCIL WORKSHOP

Mayor Phillips, C. Svendsen, C. Phelps, C. Reddy, and C. Coleman were all in attendance. C. Murry was absent.

WS 23-20 – Budget Workshop- Current Expense, Fire Equipment and Police Department Funds David Glasson, City Administrator, presented the workshop bill. The purpose of the workshop is to discuss the 2024 Budget. The focus of this workshop is to review the current expense, fire equipment and police department funds.

No decisions were made at this time.

#### **ADJOURNMENT**

Mayor Phillips adjourned the meeting at 4:48 p.m.

	Ma	ayor	
City Clerk			



# Warrant Register

Check Periods: 2023 - October - Second

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF LONG BEACH, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

**Council Member** Council Member Council Member Clerk/Treasurer

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\$280,149.75 \$280,149.75	Amount \$1,500.00 \$3,500.00 \$5,243.24 \$882.65

# TAB - C



#### CITY COUNCIL AGENDA BILL

AB 23-54

Meeting Date: November 6, 2023

Originator:
DG
_

**SUMMARY STATEMENT:** The preliminary budget has been prepared with a 1.0% increase in property taxes, plus any new construction, banked amount, and annexations. The increased amount is \$6,897.

RECOMMENDED ACTION: Approve resolution 2023-13 setting property tax rates.

#### **RESOLUTION 2023-13**

A RESOLUTION OF THE CITY OF LONG BEACH, WASHINGTON, SETTING THE 2024 PROPERTY TAX LEVY FOR COLLECTION IN 2024.

WHEREAS, the City of Long Beach has met and considered its budget for the calendar year 2024; and

WHEREAS, the cities actual levy amount from the previous year was \$689,735 and,

WHEREAS, the population of the city is less than 10,000; and now, therefore,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONG BEACH, WASHINGTON,** that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2024 tax year. The dollar amount of the increase over the actual levy amount from the previous year shall be \$6,897 which is a percentage increase of 1.00% from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred and refunds made.

This would bring the city up to the highest available due to banked capacity last year.

Passed this	6th day of Nov	ember 2023.	
Ayes	Nays	Absent	
			Jerry Phillips, Mayor
ATTEST:			
Jessie Herme	ens, City Clerk		

#### Levy Certification

In accordance with RCW 84.52.020, I, David Glasson, City Administrator for the City of Long Beach, do hereby certify to the Pacific County legislative authority that the Council of the City of Long Beach requests that the following levy amounts be collected in 2024 as provided in the city's budget, which will be adopted following a public hearing held on December 4, 2023.

General Levy with new construction and utility estimate: Fire Truck Bond Levy: \$87,408	\$708,401
City Administrator	Date

## TAB - D



### CITY COUNCIL AGENDA BILL

AB 23-55

Meeting Date: November 6, 2023

	AGENDA ITEM INFORMATION		
SUBJECT: 2024		Originator:	
Preliminary Budget -	Mayor		
	City Council		
Public Hearing	City Administrator	DG	
	City Attorney		
	City Clerk		
	City Engineer		
	Community Development Director		
	Fire Chief		
	Police Chief		
	Streets/Parks/Drainage Supervisor		
COST	Water/Wastewater Supervisor		
	Other:		
01444401/05455454			

**SUMMARY STATEMENT:** The city is required to have a public hearing regarding the preliminary budget. Anyone from the public is welcome to comment. A copy is provided upon request. All presentations can be found on the City's website.

RECOMMENDED ACTION: Open the public hearing and allow the public to comment on the 2024 preliminary budget.

# TAB - E



### CITY COUNCIL AGENDA BILL

AB 23-56

Meeting Date: November 6, 2023

AG	ENDA ITEM INFORMATION	
SUBJECT: Resolution		Originator:
2023-14 Surplus Property	Mayor	
2023-14 Sulpius Property	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
COST:	Water/Wastewater Supervisor	
	Other:	

**SUMMARY STATEMENT:** City staff wishes to declare the following equipment surplus, advertise, and take bids accordingly. The surplus equipment is as follows:

Description	Minimum Bid
2002 F-350 4-yard Dump	\$1500
Truck	
(Transmission is out)	
51,026 Miles	
1996 Utility Trailer	\$300

RECOMMENDED ACTION: Approve Resolution 2023-14 and authorize staff to advertise and receive bids on the above equipment.

#### **RESOLUTION NO. 2023-14**

A RESOLUTION OF THE CITY OF LONG BEACH, WASHINGTON, DECLARING CERTAIN PUBLIC PROPERTY AS SURPLUS TO THE CITY'S NEEDS AND APPROVING THE SALE OF THE PROPERTY IN ACCORDANCE WITH THE PROVISIONS OF RCW 35A.11.010.

WHEREAS, the City has purchased the property and /or equipment listed on the attached Exhibit "A"; and

WHEREAS, the property/equipment on Exhibit "A" is surplus to the needs of the City,

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LONG BEACH, WASHINGTON, DOES RESOLVE AS FOLLOWS:

<u>Section 1.</u> The property/equipment described on the attached Exhibit "A" is declared surplus to the needs of the City.

<u>Section 2.</u> Effective Date. This resolution, being an exercise of power specifically delegated to the city legislative body, is not subject to referendum and shall take effect five (5) days after passage by the City Council.

Passed this 6<sup>th</sup> Day of November 2023

Ayes Nays Absent Abstentions

Jerry Phillips, Mayor

ATTEST:

Jessie Hermens, Clerk

#### Exhibit "A"

**Surplus Property** 

Description	Minimum Bid
2002 F-350 4-yard Dump	\$1500
Truck	
(Transmission is out)	
51,026 Miles	
1996 Utility Trailer	\$300
·	



VEHICLE DESCRIPTION

2002 F-350 4X4 DRW REG CAB XL 137" WB STYLESIDE 5.4L EFI V-8 ENGINE ELECTRONIC 4-SPD AUTO TRANS

PRICE INFORMATION

Manufa Syggest

STANDARD VEHICLE PRICE

VIN 1FTWF33L22E

EXTERIOR
OXFORD WHITE CLEAR
INTERIOR
MEDIUM FLINT VINYL 

www.hordvehickes.com STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

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STEEL WHEELS STEEL WHEELS ON FUEL TANK

L BENCH LOOR COVERING OVER WER POINT

HR ROAD SIDE ASSISTANCE

ASSENGER AIR BAG R-KEYED

Compare this vehicle to others in the FREE FUEL ECONOMY GUIDE available at

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## TAB-F

### Long Beach Police

P.O. Box 795 Long Beach, WA 98631

Phone 360-642-2911 Fax 360-642-5273

11-01-23

Page 1 of 5

To: Mayor Phillips and Long Beach City Council

From: Chief Flint R. Wright

Ref.: Monthly Report for October 2023

During the month of October, the Long Beach Police Department oversaw the following cases and calls:

#### Long Beach

#### Ilwaco (Includes 17 Calls at Port)

274 Total IncidentsAid Call Assists: 2197 Total IncidentsAid Call Assists: 1

Alarms: 3 Alarms: 4

Animal Complaints: 5 Animal Complaints: 4

Assaults: 4 Assaults: 6 Assists: 41 Assists: 19

(Includes 5 PCSO, 1 WSP And 1 WDFW Assist Outside City Boundaries)

Burglaries: 2
Disturbance: 14
Drug Inv.: 2
Drug Inv.: 0
Fire Call Assists: 1
Burglaries: 2
Disturbance: 21
Drug Inv.: 0
Fire Call Assists: 0

Follow Up: 30 Follow Up: 25

Found/Lost Property: 12 Found/Lost Property: 2

Harassment: 5 Harassment: 12
Malicious Mischief: 2 Malicious Mischief: 0
MIP – Alcohol: 0 MIP – Alcohol: 0

MIP – Tobacco: 0 MIP – Tobacco: 0 Missing Persons: 3 Missing Persons: 0

Prowler: 0 Prowler: 2 Runaway: 0 Runaway: 0

Security Checks: 52 Security Checks: 49
Suspicious: 19 Suspicious: 18

Thefts: 8 Suspicious. 19
Thefts: 1

Traffic Accidents: 1 Traffic Accidents: 1
Traffic Complaints: 9 Traffic Tickets: 4 Traffic Tickets: 0

Traffic Warnings: 35 Traffic Warnings: 6
Trespass: 6 Trespass: 7

Trespass: 6 Trespass: 7
Warrant Contacts: 4 Warrant Contacts: 2
Welfare Checks: 10 Welfare Checks: 6

#### Monthly Report Continued:

Page 2 of 5

On October 3<sup>rd</sup> the department had firearms training. We shot a "combat" type course with our duty handguns.

Administrative Assistant Jordan Allen attended training on October 12<sup>th</sup>-13<sup>th</sup>. The course title was, "Evidence Storage and Management: Operations and Best Practices." Jordan will be taking over our evidence room and this training was important for her to attend. Some of the topics covered were storage area security, integrity packaging, safety aspects and critical documentation. Operating the evidence room is one of the most critical and important jobs in the department. Loretta was our evidence technician and when she retired Deputy Chief Meling took over temporarily. Now that she has been trained Jordan will fill that role.

On October 25<sup>th</sup> I and Mayor Phillips attended a presentation put on by Peninsula Poverty Response. It was a presentation by the director of Camp Hope located in Yakima, Washington. I believe that the PPR group would like to do something similar in our area. I will await further development on this issue before giving my views on this subject.

Deputy Chief Casey Meling assisted with a "drug take back event" on the 28<sup>th</sup>. Almost 12 pounds of prescription medications were taken in for destruction.

Halloween night was quiet. Lots of kids out and no problems of any kind.

I have attached a letter of thanks that I gave to Glenn Trusty, owner of Chicos Pizza. During Rod Run, Chicos donated the pizzas we order every year. This saved the city hundreds of dollars.

I have also attached a letter of thanks to Deputy Chief Casey Meling thanking him for all that he has done and continues to do for the department. Casey is someone I can count on to take on a host of different projects, some of which are very tedious. He does a great job on them all and I could not do my job without Casey backing me up.

Finally, attached is a thank you card from a nurse at Ocean Beach Hospital thanking Officer Miranda Estrada and Officer Jeff Cutting for their assistance dealing with a mentally ill patient who was very disruptive and combative in the emergency room. I was also involved in some of the numerous calls to the emergency room involving this person, as was Officer Chris Story. Deputies from Pacific County helped as well.

Flint R. Wright Chief of Police

### Long Beach Police

P.O. Box 795 Long Beach, WA 98631

Phone 360-642-2911 Fax 360-642-5273

October 4th, 2023

Glenn,

I wanted to thank you and Chicos Pizza for the donation of the pizzas for the officers during Rod Run. It was so gracious of you to do this, and I really appreciate it.

I have enclosed two challenge coins as a gesture of appreciation. Please give one to Chicos for me and the department. The other is for you.

You and Hillary do so much for this community, and it is something that you both should take great pride in. It is people like you two who make this community thrive.

Thanks again.

Flint R. Wright

**Chief of Police** 

Long Beach Police Department

P.O. Box 795 Long Beach, WA 98631

Phone 360-642-2911 Fax 360-642-5273

#### Memo

10-06-23

To: Deputy Chief Casey Meling

From: Chief Flint R. Wright

Ref.: Thank You

Casey, I wanted to take a moment to officially thank you for all the hard work you do for me and the department. You have taken on so many projects that it is impossible to list them all but here are just a few:

- Purchasing and installing the in car and body cameras.
- Setting up the training for those cameras.
- Moving over the evidence from the old evidence room to the new.
- Organizing the new evidence room.
- · Ordering and setting up the new patrol vehicles.
- Doing extensive background investigations on new hires.
- Setting up the training for Tasers and Defensive Tactics.
- Monitoring changing laws and making sure our policy manuals are kept up to date.

These are just a few of the projects you have taken on. I could not be the leader I am without you having my back in these and so many other areas. I appreciate all the hard work you have done and continue to do.

Flint R. Wright

Chief of Police

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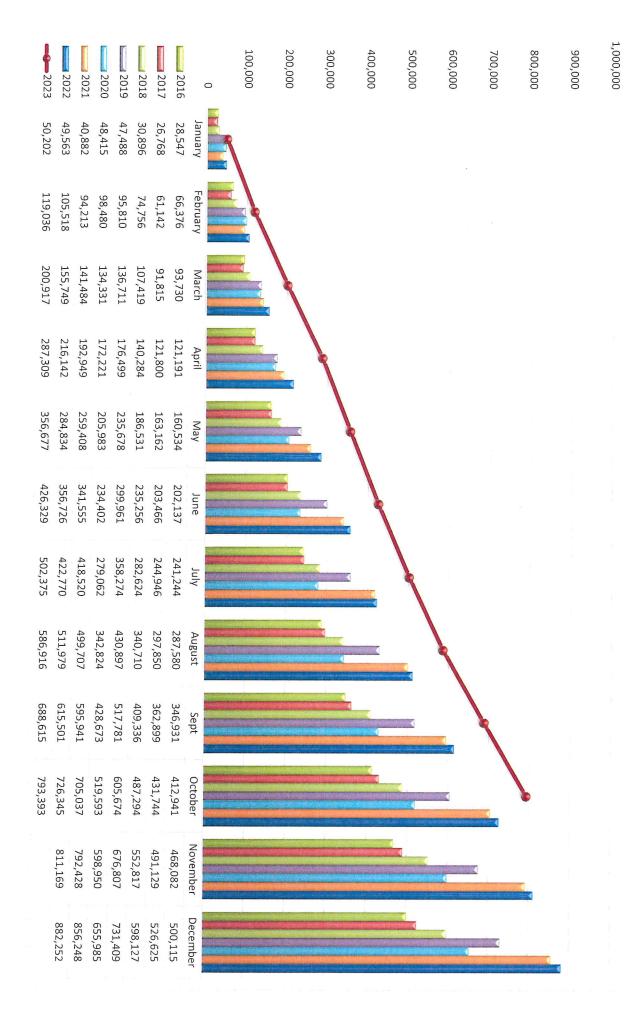
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# Sales Tax Collections



# **Lodging Tax Collections**

